

NASHFO Spring Planning and Business Meeting
April 12-16, 2014 Portland, OR
Meeting Minutes

Monday, April 14, 2014

Ms. Brenda Weisz of North Dakota, President of the Association brought the meeting to order and asked the members to keep Rick and Kathy Brennan in their thoughts and prayers.

Then President Weisz welcomed all to the business meeting and expressed appreciation to everyone who made the trip to Portland, OR.

President Weisz thanked Past President Dick Humiston and his wife Tammi, for their efforts in coordinating the meeting site. Having heard much feedback, folks seem to be really enjoying Portland and the surrounding area. There was a round of applause.

President Weisz also expressed her gratitude to HSFO corporate sponsors who contributed to this Planning meeting – PCG, Amerigroup and Navigant. Participating in the meeting are Christian Jensrud with Amerigroup and Dave Mosley of Navigant. Amy Ferraro, with PCG, was unable to attend the Portland meeting due to the need to final preparations for the HSFO training on RMTS, to be held in Raleigh, NC immediately following the planning meeting.

President Weisz thanked Ms. Karen Fricke of Arkansas and her staff for compiling the book of reports for this meeting and shipping them.

President Weisz reminded members if there are any unpaid registrations, please see Ms. Deena Brown.

President Weisz reminded the attendees of rules: The Chair of a Committee can move for acceptance, 2nd must be from voting member (ie. Executive Board or Regional Coordinator). Also, if there are any proxies to please announce them during roll call.

Ms. Brenda Weisz from North Dakota, President of the Association, directed the Secretary, Ms. Vonnetta Allenbaugh of Oklahoma, to call the roll of the voting members of the Board of Directors to establish the presence of a quorum. In attendance were 7 voting members of the 9 member voting board including: Brenda Weisz of North Dakota (President), Vonnetta Allenbaugh of Oklahoma proxy for Dague Clark of New Hampshire (Vice-President), Vonnetta Allenbaugh of Oklahoma (Secretary), Karen Fricke of Arkansas (Treasurer), Melissa Lange of Oklahoma (Historian), Deena Brown of Oklahoma (Regional Coordinator), Brian Reynolds of Delaware (Regional Coordinator), Karen Fricke of Arkansas proxy for Conitha King of Alabama (Regional Coordinator), Scott Carson of Arizona proxy for Jason Sanchez of New Mexico (Regional Coordinator).

After roll call of the voting members was taken, Secretary Allenbaugh confirmed a quorum was present for the business meeting.

President Weisz requested a motion to adopt the revised agenda as presented in the booklet. Motion made by Vonnetta Allenbaugh of Oklahoma and seconded by Karen Fricke of Arkansas, President Weisz called for a vote and motion passed.

President Weisz stated the next order of Business is the Secretary's Report and called on Ms. Vonnetta Allenbaugh of Oklahoma, Secretary.

Secretary's Report

Ms. Vonnetta Allenbaugh of Oklahoma presented the Secretary's report:

Ms Allenbaugh reported the minutes of the NAHSFO 2013 Fall Planning and Business Meeting, held Monday, December 09 through Wednesday, December 11, 2013 in Phoenix, AZ, have been transcribed and posted to the organization's website. Secretary Allenbaugh expressed thanks to web-master Richard Billera for assistance with posting the minutes. Ms. Allenbaugh moved for suspension of the reading of the minutes and for the adoption of the report with Deena Brown of Oklahoma seconding.

President Weisz called for a vote. The report was accepted.

Historian's Report

Ms. Melissa Lange of Oklahoma, presented the Historian report as follows:

Madam President, Executive Board and HSFO members, the Historian's report is as follows:

The National Association of State Human Services Finance Officers (HSFO) held its 2013 Fall Planning and Business meeting Saturday, December 7th through Wednesday, December 11th in Phoenix, Arizona, with President Brenda Weisz of North Dakota presiding.

The planning/business meeting was hosted by Scott Carson and held at the Embassy Suites-Biltmore. The meeting was productive and enjoyed by all.

Attendance in Phoenix totaled 34. The breakdown of the 34 registrants included 3 corporate sponsors and 21 participating in the daily meetings. Additionally, 10 guests were in attendance.

Madam President, this concludes the Historian Report.

Ms. Lange moved for acceptance of the report, Ms. Vonnetta Allenbaugh of Oklahoma seconded the motion.

President Weisz called for a vote. The report was accepted.

Federal Issues Report

Past President Mr. Hank Fitzer of Maryland presented the Federal Issues Report on behalf of Ms. Michele McDonald of Maryland.

Childcare Aware

Nearly 11 million children under age 5 are in some type of child care setting every week – on average for 35 hours per week.

The Child Care and Development Block Grant (CCDBG) is the federal law that allocates funds to states for child care. It also sets the framework for state laws. CCDBG has not been reauthorized (renewed) since 1996.

Since 2007, Child Care Aware® of America (formerly NACCRRA, the National Association of Child Care Resource and Referral Agencies), has released annual reports reviewing state laws with regard to child care centers and family child care homes. Since CCDBG has few minimum protections for children, state laws vary greatly. These reports, *We Can Do Better* with regard to state child care center policies and *Leaving Children to Chance* with regard to state family child care home policies, show that most states earn a failing grade when it comes to protecting children.

There are many issues related to the availability, affordability and quality of child care. Some of these issues are related to children whose care is paid for by a child care subsidy or voucher. But, regardless of subsidy receipt, all children should be safe in child care and in a setting that promotes their healthy development.

To learn more about Child Care Aware® of America's policy recommendations:

http://www.nacrra.org/public_policy

The Impact of the Affordable Care Act on the Health Care Workforce

Abstract

An estimated 30 million Americans are expected to gain health insurance through the Affordable Care Act (ACA), and a healthy and sizable workforce will be needed to meet the increased demand. The health care workforce is already facing a critical shortfall of health professionals over the next decade. The ACA breaks the promises of access and quality of care for all Americans by escalating the shortage and increasing the burden and stress on the already fragile system. The ACA's attempts to address the shortage are unproven and limited in scope, and the significant financial investment will not produce results for years due to the training pipeline. With the ACA's estimated 190 million hours of paperwork annually imposed on businesses and the health care industry, combined with shortages of workers, patients will be facing increasing wait times, limited access to providers, shortened time with caregivers, and decreased satisfaction. The health care workforce is facing increased stress and instability, and a major redesign of the workforce is needed to extend care to millions of Americans.

To learn more go to: <http://www.heritage.org>

Confronting the Problem of Long-term Care

Although the health care debate this election year is focused primarily on coverage for physician and hospital services, the growing cost of long-term care (LTC) is fast becoming a problem we can no longer ignore. With millions of baby boomers now hitting retirement, state Medicaid budgets under pressure, and older working families ill prepared for the huge cost of nursing home care, LTC is shaping up to be a perfect storm.

One reason for concern is the future surge in the need for LTC services. More than 10 million Americans currently need assistance with daily living. About half of these are frail or disabled seniors and the other half are people younger than 65 years who have disabilities. The demand for costly care will increase sharply as the baby boom generation ages.

Because such care is expensive, it can rapidly exhaust the savings of even prudent households. Nursing home costs now average about \$75,000 a year for an individual, and assisted living typically costs around \$40,000. This presents a dilemma: it is difficult or impossible for most working families to save enough for a long spell of care with such costs
To learn more go to: <http://www.heritage.org>

Mr. Fitzer concluded the report and President Weisz requested a motion for acceptance of the report.

Ms. Melissa Lange of Oklahoma moved for acceptance of the report and the motion was seconded by Ms. Deena Brown of Oklahoma.

President Weisz called for a vote. The report was accepted.

President Weisz requested a pause in report presentations to recognize Past President Jerry Berry of Arkansas, who passed around a card for signature by attendees; to also be signed by spouses present at the Portland meeting and then delivered to Past President and current Training Chair Rick Brennan who is in the hospital.

Membership Report

Ms. Michelle Grose-Bray of Alaska presented the Membership Report.

Madam President, Board Members, Regional Coordinators, Past Presidents and guests:

I apologize for having to present this report verbally. For the 2014 program year we have 34 paid members and one agency waived member at this time. We have some membership payments pending as States have requested second invoices.

A teleconference was held with regional coordinators regarding various topics, which included membership activities. Problems persist with out-of-date state contact information for those who can authorize membership.

Future activities will include following up with states regarding renewing membership, request assistance from regional coordinators on contacting other states, working with the treasurer to send second invoices, and performing personal outreach.

Ms. Grose-Bray moved for acceptance of the report, the motion was seconded by Ms. Deena Brown of Oklahoma.

President Weisz called for a vote. The report was accepted.

Discussion was held confirming the participation of the Membership Chair with President Weisz and Regional Coordinators on their group calls currently being conducted.

Audit Report

Ms. Meka Gaines of Ohio presented the Audit Committee report.

Madame President, Board Members, Regional Coordinators, Past Presidents and guests:
We will begin auditing the Annual conference held in Columbus, OH, the summer of 2013, the Business/Planning meeting held in Reno, NV, the spring of 2013, the Business/Planning meeting held in Baton Rouge, LA the fall of 2012, and any financial records maintained by Mr. Richard Humiston in April 2014. The audits are planned to be completed with a target date of June 15, 2014.
A full audit report will be available the annual conference in Louisville, KY.

Ms. Gaines moved for acceptance of the report, motion was seconded by Brian Reynolds of Delaware.

In discussion, a reminder of the agreement someone independent of the State of Ohio should assist with the audit of the Annual Conference held in Ohio. President Weisz acknowledged Ms. Michelle Grose-Bray of Alaska, was designated to assist with the Ohio Conference audit.

President Weisz called for a vote. The report was accepted.

Nominating Report

Past President Mr. Hank Fitzer of Maryland presented the Nominating Committee Report.

Madam President:

Following the 2013 Fall Planning Meeting, two HSFO broadcasts (e-mails) were issued at the request of the Nominating Committee, inviting interested parties to apply for anticipated, vacant positions on the Board of Directors. One broadcast was issued in January, 2014 and a second in March, 2014.

Applications have been solicited for candidates for the traditional, anticipated Historian vacancy; in this case, to fill the Historian position for upcoming HSFO Business Year 2015.

In addition, and in accordance with recent Bylaws changes, applications for four Regional Coordinator positions have been solicited, for Board service in Business Year 2015.

As of the writing of this report, one application has been received for a Regional Coordinator position.

As of the writing of this report, no applications have been received for the Historian position.

Mr. Fitzer moved for acceptance of the report, motion was seconded by Ms. Deena Brown of Oklahoma.

Discussion was held regarding concern of receipt of only one application for the Regional Coordinator positions. President Weisz expressed appreciation for the concern and suggested further discussion later in the meeting after the presentation of the next two reports.

President Weisz called for a vote. The report was accepted.

Resolutions Report

The Resolutions Committee Report was presented by Past President Ms. Deena Brown of Oklahoma

Madam President,

There have been no resolutions suggested by the membership to date. In March 2014 an email blast was distributed asking members to consider submission or input towards a HSFO Resolution prior to commencement of the 2014 annual conference. Annual resolutions of Thanks have been prepared by the committee for presentation at the annual business meeting.

Anyone interested in submitting a topic for Resolution is encouraged to submit suggestions and to begin work with the Resolutions Chair as soon as possible.

Ms. Brown moved for acceptance of the report, the motion was seconded by Ms. Vonnetta Allenbaugh of Oklahoma.

Discussion was held regarding retirement acknowledgments of Past President Jerry Berry of Arkansas and Past President Rick Brennan of North Carolina. A resolution and plaque were provided for Jerry Berry. Rick Brennan is still an active State Agency employee so; Mr. Brennan's resolution and plaque are pending until he retires from State service. Past President Mary Fernald of Ohio was presented with a plaque in Phoenix and Resolutions Chair Deena Brown stated she will prepare a resolution for Mary. There was also a suggestion for a retirement acknowledgment plaque for Richard Billera, who retired from State Service in 2002.

Past President Harry Roberts suggested a resolution for Charles Miller, Covington and Burling, LLP for many years of service to the HSFO organization (30 years, every year since 1984). Mr. Roberts agreed to follow-up to be certain Mr. Miller is indeed stepping back from his role as the primary presenter/attendee from his firm and if that is indeed the case, draft the recommended resolution.

Discussion was held regarding ensuring clarification of speaker names for the list of presenters for the Annual Conference on the flyer and save-the-date. President Weisz mentioned another update with the unfortunate news of the passing of Jack Tweedie, NCSL, previously listed as a planned speaker HSFO hoped to acquire for the 2014 conference in Kentucky.

President Weisz called for a vote. The report was accepted.

Discussion was held regarding processes for communicating/distributing conference attachments as they become available. One recommendation was to add all documents to the Dates section of the HSFO website. Also suggested for future use, a statement included in the registration confirmation e-mail; reminding registrants to check back for new attachments/updates.

Discussion was held to be certain the use of free registration offering is monitored; President Weisz and KY Arrangements Chair Ms. Margaret Wahrer assured this will be scrutinized by Kentucky staff, to be certain the free registration is only used once.

By-Laws Report

Past President Mr. Harry Roberts of Delaware presented the By-Laws report.

President Weisz asked me to serve this year as the By-Laws Chair and I would like to provide the following report.

In follow up to the fall Planning Meeting, the below proposed By-Laws amendments were posted in the members only section of the HSFO website for member agencies to review.

Proposed Bylaw Amendments for 2014

As many should be aware, a By-Law change was passed at the Columbus Business Meeting concerning the establishment of Regional Coordinators to replace the Regional Director structure in place at the time. During the discussions regarding that change, several future amendments were identified. They are as follows.

Article V, Section 2: Remove **“During the 2014 transition year (12/1/13 through 11/30/14), Regional Coordinators will be appointed by the President. Thereafter,”**.

The purpose of this amendment is to (1) remove language that will not be needed after the 2014 transition year has occurred and (2) allow for election (as opposed to appointment) of Regional Coordinators at the July 2014 Business Meeting.

Article IX, Section 2, f.: At the end of f. add **“Applications for Historian and Regional Coordinator shall be submitted to the Nominating Committee at least 30 days prior to the Annual Meeting”**.

At the Columbus Business Meeting interest was expressed to have uniform time periods for submitting nominations for Historian and Regional Coordinator. This amendment would establish a 30 day time frame that would be consistent with the deadline for submitting Regional Coordinator applications (Article V., Section 2.) and By-Laws changes (Article XI., Section I.). This By-Law change would establish such uniform time periods.

As of 3/18/14 I have not received any comments on the proposed changes nor have I seen any comments posted on the HSFO website. I have also not received any requests for additional By-Law changes as of 3/18/14.

Mr. Roberts moved for acceptance of the report, seconded by Ms. Deena Brown of Oklahoma.

President Weisz called for a vote. The report was accepted.

Special Discussion

There was discussion held regarding the organization and where we are headed in the future, with brainstorming ideas.

Newsletter Report

The Newsletter Committee report was presented by Mr. Mark Story of Arkansas.

The first newsletter of the current federal fiscal year was prepared and sent out to the current HSFO contact list in the first week in April of 2014. Those receiving the newsletter included members, corporate sponsors and other interested parties.

The current edition focused on issues including the upcoming conference in Louisville, Kentucky, training opportunities, federal issues, OMB Grant reforms, and an introduction of two of HSFO's regional coordinators.

The editor is very appreciative of those who have suggested and or provided interesting and beneficial content for inclusion in the newsletter; in particular the significant and supportive input of President Weisz should be noted.

We will continue to look for interesting ideas and items for inclusion in the newsletter and hope for your input in making it both informative and enjoyable for our membership.

Mr. Story moved for acceptance of the report, the motion was seconded by Ms. Vonnetta Allenbaugh of Oklahoma.

President Weisz called for a vote. The report was accepted

Training Committee Report

The Training Committee Report was presented by President Brenda Weisz of North Dakota on behalf of Training Committee Chair Mr. Rick Brennan of North Carolina.

Random Moment Time Study Training, by PCG, is scheduled at the Raleigh Marriott/Crabtree Valley, Tuesday, April 22 through Wednesday, April 23, 2014.

Received one response to Grants Administration RFP, there is time on the agenda later today to review that response.

President Weisz noted also, time on the agenda to discuss the reissue of the Child Welfare training RFP and future trainings.

President Weisz concluded the report by requesting a motion to accept the report. Ms. Karen Fricke of Arkansas moved for acceptance of the report, the motion was seconded by Ms. Melissa Lange of Oklahoma.

Discussion was held on the impact of the new OMB circular, to take effect December 2014, and the suggestion of the need to begin working on a curriculum. There was discussion the new President for 2015, take this suggestion under advisement.

Additionally, there was discussion on the great quality of the recent Medicaid training.

President Weisz called for a vote. The report was accepted.

CPE Committee Report

The CPE Committee Report was presented by Mr. Scott Carson of Arizona on behalf of Mr. Jason Sanchez of New Mexico.

HSFO is currently registered with the National Registry of CPE Sponsors. Our registration runs through May 31, 2014. The process to renew is in process with the National Registry will be submitted by April 30, 2014. The cost of renewal is expected to be near \$1,000.

Mr. Carson concluded the report by requesting a motion for acceptance of the report, Ms. Karen Fricke of Arkansas moved for acceptance of the report and the motion was seconded by Ms. Deena Brown of Oklahoma.

Ms. Deena Brown of Oklahoma inquired if \$1,000 is an increase in the renewal fee. Discussion was held, if the \$1,000 is confirmed, it is an increase in the cost of the renewal from \$725 budgeted.

President Weisz called for a vote. The report was accepted.

Time and Place Report

The Time and Place Committee report was presented by Past President and Arrangements Committee Chair Mr. Stan Mead of Louisiana.

Madam President, Board Members, Past Presidents & Attendees,

It is my pleasure to present the Time and Place report.

The 2014 Annual Conference will be held in Louisville, Kentucky, at the Seelbach Hilton Louisville. The dates of the conference are July 27 - August 1, 2014. The rate is still to be determined. It will be posted on the HSFO website as soon as it's available.

The 2014 Fall Planning Meeting site is yet to be determined.

The 2015 Spring Planning Meeting will be held in Oklahoma City, Oklahoma. The place, dates, and rates are yet to be determined. They will be posted on the HSFO website as soon as they are available.

The 2015 Annual Conference will be held in Sparks, Nevada, at the John Ascuaga's Nugget Resort Hotel. The dates of the conference are July 26 - July 31, 2015. The rate is \$99 plus tax.

We are currently soliciting a host site for the 2016 Annual Conference. Any member interested in hosting our conference should contact me. My phone number and e-mail address maybe found on the HSFO Web Site.

Mr. Mead moved for acceptance of the report, the motion was seconded by Ms. Melissa Lange of Oklahoma.

In discussion, Mr. Mead stated he would like to amend the report to reflect the actual cost of the Louisville room rate as posted on the HSFo web-site, \$125.00 per night, plus sales and occupancy taxes of 15.01%.

A motion to accept the amendment was made by Ms. Deena Brown of Oklahoma, seconded by Mr. Brian Reynolds of Delaware.

Discussion was held regarding the need to correct the HSFo web-site related to the 2015 Annual Conference location, which reflects Reno instead of Sparks. It was agreed this should and can be corrected.

Discussion was held regarding a proposal received for the 2014 Fall Planning and Business meeting December 6-10, 2014, at the Embassy Suites/Tampa Airport/Westshore in Florida, at the rate of \$135 per night. The hotel is newly remodeled and across the street from a major shopping mall, with numerous eateries within walking distance. A theatre with Broadway style plays is also nearby. Dates will be posted to the HSFo web-site, as soon as the contract is signed.

Motion was made by Ms. Melissa Lange of Oklahoma to amend the report to include the 2014 Fall Planning meeting information for Tampa, Florida, seconded by Mr. Brian Reynolds of Delaware.

Discussion was held regarding the proximity of the Embassy Suites/Tampa Airport/Westshore to the beach, members suggested it is approximately 10 miles (approx. 15 minutes). Discussion was held regarding the future hotel locations; regarding locations with amenities near-by within walking distance. It was agreed the hotel in Tampa, even though it is an airport designation, is located in a dynamic area. It is hoped future planning meetings will also allow for planned events to occur at the Spring meetings.

Ms. Deena Brown of Oklahoma, mentioned to Committee Chair Stan Mead, she and Ms. Vonnetta Allenbaugh would also like to visit with him regarding details for the 2015 Spring Planning and Business meeting to be held in Oklahoma City, Oklahoma.

President Weisz called for a vote. The report, as amended, was accepted.

Arrangements Report- Sparks, NV 2015 Annual Conference

The Arrangements Report for the Sparks, NV 2015 Annual Conference was presented by Past President and Arrangements Committee Chair, Mr. Stan Mead of Louisiana.

Madam President, Board Members, Past Presidents & Attendees,

It is my pleasure to present the 2015 Annual Conference Arrangements report.

The 2015 Annual Conference will be held in Sparks, Nevada, at the John Ascuaga's Nugget Resort Hotel. The dates of the conference are July 26 - July 31, 2015. The rate is \$99 plus tax.

We are currently looking at several options for the special event as well as the spouse event. At this time we are not planning for a youth event or a youth hospitality suite. However, this may change in the future. We will have a more detailed report at our 2014 Conference.

As you know, this is the first conference HSFO is hosting itself. We are looking for volunteers to work the conference. If anyone is interested in volunteering, please see either Past President Bob Bumbalough, Pst President Richard Billera or myself.

Mr. Mead moved for acceptance of the report, the motion was seconded by Ms. Deena Brown of Oklahoma.

Discussion was held regarding commitments of volunteers; Mr. Mead says much work has been done and still working on determining the special event; possibly something in Virginia City possibly dinner, dancing (possibly with the Comstock Cowboy Band) and a train ride. The spouse event may include activity at Carson City at the Governor's Mansion. There will be a meeting at noon in the hospitality room with Mr. Scott Mayne of NV to discuss further ideas, all are invited to attend.

Mr. Mead acknowledged there are still some concerns with hotel renovations but, he has been told they will not affect the HSFO conference. Attendee rooms are in the portion of the hotel already renovated but, there may be some renovation activity on the side of the hotel with the hospitality room site.

Accountant Dick Humiston stated an account has been opened for the Sparks 2015 Conference and requested President Weisz approval to move an additional \$1,000 to the account. President Weisz has individual authority and approved this transfer request.

Ms. Deena Brown of Oklahoma expressed thanks to Mr. Mead for his willingness to take the lead on self-hosting, in turn Mr. Mead expressed his thanks to all participating in the work to self-host the conference.

President Weisz called for a vote. The report was accepted.

Arrangements Report-Louisville, KY 2014 Annual Conference

The Arrangements Report for the Louisville, KY 2014 Annual Conference was presented by Ms. Margaret Wahrer of Kentucky.

The 2014 HSFO Conference will be held at the Hilton Seelbach in Louisville, KY, July 25 to August 1, 2014. Room rates will be \$125.00 plus sales and occupancy taxes of 15.01%.

The Seelbach contract with HSFO allows conference room rates 3 days prior to and after the conference. That will give participants and guests an opportunity to expand their Louisville/Kentucky experience. Our "blast" showcased a number of attractions in the Louisville vicinity and will help participants and guests do some pre-planning. Ms. Wahrer thanked Karen Fricke of Arkansas for her assistance with the "blast". We anticipate this will be an exciting and informative event.

The Sunday evening President's Reception will be held in the Rathskeller Room at the Seelbach. The menu will have an assortment of bourbon inspired foods and entertainment will be provided by a bluegrass band "Kentucky Blue".

On Monday, July, 28, spouses will be treated to a City Tour and the youth to the Louisville Zoo. Monday evening the Hospitality room will feature “A Taste of Kentucky” showcasing local foods and drinks; also there will be an opportunity to attend the Louisville Bats last home game for the season.

Tuesday, July 29, after the morning session, participants and guests will board the Belle of Louisville for a cruise on the river. A buffet lunch of burgers, tacos and vegetarians selections will be provided by Tumbleweed Grill. After the cruise, The Derby Museum and Churchill Downs tour will be a great opportunity for guests to visit an iconic piece of Kentucky. The Greatest Race” movie will be presented prior walking tour(s) of Churchill Downs and the Derby gift shop will remain open during the first hour of the event. A buffet dinner will be provided by the Silver Spoon restaurant.

Wednesday, July 30, the youth will visit the Vintage Fire Museum/Schimpff’s Candy Factory. At Schimpff’s they will have lunch at the Deli Lunch Room.

The Thursday evening banquet, which closes the conference, will be at the Seelbach’s Grand Ballroom and Foyer. Entertainment will be provided by “Usual Suspects”.

With so many options in, around and near Louisville, we feel sure that not only spouses and children, but conference attendees will be pleased with their week spent in Louisville, Kentucky!

Ms. Wahrer moved for acceptance of the report, the motion was seconded by Ms. Deena Brown of Oklahoma.

President Weisz called for a vote. The report was accepted.

President Weisz expressed what a great job Ms. Wahrer and the staff in Kentucky have done. Also, President Weisz stated the conference registration will be up soon on the HSFO web-site. There are already three paid registrations for the Kentucky conference, even without the web-site registration link activation.

Tuesday, April 15, 2014

Sponsor Development

The Sponsor Development Committee Report was presented by Mr. Brian Reynolds of Delaware.

Madam President and fellow members,

As of March 24, 2014, HSFO has received corporate sponsor fees from the following vendors:

Cenpatico
Navigant
PCG
CGI

I will stay in contact with our remaining sponsors and will keep you posted regarding my progress.

I'd also like to acknowledge the sponsors who have pledged financial support to our Spring Planning Meeting:

PCG: \$2,000

Cenpatico: \$2,000 (for our conference)

Navigant: \$300

Amerigroup: \$1,500

Finally, I have made contact with three potential new sponsors:

Mercer in Arizona

PFM in New York

PPC in Virginia

All have expressed interest in joining HSFO as new sponsors and I look forward to staying in touch with them. In fact, PPC requested an invoice for corporate sponsor membership in late March.

Mr. Reynolds moved for acceptance of the report, the motion was seconded by Ms. Melissa Lange of Oklahoma.

Mr. Reynolds offered an amendment to his report to reflect PPC officially a paid member, to correct the contribution amount from Navigant from \$300 to \$350 and to name KForce and Justice Benefits of Texas as potential new sponsors. Ms. Deena Brown of Oklahoma seconded the motion.

Mr. Scott Carson of Arizona mentioned two additional new potential sponsors McKinsey & Company and Manatt Health Solutions.

Mr. Carson moved to further amend the report to include the additional sponsor information; Mr. Brian Reynolds of Delaware seconded the motion.

Discussion was held regarding potential final number of sponsors; Mr. Reynolds estimated the number would return to eleven(11).

Discussion was held regarding loss of JPMorgan as an EBT provider and approaching other EBT vendors as a replacement. Discussion continued regarding the potential to contact Xerox, as they serve several states in EBT as well as other capacities.

President Weisz commended Mr. Reynolds on the effort to reach out to numerous new potential sponsors.

Past President Stan Mead recommended a resolution or letter of thanks to Liz French with JPMorgan, for all of their years of support (at least 20). President Weisz acknowledged this was a great idea and Resolutions Chair Deena Brown of Oklahoma noted the suggestion.

President Weisz called for a vote. The amended report was accepted.

Regional Coordinator's Report

The Regional Coordinator's Report was presented by Past President and Regional Coordinator Ms. Deena Brown of Oklahoma.

In March President Weisz held a conference call to discuss progress made by the regional coordinators. Brian Reynolds, Conitha King, Jason Sanchez and Deena Brown were on the call with President Weisz along with the membership chair Michelle Grose-Bray.

Discussion centered on what was or wasn't working for the coordinators. All are having some success in finding new contacts as rolls change within both member and non-member agencies, but time is limited to spend searching for these new contacts and information is often times hard to find.

Regional Coordinators will continue working with membership chair to update contact lists, and will work on outreach efforts to increase membership.

Also important to note is the email address list is continuing to be updated as new email addresses are added and obsolete addresses are removed. Deena is performing this role at present and keeping the others updated along with the executive board and HSFO webmaster.

Ms. Brown moved for acceptance of the report, the motion was seconded by Ms. Vonnetta Allenbaugh of Oklahoma.

Discussion was held regarding the distribution of states/areas to Regional Coordinators, President Weisz reiterated the original regions were maintained and each Regional Coordinator was assigned two regions, which were outlined in detail in the last newsletter.

Discussion was held regarding the change in the increased amount of the assignments, due to the lower number of Regional Coordinators. If no applications are received for 2015 Regional Coordinator positions, a possible solution is for the incoming President to appoint during their Fall meeting. All were in agreement we need to be certain we are announcing the available Regional Coordinator positions at the Annual Conference.

President Weisz called for a vote. The report was accepted.

President Weisz instructed the minutes reflect acknowledgement of the work done on the reconstituted e-mail list was outstanding.

Treasurers Report

The Treasurers Report was presented by Ms. Karen Fricke of Arkansas.

The Treasurers report was dated 04/08/14 and included the Statement of Income and Expenses for the period of 12/01/13 through 04/08/14, and the balance sheet for the period ending 04/08/14. Statements are prepared on a cash basis.

Ms. Fricke read through the detail of the Balance Sheet and the Statement of Income and expenses.

The balance sheet through 04/08/14 reflected that HSFO had Total Assets of \$307,084.19
Total Liabilities were \$0.00 and Total Equity was \$307,084.19..

Total Income was \$80,456.37 and Total Expenses were \$38,944.94, with a total net income of \$41,511.43.

Ms. Fricke moved for acceptance of the report, Ms. Deena Brown of Oklahoma provided a second to the motion.

President Weisz called for a vote. The motion passed.

Program Committee

Mr. Scott Carson of Arizona, Chair of the Program Committee, presented the report with a draft 2014 Annual Conference program lay-out.

The Committee had previously established the 2014 conference theme of “Winning the Financial Race in Human Services”.

Mr. Carson and members discussed the progress of the Program Committee on sessions, speakers, etc.

Mr. Carson moved for acceptance of the program report, Brain Reynolds of Delaware provided a second.

President Weisz called for a vote, motion passed.

President Weisz requested a motion to adjourn, Ms. Deena Brown of Oklahoma moved to adjourn, and Melissa Lange of Oklahoma seconded the motion.

President Weisz called for a vote, motion passed.

Meeting was adjourned.