NATIONAL ASSOCIATION OF STATE HUMAN SERVICES

FINANCIAL OFFICERS (HSFo)

68TH ANNUAL CONFERENCE BUSINESS MEETING

JULY 29, 2015; WEDNESDAY

NUGGET CASINO RESORT

SPARKS, NEVADA

Hoogs Reporting Group
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CALIF. CCR #3217 SPARKS, NEVADA; WEDNESDAY, JULY 29, 2015; 3:18 A.M.

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PRESIDENT CLARK: All right. I'm going to call the meeting to order. First of all, I would like to thank Stan Mead and his committee for all the arrangements for this meeting. It's been excellent. 

Thank you, Stan.

I would like to thank all of our corporate members and in particular the corporate members that gave extra assistance with this annual conference.

FEMALE SPEAKER: Dague, we can't hear you.

PRESIDENT CLARK: Can you hear me now? All right. I called the meeting to order.

First of all, I would like to thank Stan Mead and his committee for the arrangements for this meeting. They've done an excellent job.
I would like to thank all of our corporate members, in particular the corporate members that gave extra assistance with this annual conference, which is PCG, Cenpatico, IVA, PPC, and Sivic Solutions. Thank you.

In the annual business meeting it's each paid member gets one vote. So if there's more than one person from our member agencies, please decide which of you will be voting. And if you're a voting member, you're the only one that can make motions and second motions, and it can only be that person.

So just to clarify, if you are giving a report and you are the voting member from that agency, you can make the motion, but if you're not the voting member, you cannot make the motion.
When the secretary does the roll call, the name of the paid agencies that are in attendance, the person who is going to vote should make -- state their name very clearly. And once again, it will only be that person that can vote.

When you make a motion or second a motion, please state your name clearly. Also, if we have a discussion, please state your name clearly. It will help with the recording of the minutes.

Please give your reports from the microphone.

As you noticed, you couldn't hear me until I got the microphone on. This is the microphone that you'll be using.
We also have a very tight schedule with the banquet being this evening. It's not to stifle discussion, but it's just to remind everybody that if you have a very lengthy report, like the federal issues report, please summarize the report and not necessarily read the entire report. Scott, would you do roll call.
TREASURER CARSON: Alaska Department of Health and Human Services.

MS. GROSE: Sorry. Michelle Grose, Department of Health and Social Services, State of Alaska.

TREASURER CARSON: Alabama Department of Human Resources.

MS. CONITHA KING: Conitha King, Alabama Department of Human Resources.

TREASURER CARSON: Alabama Medicaid Agency.

MR. OAKLEY: Walter Oakley, Medicaid Agency.
TREASURER CARSON: Arkansas Department of Human Services

MS. COUTU: Tina Coutu, Arkansas Department of Human Services.


MS. CHAUDHURI: Sumita Chaudhuri, Department of Healthcare Finance, Washington, D.C.

TREASURER CARSON: Delaware Department of Health and Social Services.

MR. ROBERTS: Harry Roberts, Delaware Health and Social Services.

TREASURER CARSON: Minnesota Hennepin County Human Services and Public Health Department.

Idaho Department of Health and Welfare.

TREASURER CARSON: Indiana Department of Child Services.

MS. DEGNER: Robin Degner, Indiana Department of Child Services.

TREASURER CARSON: Kentucky Department of Community Based Services.

MS. WAHRER: Margaret Wahrer, Kentucky Department for Community Based Services.

TREASURER CARSON: Louisiana Department of Children and Family Services.

MS. HARRIS: Etta Harris, Louisiana Department of Children and Family Services.

TREASURER CARSON: Louisiana Department of Health and Hospitals.
MS. LeBLANC: Tara LeBlanc, Louisiana Department of Health and Hospitals.
TREASURER CARSON: Maryland Department of Health and Mental Hygiene.
MR. FITZER: Hank Fitzer, Maryland Department of Health and Mental Hygiene.
TREASURER CARSON: Maryland Department of Human Resources.
MS. YOUNG: Romaine Young, Maryland Department of Human Resources.
TREASURER CARSON: Mississippi Medicaid.
MS. MARGARET KING: Margaret King, Mississippi 8 Division of Medicaid.
TREASURER CARSON: North Carolina Department of Health and Human Resources.
MS. MILLER: Laketha Miller, North Carolina Department of Health and Human Resources.


TREASURER CARSON: New Mexico Aging and Longterm Services Department.

MR. SANCHEZ: Jason Sanchez, New Mexico Aging and Longterm Services Department.

TREASURER CARSON: Nevada Department of Health and Human Services.
Ohio Department of Medicaid.

Oklahoma Department of Human Services

VICE PRESIDENT ALLENBAUGH: Vonnetta Allenbaugh,
Oklahoma Department of Human Services.

TREASURER CARSON: Oklahoma Health Care Authority.

MS. KERSEY: Vickie Kersey, Oklahoma Health Care Authority.

TREASURER CARSON: Oregon Department of Health Services.

MR. RESCH: Joe Resch, Oregon Department of Human Services.

TREASURER CARSON: Virginia Department of Medical Assistance Service.

MS. AMOS: Tanyea Amos, Virginia Department of Medical Assistance Services.

TREASURER CARSON: Vermont Agency of Human Services.


TREASURER CARSON: Washoe County Social Services.
MS. FINE: Pamela Fine, Division Director of Finance and Administration, Washoe County Department of Social Services, Washoe County, Nevada.

TREASURER CARSON: Mr. President, that is 24 out of 27 member agencies present. We have a quorum.

PRESIDENT CLARK: Thank you.

I would like a motion to accept the agenda as it is in the booklet. Do I hear a motion?

MS. CONITHA KING: So moved. Conitha King, Alabama DHR.

PRESIDENT CLARK: Is there a second?

MR. ROBERTS: Harry Roberts, Delaware.

PRESIDENT CLARK: Thank you.

Scott Carson, would you read the minutes from the last meeting.

TREASURER CARSON: Okay. The minutes from the spring planning meeting are posted on the HSFo website. I move to suspend the reading of the minutes and accept
them as posted on the HSFo website.

MS. GROSE: Michelle Grose, State of Alaska.

Motion to approve.

TREASURER CARSON: I'm sorry. I can't move. I request somebody to move.

MALE SPEAKER: She did. She moved.

MR. SANCHEZ: Jason Sanchez, New Mexico. Second.

PRESIDENT CLARK: Okay. I heard a motion and a second. Is there any discussion?

Hearing none, we'll have a vote. All in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Any opposed say "nay."

Hearing none, the motion passes. Thank you.

Next on the agenda is the historian report. Scott Carson. Arizona.

TREASURER CARSON: The spring 2015 business meeting was held in Oklahoma City, Oklahoma, Saturday, April 11th, through Wednesday, April 16th. The meeting was attended by members, organization leadership,
committee chairs, past presidents and representatives from some of our corporate sponsors.

During the meeting discussions, planning for this year's annual conference scheduled for late July for this year was solidified and finalized. Expectations were that this year's event will result in a strong turnout from state agencies, vendors, sponsors and collaborative industry partners from across the county.

Under the leadership of current President Dague Clark, the organization discussed plans and opportunities for continued forward movement as a leader in the health and welfare arena. Emphasis on strengthening administrative processes as well as increasing the organization's level of exposure and membership base were a couple of the primary topics of conversation.

Other topics discussed at the Oklahoma City business meeting included: future conference sites and
formats; future business meeting sites and formats; outlook for organizational leadership roles and
candidates; daily business and committee updates; organizational fees and rates; training offerings and dates; public relations and marketing; and various other administrative-related business.

On the training front, the first offering of the newly developed Beginning Child Welfare training was held in Phoenix, Arizona, May 28th through the 30th, 2015. Intermediate and advanced training programs are currently being developed with planned offerings beginning late this year to early next year.

With that, I conclude my report.

PRESIDENT CLARK: Do I hear a motion to accept the report?

VICE PRESIDENT ALLENBAUGH: So moved. Vonnetta Allenbaugh, Oklahoma DHS.

PRESIDENT CLARK: Is there a second? 17


PRESIDENT CLARK: Is there any discussion?
Hearing none, I'll have a vote. All those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Hearing none, the motion passes.

Thank you, Scott.

Treasury report from our one-man show, Mr. Scott Carson of Arizona.

TREASURER CARSON: The statement of the income and expenses is for the period of 12/1/2014 to 6/30 of 2015. This is a cash basis report, so some of the expenditures for the period or revenues for the period may not be reflected on this report at this time.

Income, so administrative income, we had $45,230.39; planning meeting income, we had $10,930; conference income, $65,875; and training income of $56,450; for a total income of $178,485.39.

For expenses we had planning meeting expenses of
$23,069.29; conference expenses of $20,388.83; training expenses of $50,183.95; and administrative expenses of $25,102.64; for a total expenses of $118,744.71 resulting in a net income of $59,740.68.

For the balance sheet for assets, we had a total current assets of $318,943.66 and with liabilities and equity of $318,943.66.

With that, that concludes the treasurer's report.

PRESIDENT CLARK: Do I hear a motion to accept the report?

MR. SANCHEZ: So moved. Jason Sanchez, New Mexico.

MS. HARRIS: Etta Harris, Louisiana. Second.

PRESIDENT CLARK: Is there any discussion? Hearing none, I'll have a vote. All those in favor of accepting the report as read say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion passes. Thank you.
Next are the committee reports. The first one will be the Arrangements Committee. And as I understand it, Mr. Stan Mead is going to replace the report that is in the booklet with what he's going to read now.

MR. MEAD: Can you hear me? Thanks. Can you hear me?

Mr. President, Members, it is my pleasure to present the 2015 annual conference arrangements report. The conference was attended by 129 attendees as follows: 46 members, 4 nonmembers, 22 corporate sponsors, 19 speakers, 19 guests, and one federal representative.

Our president's reception was attended by 90; the special event by 89; and we anticipate our conference banquet tonight to be attended by 90.

A complete detailed report of this conference will be presented at our fall planning meeting in Montgomery, Alabama.
This concludes my report and I request its acceptance.

VICE PRESIDENT ALLENBAUGH: So moved. Vonnetta Allenbaugh, Oklahoma Department of Human Services.

PRESIDENT CLARK: Is there a second?

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Any discussion?

Hearing none, all those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Hearing none, the motion passes. Thank you.

(Clapping)

PRESIDENT CLARK: Thank you, Stan, for that.

Next is the Program Committee. Jason Sanchez of New Mexico.

MR. SANCHEZ: Good afternoon, Mr. President, Members of the Board, Past Presidents. We are more than three-quarters of the way through our 2015 program. This year's program includes 29 CPEs on many
topics, including Medicaid, child welfare, TANF and IV-E. The program has been well received. That does not mean that there have not been any issues, though.

As part of the continued process, improvement, I have developed a document that I will pass on to the incoming program chair, arrangements chair and sponsor development chair.

That concludes my report and I move for its
acceptance.

PRESIDENT CLARK: Do I hear a second?

MS. LeBLANC: Tara LeBlanc, Louisiana.

PRESIDENT CLARK: Okay. Any discussion?

I would like to thank Jason for the excellent program and his committee. It was very, very good.

Thank you.

(Clapping)

PRESIDENT CLARK: No further discussion?

All right. I call for a vote. All those in favor of accepting the report as read say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion passes.

Thank you, Jason.

Next is the Audit Committee report. Jesse Bratton from Oklahoma.

MR. BRATTON: Mr. President, Board Members,
Regional Coordinators, Past Presidents and Guests: The audit of the summer 2014 annual conference held in Louisville, Kentucky, the spring 2014 business planning meeting held in Portland, Oregon, the fall 2013 business planning meeting held in Phoenix, Arizona and the financial records maintained by Mr. Richard Humiston is complete. The audit included reviewing and verifying the financial records and transactions for 100 percent of the transactions during December 1st, 2013 through November 30th, 2014.

Based on review of the financial records and the transactions, no material variances or internal control weaknesses were found. Therefore, it appears the financial records and transactions were accurate and were supported by adequate documentation. In addition, the internal controls of the organization appear to be satisfactory.

To address any immaterial variances and other
issues, a management letter will be addressed with the executive board of HSFo.

This concludes the Audit Committee report and I move for its acceptance.

VICE PRESIDENT ALLENBAUGH: I'll move for acceptance. Vonnetta Allenbaugh, Oklahoma Department of Human Services.

PRESIDENT CLARK: Is there a second?

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Any discussion?

I have something to discuss, I would like to say is since you will be giving a management letter to address any immaterial issues, I would like to form a committee to make recommendations how to address those issues and I would like to name you as the chair of that committee.

MR. BRATTON: Okay.
PRESIDENT CLARK: Anybody else who would like to join that committee at this time?

MS. CONITHA KING: Conitha King, Alabama.

MR. SANCHEZ: Jason Sanchez, New Mexico.

MS. LeBLANC: Tara LeBlanc, Louisiana.

MR. BRENNAN: Rick Brennan, West Virginia.

MR. HUMISTON: Richard Humiston.

PRESIDENT CLARK: Okay. Thank you. As I said, you'll be the chair, so you'll call the Committee together?-- it will probably be a conference call or e-mails, whatever, to address the issues. Thank you.

Any further discussion?

Seeing none, all in favor of the report as read, please say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."
Hearing none, the motion passes as read. Thank you.

Next is membership. Michelle Grose-Bray of Alaska.

MS. GROSE: Mr. President, Board Members, Regional Coordinators, Past Presidents and guests: As of July 13, 2015, HSFo currently has 47 members, 46 paid members and one waived agency membership. The 2015 agency members include 39 returning members, 5 agencies returning after an absence of at least two years, and 3 new agency members. During the 2015 program year, HSFo had seven agencies not renewing their membership. The three new member agencies are the Arizona Department of Child Safety, the Indiana Department of Child Services and the Texas Department of State Health Services. Agencies not renewing their membership is the California Social Services - Santa Clara, DC Child and Family Services Agency, the Georgia Department of Public Health, Illinois Department of Healthcare and Family Services, the Maryland Governor's Office for...
Children, South Dakota Department of Human Services, and the Utah Department of Health. Unfortunately, no information was provided why the renewal did not occur.

My established 2015 goal for paid memberships was 50 which would constitute an 8 percent increase of actual members from the prior year. During the 2015 year we have achieved 94 percent of this goal. It is notable that if we were -- if we were able to retain the seven agencies, we would have exceeded our goal by four members. While there are several contributing factors for the three new memberships, the single most successful and impactful factor was the dedication and personal effort of the current HSFo membership, regional coordinators and executive board members. Outreach both -- outreach via both written and verbal mediums was the difference, and I would like to thank everyone for helping us reach this goal.

I would personally like to thank Scott Carson,
Arizona, and all the regional coordinators for their efforts. It has been both a privilege and a pleasure to serve as the membership chair for HSFo this past year. I would like to take this opportunity to thank everyone for their support and guidance, and I look forward to my continued active involvement with this organization for what I hope to be many years to come.

PRESIDENT CLARK: Is there a motion to accept the report?

MS. CONITHA KING: Conitha King, Alabama.

PRESIDENT CLARK: Is there a second?


PRESIDENT CLARK: Is there any discussion?

Seeing none, all those in favor of the report as read, please say "aye."
(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing no "nays," the motion has passed.
Thank you, Michelle.
Sponsor development, Mr. Richard Donahey of Vermont.

MR. DONAHEY: Good afternoon. Mr. President and fellow Board Members, corporate sponsorship letters and invoices were mailed on January 9th of this year to those sponsors with whom we have developed an ongoing relationship. As of the date of my report, July 8th, there were ten paid corporate sponsors. Since the time of submitting this report, we've also had an additional corporate sponsor pay an annual membership.

I wanted to also add that two sponsors who have historically given to HSFo have declined to continue their membership for this year.

This concludes my report and I ask that a motion be made for its acceptance.

VICE PRESIDENT ALLENBAUGH: So moved. Vonnetta Allenbaugh, Oklahoma DHS.
PRESIDENT CLARK: Do I hear a second?

MS. LeBLANC: Tara LeBlanc, Louisiana.

PRESIDENT CLARK: Okay. I have motion and a second. Is there any discussion?

Seeing none, I'll have a vote. All those in favor of the report as read, please say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion passes.

Thank you, Richard.

MR. DONAHEY: You're welcome.

PRESIDENT CLARK: Next is resolutions. Mrs. Deena Brown of Oklahoma.

MS. BROWN: Thank you. Hey, can I take y'all's picture real quick before my battery dies? I'm going to take two just in case. Thank you.

Okay. Resolution Number: 2015-01. Expression of
appreciation to the Program Committee.

Whereas, the responsibility of developing, coordinating and delivering a program that challenges, informs and stimulates the participants requires creativity, dedication, time, effort, and commitment; and whereas, Jason Sanchez, Program Chairperson, and the entire Program Committee have performed in an outstanding manner in preparing a program for the 68th Annual Conference of the National Association of State Human Services Finance Officers, so as to meet or exceed the expectations for that committee, now, therefore, be it resolved that:

The National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Jason Sanchez and each member of the Program Committee for their efforts in preparing an outstanding program for the 2015 HSFo 68th Annual Conference.
Resolution Number: 2015-02. Expression of appreciation to the Arrangements Committee.

Whereas, the logistical task of preparing to host the annual conference, arrange events, conduct registration, support the delivery of the annual program requires significant planning, effort and commitment; and whereas, the 68th Annual Conference was hosted by Team Sparks, led by Mr. Stan Mead; whereas, Team Sparks, led by Mr. Stan Mead, and the entire Arrangements Committee have performed in an outstanding manner in hosting the 2015 National Association of State Human Services Finance Officers Annual Conference, now, therefore, be it resolved that:

The National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Team Sparks and each member of the Arrangements Committee for their efforts in preparing for and hosting the 2015 HSFo 68th Annual Conference.

Resolution Number: 2015-03. Expression of
appreciation for hosting the HSFo 2014 Fall Business and Planning Meeting.

Whereas, the 2014 Fall Business and Planning Meeting was held in the state of Florida; and whereas,
Stan Mead, along with many volunteers, did an outstanding job in preparing for and hosting the HSFo 2014 fall meeting in Tampa, Florida, now, therefore, be it resolved that:

The National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Stan Mead and the many volunteers for their efforts in hosting the 2014 HSFo Fall Business and Planning Meeting.


Whereas, the 2015 Spring Business and Planning Meeting was hosted in the state of Oklahoma; and, whereas, myself, Deena, and my husband, Mike, did an outstanding job in preparing for and hosting the HSFo 2015 spring planning meeting in Oklahoma City, Oklahoma, now, therefore, be it resolved that:

The National Association of State Human Services
Finance Officers expresses its sincere appreciation and heartfelt thanks to myself and Mike for the efforts in hosting the 2015 HSFo Spring Business and Planning Meeting.

I'm glad somebody else is doing this next year.

Resolution Number: 2015-5. Expression of appreciation and well wishes to all retiree of state service. Whereas, public service requires a commitment to excellence and a dedication to the provision of quality health and human services; and whereas, faithful service to Human Services Finance Officers has contributed greatly to the organization, now, therefore, be it resolved that:

The National Association of State Human Services Finance Officers expresses its sincere appreciation to all retirees for their contributions and hard work with HSFo and wishes each retiree all the best.

PRESIDENT CLARK: Is there a motion to accept the report as read?
MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Thank you.

Is there a second?

MS. OSBORN: Jodi Osborn, Idaho.

PRESIDENT CLARK: Okay. Any discussion?

Okay. Seeing no -- hearing no discussion, all those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion passes. Thank you. Next is newsletter report. And Tina Coutu will be reading that for Mark Story.

MS. COUTU: The second annual newsletter -- the second newsletter of the current federal fiscal year was prepared, reviewed by the executive board on July 8th, 2015 for immediate publishing to the complete HSFo contact list. Those receiving the newsletter
included members, corporate sponsors and other interested parties.

The current edition focused on issues including a President's Message, a "Meet Your Speakers" section highlighting current presenters at the Sparks conference, conference events and details and a recognition of appreciation for the current sponsors of HSFo. The editor is very appreciative of those who have suggested and/or provided interesting and beneficial content for inclusion in the newsletter.

We will continue to look for interesting ideas and items for inclusion in the newsletter and hope for your input in making it both informative and enjoyable for our membership.

Mr. President, this concludes my report.

PRESIDENT CLARK: Do I hear a motion to accept the report?

MR. SANCHEZ: So moved. Jason Sanchez, New Mexico.
PRESIDENT CLARK: Is there a second?


PRESIDENT CLARK: Any discussion?

    Hearing none, we'll vote on it. All those in favor say "aye."

    (Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

    Hearing none, the motion passes. Thank you.

Next is Time and Place Committee. Mr. Stan Mead.

MR. MEAD: I apologize. I forgot where I was.

    Mr. President and Members, it is my pleasure to present the time and place report. The 2015 Annual Conference is being held in Sparks, Nevada at the John Ascuaga's Nugget Resort Hotel. The dates of the conference are July 26th through July 30, 2015.

    The 2015 Fall Planning Meeting will be held in Montgomery, Alabama at the Embassy Suites Montgomery. The dates of the meeting are December 12th through
December 16th, 2015. The room rate is $83 plus tax.

The 2016 Spring Planning Meeting will be held in Burlington, Vermont at the Hilton Garden Inn Burlington. The dates of the meeting are April the 23rd through the 27th, 2016. The room rate is $2,004 plus tax.

Oh, $104. Excuse me. I only got four or six more hours, whatever that is. Please forgive me.

The 2016 Annual Conference will be held in Tampa, Florida at the Weston Tampa Harbor Island Hotel. The dates of the conference are July 23rd -- July 31st through August 5th, 2016. The rate is $2,004.

The rate is $104 plus tax.

We are currently soliciting a host site for the 2017 Annual Conference. Any member interested in hosting the conference should contact me. My phone number and e-mail address may be found on the HSFo website.

This concludes my report and I request its
acceptance.

PRESIDENT CLARK: Is there a motion to accept the report as read?

MS. GROSE: Michelle Grose, State of Alaska.

PRESIDENT CLARK: Is there a second?

MS. HARRIS: Etta Harris, Louisiana.

PRESIDENT CLARK: Thank you.

Any discussion?

Seeing none, we'll vote. All those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion passes.

Thank you, Stan.

(Clapping)
PRESIDENT CLARK: Next is the Training Committee report. Rick Brennan.

MR. BRENNAN: Hello. Everybody hear?

I would like to open by thanking the Training Committee members who stepped in for me during my illness period last spring and summer. In my absence they stepped forward to arrange several training offerings.

Since our last annual meeting we have held five training sessions and have an Advanced Cost Allocation Training scheduled for September 1st to 3rd, 2015, in Phoenix, Arizona. Details of this training are available on our HSFo website.

For the five training sessions held so far in the past year, attendance and resulting training outcomes have been diverse. Cost Allocation continues to be a successful two-training series with essentially good attendance and exceptional evaluations. However, with the saturation of our offering of this series over the last few years, there may be some questions over its continuing demand in the very near term.
In the past year we have negotiated a new vendor agreement for a new three-course sequence for our Child Welfare series and approved the curriculums for these courses. The first offering of Child Welfare I (Basic) was held April 28th to 30, 2015, in Phoenix, Arizona. The evaluations of the training were very impressive and we look to offer another Child Welfare sometime later this year.

As an aside, I've already spoken with them this week. We can expect to add one more Child Welfare I this year and the first offering of Child Welfare II by December.

We still have not developed an acceptable curriculum or been able to designate an appropriate vendor for our Grants Administration two-course series. With the expiration of the original vendor contract, we
havent been able to offer this training in the last two years.

Two years ago we obtained an outstanding vendor for our three-course Medicaid series but observed the withdrawal of that vendor from the participation in the contract this year. Attendance was extremely disappointing for most of the Medicaid offerings and much of the registered attendance was from outside of the direct Medicaid program. For example, Medicaid II (Intermediate) was offered for the first time on April 14th to 16th in Burlington, Vermont. This first offering drew only 26 registrants with only seven from out of state.

Our Medicaid training vendor appropriately diagnosed over the last couple of years what was happening in the Medicaid arena and training and
finally had to withdraw from the contract. Most of the registrants were not directly related to Medicaid. Generally registrations were limited to the offering state which contraindicated the national role of the Medicaid program offerings; and the higher level of staff required for these Medicaid trainings were reluctant to participate.

It has been a stated HSFo policy to use trainings both as a developmental instrument for our membership and as a recruiting tool for membership and conference attendance. This requires at least a reciprocal arrangement on our part; that is, HSFo can use trainings as a recruiting tool but then the conference has to provide a program that represents the very fields and tools that they are looking for. There is some perception that over the past couple of years we have lost some of this.

I would like to amend this a little to state that -- well, anyway, let me finish this up.
The Medicaid training is important because Medicaid funding is the largest component of human services financing and its issues and payments represent key elements for all HSFo funding activities. Also, through Medicaid we bring in the parallel services and funding requirements of affiliate activities such as behavioral and mental health, public health through Title V, newborn screening, community health centers, FQHC, et cetera, and education with school-based services with the recent changes in the free care limits, et cetera. Grants Administration is necessary across all these programs because most are financed through grants. We are missing the tools necessary for the majority of our potential and prospective members and agencies.

Now, I will add that in this past week the -- week, week and a half, the executive board has had some discussions and made some moves that are going to help with this greatly. But just laying out that's where we
are through now this year. That's my report and I would ask for it to be moved for acceptance.

PRESIDENT CLARK: Do I hear a motion?

VICE PRESIDENT ALLENBAUGH: So moved. Vonnetta Allenbaugh, Oklahoma DHS.

PRESIDENT CLARK: Is there a second?

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Any discussion?

Seeing none, all those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

The motion has passed. Thank you.

CPE, Mr. Chris Smith of Oklahoma.

MR. SMITH: Good afternoon, Mr. President and Members. HSFo has renewed its registry with the National Industry of CPE Sponsors through May of 2016. Over the course of the last year, HSFo has hosted four training sessions resulting in CPE opportunities for
HSFo members and nonmembers. At last year's conference in Louisville, Kentucky (held July 27th through July 31st, 2014) 33 individuals requested and received up to 28.5 CPEs.

Since the annual conference in Louisville, HSFo has offered several other opportunities for CPEs.

At a Cost Allocation training held in Sparks, Nevada in September 2014, up to 16.5 CPEs were available. Eight individuals requested and received the CPEs.

At a Medicaid I training held in Baltimore, Maryland in November of 2014, up to 16.5 CPEs were available. Nineteen individuals requested and received the CPEs.

At a Medicaid I training held in Phoenix, Arizona in January 2015, up to 16.5 CPEs were available. Only one individual requested and received the CPEs.

At a Medicaid II training held in Burlington,
Vermont in April 2015, up to 16.5 CPEs were available. And, again, only one individual requested and received the CPEs.

This concludes my report.

PRESIDENT CLARK: Do I hear a motion to accept the report as read?

MR. ROBERTS: So moved. Harry Roberts, Delaware.


PRESIDENT CLARK: Any discussion?

Seeing none, we'll vote on the acceptance of the report. All those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion is passed.

Thank you, Chris.

Next is Federal Issues Committee report. And
Margaret will read that for Simone.

MS. WAHRER: Everyone has this in their packet, so I'm just going to touch on the highlights of what Simone has reported. She has a Children's Budget 2015. She's got Preventing Sex Trafficking and Strengthening Families; substance abuse and mental health. There's Key Strategies for Connecting People Experiencing Homelessness; Medicaid and CHIP; the Actuarial Report on the Financial Outlook for Medicaid, July 2015; Implementing the Child Care and Development Block Grant 4 Reauthorization: A Guide for States; SNAP recipients exceeding 45 million for four years; and on TANF, Ways 6 and Means Committee releases TANF Discussion Draft from APSHSA.

And, of course, it's much more detailed in her 9 report.

PRESIDENT CLARK: Is there a motion to accept the
report as -- actually as printed?

MS. HARRIS: Etta Harris, Louisiana.

PRESIDENT CLARK: Second?


PRESIDENT CLARK: Thank you.

Any discussion?

Seeing none, we'll vote. All in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, the motion passes.

Thank you, Margaret.

Next is nominating. And Hank Fitzer from Maryland will be reading for Brenda.

MR. FITZER: You all should have a replacement report that was probably on top of your booklet. This is not the one that's inside the book. This is a revised report.

Mr. President, Members of the Board, Past
Presidents and HSFo Members: The application for candidacy on the HSFo Board of Directors has been available on the HSFo website to the membership throughout the business year. The Nominating Committee has also reported at both the fall and spring planning meetings and sent e-mail notifications to all members in March and May of 2015 encouraging any and all members to apply for a position on the Board of Directors, which includes the Regional Coordinators and the Executive Committee.

Part one of the Nominating Committee report, the 2016 Regional Coordinators. In accordance with HSFo bylaws, the Nominating Committee solicited applicants for the four Regional Coordinator positions for 2016. The Nominating Committee initially received three applications for the Regional Coordinator positions. Since receiving the three applications, one applicant has since withdrawn their application.
Mr. President, as chair and on behalf of the Nominating Committee, I nominate the following candidates for the Regional Coordinator positions on the HSFo 2016 board: Ms. Tara LeBlanc of Louisiana and
Mr. Jesse Bratton of Oklahoma, and close nominations for Regional Coordinator. This will leave two positions open to be appointed by the incoming president, Ms. Vonnetta Allenbaugh, as outlawed -- as outlined in the bylaws.

Outlined in the bylaws.

Mr. President, this concludes part one of my report and I move for its acceptance.

PRESIDENT CLARK: Do I hear a second?


PRESIDENT CLARK: Any discussion on the --

Mr. Mead.

MR. MEAD: Stan Mead, Past President. I just have a question. I'm sorry I didn't catch this earlier. This is a move to adopt the report. Are you going to take the motion to vote on the nominees later or at individual times? It's a two-part.
PRESIDENT CLARK: Right.

MR. MEAD: So the first part we're going to vote on?

PRESIDENT CLARK: Vote as read and then vote on the actual acceptance of the coordinators. So first it's voting to accept the report as read. Because we had the first and the second; right?

VICE PRESIDENT ALLENBAUGH: Yes.

PRESIDENT CLARK: And discussion. Now, all those in favor -- is there any discussion, any further discussion?

Seeing none, all those in favor of the report as read say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "no." "Nay." Excuse me.

Hearing none, it's passed as read.

Now we'll have a vote on the actual two nominees.
Do I hear a motion to accept the two nominees?

MS. GROSE: Michelle Grose, State of Alaska.

PRESIDENT CLARK: Is there a second?

MS. KING: Margaret King. Recommend we remove this, as it was actually just two different members attempting to second at the same time.

MS. MARGARET KING: Margaret King, Mississippi.

PRESIDENT CLARK: Margaret King. Thank you.

Any discussion on the two nominees?

Seeing none, all in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Hearing none, congratulations to the two nominees.

(Clapping)

PRESIDENT CLARK: Part two.

MR. FITZER: Okay. Proceeding with part two of the Nominating Committee report, Executive Committee Succession.

In accordance with the HSFo bylaws, I have been in touch with the current Executive Committee members.
Our current Vice President Ms. Vonnetta Allenbaugh of Oklahoma has agreed to serve as the HSFo 2016 president. Ms. Karen Fricke of Arkansas, our current secretary, has left her member agency for a different job opportunity and, therefore, will be resigning from the Executive Committee effective November 30th, 2015.

As a result of Ms. Fricke's resignation, Mr. Scott Carson of Arizona, our current treasurer, has agreed to serve as the HSFo 2016 Vice President. After these moves and after Ms. Fricke's resignation, the following positions are left vacant for the HSFo 2016 business year: Secretary, Treasurer and Historian.

Mr. President, this concludes part two of my report and I move for its acceptance.

PRESIDENT CLARK: Is there a second?

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Any discussion?
Seeing none, all in favor of the report as read, just say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Hearing none, it's been accepted. The motion has
been accepted. Thank you.

Now, there's no need to vote because this is a --

I'm looking at my Robert's Rules of Order expert. I don't believe it needs a vote.

MALE SPEAKER: This doesn't need a vote. 6

PRESIDENT CLARK: Correct? It does not need a vote?

MR. BILLERA: Excuse me. Clarify the question.

PRESIDENT CLARK: The question is this particular section does not need a vote for the individual candidates moving up.

MR. MEAD: No, not these, according to the bylaws.

PRESIDENT CLARK: Right. Thank you.

Continue.

MR. FITZER: Okay. Part three of the Nominating Committee report, 2016 Executive Committee. In accordance with HSFo bylaws, the Nominating Committee selected applicants for the Executive Committee and received three applications.

Mr. President, as chair and on behalf of the
Nominating Committee, I nominate the following to serve on the 2016 Executive Committee: Ms. Conitha King of Alabama for the position of Secretary; Mr. Jason Sanchez of New Mexico for the position of Treasurer; and Ms. Michelle Grose-Bray of Alaska for the position of Historian; and close nominations for the Executive Committee.

Mr. President, this concludes part three of my report and I move for acceptance.

PRESIDENT CLARK: Is there a second?


PRESIDENT CLARK: Any discussion?

Seeing none, we'll vote as read. All those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, it passes.

Now we'll actually vote on these positions, the
nominees for these positions. Do I hear a motion to accept these nominees?

MS. LeBLANC: Tara LeBlanc, Louisiana.

PRESIDENT CLARK: Thank you.

Is there a second?


PRESIDENT CLARK: Any discussion?

Seeing none, we'll vote. All those in favor of these nominees please say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Hearing none, congratulations to the new board members.

(Clapping)

PRESIDENT CLARK: I would like to make a statement for the record.

Vonnetta Allenbaugh, Oklahoma as the incoming president and

Jason Sanchez, New Mexico as the incoming treasurer will have
signature authority on all HSFo bank accounts effective December 1st, 2015. That's so -- the record is for the bank account. Thank you.

Next is the Bylaws Committee. Harry Roberts, Delaware.

MR. ROBERTS: Good afternoon.

President Dague Clark asked me to serve this year as the bylaws chair. I would like to provide the following report. In follow-up to the spring planning meeting, the below proposed bylaws amendment was posted in the members only section of the HSFo website for member agencies to review.

So here's the proposed bylaw amendment for 2015 which was proposed by HSFo Vice President Vonnetta Allenbaugh. Now, the purpose of this amendment to the bylaws is to, one, change the name of the Newsletter Committee to Marketing/Communication in Article IX, Section 1,j., and reflect the broader scope envisioned and
outlined in Article IX, Section 2,j. So you can see in your folders there what's being deleted,
et cetera. So the renaming of the committee is Marketing/Communications. And the description under the revised j. is "Marketing/Communications shall develop timely and frequent marketing and communication initiatives to include, but not limited to, newsletters, HSFo website postings, e-mail and/or other social media outreach regarding HSFo activities, conferences, meetings, trainings and other events. The committee will coordinate its efforts with the Executive Board, Board of Directors, HSFo committees, et cetera, in order to maximize advancing HSFo nationally through effective communication and marketing."

This concludes my report and I move for its acceptance.

PRESIDENT CLARK: Do I hear a second?

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Any discussion?
I would like to state that I think this is an excellent change to the bylaws and I just wish I had thought of it.

Any further discussion? So first we'll --

Yes, Michelle.

MS. GROSE: Well, we have a bylaws amendment in our general packet?

MALE SPEAKER: What's the question?

FEMALE SPEAKER: It was accepted last year. That was changed last year.

MALE SPEAKER: That was last year.

PRESIDENT CLARK: So first we'll vote on the report as read and then we'll actually vote on the proposed change to the bylaws. So hearing no more discussion on the report -- sorry.

MR. REYNOLDS: Mr. President, how many days was this bylaw change posted on the HSFo members only
website?

MR. ROBERTS: At least 30 days.

MALE SPEAKER: Thank you, Mr. President. 14

PRESIDENT CLARK: All right. Any further discussion?

Hearing none, all those in favor of the report as read, please say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

The motion passes.

Now we'll vote on the actual bylaws change. Do I hear a motion to accept the bylaw change?

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Thank you, Margaret.

Second?

MS. GROSE: Michelle Grose, Alaska.

PRESIDENT CLARK: Hearing a first and a second for
the motion to vote on the change, any discussion?

   Hearing none, all in favor of changing the bylaws as read, please say "aye."

(Collective ayes)

PRESIDENT CLARK:      Opposed say "nay."

Thank you.   New change to the bylaws. Thank you.

Next on the agenda is unfinished business.     The first item on the unfinished business is the arrangements for the annual conference in Tampa. And Deena Brown will present that report. -- Deena.

MS. BROWN:        I'm coming.

PRESIDENT CLARK:     Okay. 15    MR. BILLERA:      Mr. President --

PRESIDENT CLARK:     Yes.

MR. BILLERA:      -- point of clarification for the bylaws change. Did the president hear at least two-thirds of the members say "aye" in the last vote?
PRESIDENT CLARK: There was no "nays," so can I assume that that's at least two-thirds?

Thank you.

MR. BILLERA: That's just for the record.

PRESIDENT CLARK: That reflects in the minutes.

Thank you.
MS. BROWN: Sorry. I was very unprepared. Short and sweet. Next year's conference will be held in Tampa, Florida at the Weston Tampa Harbor Island Hotel. The dates of the conference are July 31st through August 5th, 2015. The hotel rate will be the prevailing federal per diem rate at the time. Please come.

PRESIDENT CLARK: Is there a motion to accept --

(Clapping)

PRESIDENT CLARK: Thank you.

Is there a motion to accept the report?

MS. HARRIS: Etta Harris, New Hampshire.

PRESIDENT CLARK: Thank you.

Is there a second?

MS. MARGARET KING: Margaret King, Mississippi.

PRESIDENT CLARK: Thank you.

Any discussion? Hearing none, there will be a vote. All in favor of accepting the motion to accept
the report, please say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed say "nay."

Hearing none, it passes.

The next is the arrangements for fall planning in Montgomery. Conitha King from Alabama.

MS. CONITHA KING: Okay. We are proud Montgomery will be hosting the fall planning meeting. The dates will be December 12th through the 16th. We'll be at the Embassy Suites downtown which is in kind of a revitalized area. It's a nice area of town. There's a lot of bars and restaurants -- not that anybody is interested -- close by. The room rate is $83. There is a hotel airport shuttle. Just for your information, Montgomery Airport is served by Delta, American and United. Those are your three choices.

There's a river boat cruise on Sunday afternoons. At that time of year it will be a cruise with Santa. And another opportunity would be attendance to the Alabama Shakespeare Festival for a performance of the
Christmas Carol, among other -- a lot of things we could do. We could be playing golf.

That completes my report. I move for its acceptance.

PRESIDENT CLARK: Is there a second?

MR. SANCHEZ: Jason Sanchez, New Mexico.

PRESIDENT CLARK: Thank you.

Any discussion?

MALE SPEAKER: Bowl game.

PRESIDENT CLARK: No discussion? Okay.

MALE SPEAKER: The Camellia Bowl.

MS. CONITHA KING: The Camellia Bowl will be the following weekend.

PRESIDENT CLARK: No further discussion?

All those in favor of accepting the report as read,

please say "aye."

(Collective ayes)
PRESIDENT CLARK: Opposed, "nay."

Hearing none, it passes.

Next is the arrangements for the spring planning meeting in Burlington, Vermont. Mr. Richard Donahey, Vermont.

MR. DONAHEY: Good afternoon again. I just wanted to invite everyone to the spring planning conference, 2016, April 23rd through the 27th. The rate is $104 per night. It's in a beautiful brand-new hotel in downtown Burlington overlooking Lake Champlain. You should come and see why Burlington is consistently named one of the best places to live in the United States. There is a free airport shuttle that will shuttle individuals from the airport to the hotel.

Is there anything else I should add?

I guess the deadline for registration for the hotel is March 22nd. And there's currently a link on the HSFO website for members to be able to go into a particular website to honor this rate for that visit. Does anyone have questions?
MR. ROBERTS: Will there be any ice fishing available?

MR. DONAHEY: Ice fishing. No. This will be late April. It will be beautiful in Burlington.

PRESIDENT CLARK: Do I hear acceptance of the report first? First we'll accept and then second it and then we'll have discussion.

Okay. Do you move for acceptance of --

MR. DONAHEY: I move for acceptance of my report.

PRESIDENT CLARK: Is there a second?

MR. SANCHEZ: Jason Sanchez, New Mexico.

PRESIDENT CLARK: Any discussion?

Mr. Mead.

MR. MEAD: There's an opportunity to take one of the best covered bridges tours in Vermont up there. We did it when we stayed in Stowe about seven or eight years ago. It lasted anywhere from two hours to seven depending on who your navigator is. But you would enjoy that if you had a car. I recommend you do that.

PRESIDENT CLARK: Okay. Thank you.
Any further discussion?

MR. DONAHEY: I thought I saw another hand back here.

MALE SPEAKER: I was going to ask you about the weather.

MR. DONAHEY: The weather -- like I said, it will be absolutely beautiful.

PRESIDENT CLARK: He guarantees it.

All right. No further discussion?

All those in favor say "aye."

(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Hearing none, the motion passes. Thank you.

MR. DONAHEY: You're welcome.

PRESIDENT CLARK: Any new business?

I actually have some new business; and that is, I am proposing to survey our members in various methods,
through a paper survey and perhaps participate in a conference call and other ways to get feedback from our members as far as what they're looking for from our organization. Since we are a member-driven organization, we obviously want to provide them what they want, what they're looking for.

So I'm actually proposing to do it with our current members, to members that were in the past but haven't been a member for a few years, and then also to any attendees at conferences and trainings that are not members as to why aren't they becoming members.

So I would like to -- I'm going to form a committee to work on this survey. And I would like to do it as soon as possible after the conference to get people that had attended the conference to make them think about why aren't we members. So I want to get this
done very quickly. I'm going to form a committee as part of the survey for our members.

Is there anybody who would like to also be part of this committee?

State your name, Jason.

MR. SANCHEZ: Jason Sanchez, New Mexico.

PRESIDENT CLARK: Rick.

MR. BRENNAN: Rick Brennan, West Virginia.

PRESIDENT CLARK: Anybody else who would like to...

VICE PRESIDENT ALLENBAUGH: Vonnetta Allenbaugh, Oklahoma.

MS. WAHRER: Jason said I had to.

PRESIDENT CLARK: Margaret. State your name, please, Margaret.

MS. WAHRER: Margaret Wahrer, Kentucky.

PRESIDENT CLARK: Thank you.
Anybody else?

Okay.

FEMALE SPEAKER: I have a question.

PRESIDENT CLARK: Yes.

FEMALE SPEAKER: Can we volunteer later after we think about it?

PRESIDENT CLARK: Certainly. Just get in contact with me, please.

Actually I never made a motion to accept that. I don't need to? Okay. All right. No need to make a motion.

Is there any other new business?

Seeing none, is there a motion to adjourn?

MR. ROBERTS: So moved. Harry Roberts, Delaware.

PRESIDENT CLARK: Is there a second?

MS. WAHRER: Second. Margaret Wahrer, Kentucky.

PRESIDENT CLARK: All those in favor say "aye."
(Collective ayes)

PRESIDENT CLARK: Opposed, "nay."

Thank you.

There is the President's Banquet tonight 6:00 to 10 o'clock at Poolside Terrace. Thank you very much.

MALE SPEAKER: One more housekeeping item, folks. Hospitality will not open until after the banquet.

(The meeting was adjourned at 4:21 p.m.)

--o0o--
STATE OF NEVADA   )
   ) ss.
COUNTY OF WASHOE  )

I, LORI URMSTON, a Certified Court Reporter in

and

for the County of Washoe, State of Nevada, do hereby

certify that on Wednesday, the 29th day of July, 2015,

at the hour of 3:18 p.m. of said day, at the Nugget

Casino Resort, 1100 Nugget Avenue, Reno, Nevada, I

reported the proceedings in the matter entitled herein;

that the foregoing transcript, consisting of pages 1

through 50, is a true and correct transcript of the

stenographic notes of testimony taken by me in the

above-captioned matter to the best of my knowledge,

skill and ability.

I further certify that I am not an attorney or

counsel for any of the parties, nor a relative or

employee of any attorney or any of the parties, nor
financially interested in the action.

DATED: At Sparks, Nevada, this 12th day of August, 2015.

________________________________________

LORI URMSTON, CCR

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