NATIONAL ASSOCIATION OF STATE
HUMAN SERVICES FINANCE OFFICERS

65TH ANNUAL BUSINESS MEETING

HUNT VALLEY INN
245 SHAWAN ROAD
HUNT VALLEY, MARYLAND

WEDNESDAY, SEPTEMBER 19, 2012

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CONTENTS

Page

Roll Call............................................. 4
Approval of Agenda................................. 8
Approval of Minutes from Spring Business Meeting......................................................... 9
Historian’s Report.................................. 9
Treasurer’s Report................................. 14
Arrangements Committee Report............... 17
Program Committee Report...................... 19
Audit Report Committee.......................... 21
Membership Committee Report................ 23
Sponsorship Development Committee Report... 27
Bylaws Committee Report....................... 29
Resolutions Committee Report............... 30
Newsletter Committee Report.................. 35
Time & Place Committee Report.............. 37
Training Committee Report.................... 37

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<table>
<thead>
<tr>
<th>Committee Report</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuing Education Committee Report</td>
<td>42</td>
</tr>
<tr>
<td>Federal Issues Committee Report</td>
<td>44</td>
</tr>
<tr>
<td>Development Coordinator Report</td>
<td>48</td>
</tr>
<tr>
<td>Website Committee Report</td>
<td>51</td>
</tr>
<tr>
<td>Special Marketing Committee Report</td>
<td>53</td>
</tr>
<tr>
<td>Nominating Committee Report</td>
<td>58</td>
</tr>
<tr>
<td>Regional Directors Vote</td>
<td>60</td>
</tr>
<tr>
<td>Fall &amp; Spring Planning Meetings Update</td>
<td>63</td>
</tr>
<tr>
<td>2013 Annual Conference Report</td>
<td>65</td>
</tr>
</tbody>
</table>

**CONTENTS**
MS. BROWN: I just want to take a few minutes before we get started to remind everybody about the process of voting in this business meeting. There’s one vote per member agency in attendance at this meeting. And that person, when the roll call is taken, please speak your name and the state that you are representing, or the agency. And you will be the person who is allowed to vote. So if somebody else is in the room from your agency, and I’ll give you an example. Vonnetta and I, and Melissa, are all from the same agency. But I will have the vote for our agency. So I can make motions and I can vote. They cannot. Okay? So everybody please keep that in mind. And if we get messed up I’ll remind you guys.

And when you come up to give, those of you who are giving reports will you please come up to the podium and give them when the time comes?

Okay. And with that I’m going to ask Brenda
to call the roll.

MS. WEISZ: As Deena mentioned, I’m going to call out your agency as registered. And again, if you’ll repeat if you’re present, and then state your name. So Alaska, Department of Health and Social Services?

MS. GROSE: Present. Michelle Grose.

MS. WEISZ: Alabama, Department of Human Resources?

MS. KING: Present. Conitha King.

MS. WEISZ: Arkansas, Department of Health and Human Services?


MS. WEISZ: Arizona Department of Economic Security?

(No response.)

MS. WEISZ: Delaware, Department of Children, Youth and Families?

MR. REYNOLDS: Present. Brian Reynolds.
MS. WEISZ: Delaware, Delaware Department of Health and Social Services?

MR. ROBERTS: Present. Harry Roberts.

MS. WEISZ: Idaho, Department of Health and Welfare?


MS. WEISZ: Illinois, Healthcare and Family Services?


MS. WEISZ: Kentucky, Cabinet for Children and Families.

MS. WAHRER: Present. Margaret Wahrer [phonetic].

MS. WEISZ: Maryland, Department of Budget and Management?

MR. FELLER: Present. Dan Feller.

MS. WEISZ: Maryland, Department of Health and Mental Hygiene?

MS. WEISZ: Maryland, Department of Human Resources?

MR. HOLLAND: Present. Gregg Holland.

MS. WEISZ: Maryland, Montgomery County Department of Health and Human Services?

(No response.)

MS. WEISZ: Mississippi Department of Medicaid?

(No response.)

MS. WEISZ: North Carolina, Department of Health and Human Services?

MR. KINDSVATTER: Present. Rob Kindsvatter [phonetic].


New Hampshire, Department of Health and Human Services?


MS. WEISZ: New Mexico, Aging and Long Term
MR. SANCHEZ: Present. Jason Sanchez.

MS. WEISZ: Ohio, Department of Jobs and Family Services?

MS. FERNALD: Present. Mary Fernald.

MS. WEISZ: Oklahoma, Department of Human Services?


MS. WEISZ: Pennsylvania, Department of Public Welfare?

MS. SACHANICK: Present. Elaine Sachanick [phonetic].

MS. WEISZ: Virginia, Department of Medical Assistance Services

MS. AMOS: Present. Tanyea Amos.

MS. WEISZ: Vermont, Agency for Human Services?

MR. GIFFIN: Present. Jim Giffin [phonetic].

MS. WEISZ: West Virginia,
Department of Health and Human Resources?

MR. BRENNAN: Present. Rick Brennan [phonetic].

MS. WEISZ: Madam President, we have a quorum.

MS. BROWN: Thank you.

MS. WEISZ: Did I miss any member agencies that are present today?

(No response.)

MS. WEISZ: Okay. Thank you.

MS. BROWN: Okay. In the front of the books that we passed out that have the reports is a copy of the agenda for the meeting. There’s a couple of changes that I would like to note for everyone before we get started.

The Sponsor Development report, Jason Sanchez is going to read that for us.

Resolutions report, Brenda Weisz will read. And the Continuing Education report, Brenda will read.
The Nominating Committee report will be given by Rick Brennan.

And then under unfinished business, we will not have an arrangements report from Louisville at this time.

And with that, I ask for someone to --

MS. WEISZ: I move approval of the agenda as amended. Brenda Weisz, North Dakota.

MR. BRENNAN: Second.

MS. BROWN: Second, Rick Brennan. Okay, thank you. And I’ll ask for, Vonnetta, please to read the -- you have to do the minutes? Yes. I’m sorry. Brenda is going to read the minutes.

MS. WEISZ: Madam President, members, the minutes of the spring planning and business meeting of the Association, held April 28 through May 2, 2012 in Burlington, Vermont, have been posted to the organization’s website. I move for suspension of the reading of the minutes and for the adoption of this
report.

MR. ROBERTS: Second. Harry Roberts.

MS. BROWN: Any discussion? All those in favor say aye, please.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Motion passed. Okay. Vonnetta.

MS. ALLENBAUGH: I’m Vonnetta Allenbaugh, Oklahoma Department of Human Services. Madam President, Executive Board, and HSFO members, the Historian’s report is as follows.

The National Association of State Human Services Finance Officers held its 64th Annual Conference and Business Meeting in Charleston, West Virginia from July through August 4, 2011 with President Mr. Jerry Berry of Arkansas presiding. The Charleston Marriott Town Center was the location of the conference, the President’s Reception, Banquet,
and business meeting. Mr. Rick Brennan and Mr. Doug Robinson and their West Virginia Arrangements Committee members hosted the annual conference.

The conference theme was Navigating the Peaks and Valleys of Health and Human Services Financial Management. There were 194 conference attendees, including 64 first-time attendees and consisting of 95 employees or retired employees of state, federal or local governments, 41 representatives of our corporate sponsors, 15 non-corporate sponsor presenters, 25 adult guests, and 18 youth guests.

After the 2011 Annual Conference HSFO held one national training session during the fall arranged by Mr. Rick Brennan, West Virginia, chair of the HSFO Training Committee. Basic Cost Allocation Training was hosted in Lexington, Kentucky from September 13 - 15, 2011. The training included 23 attendees. The breakdown of attendees by state is as follows: one,
Alabama; five, Arkansas; one, Kansas; six, Kentucky; two, Louisiana; one, Massachusetts; one, Maryland; one, Mississippi; two, New Jersey; one, Ohio; one, Oregon; and one, Vermont. Public Consulting Group provided the training, which offered up to 15.5 hours of CPE.

The HSFO Fall Planning and Business Meeting was held Saturday, December 3 through Wednesday, December 7, 2011 in San Antonio, Texas with President Deena Brown of Oklahoma presiding. The Planning and Business meeting was self-hosted by HSFO leadership members under the coordination of Past President Stan Mead of Louisiana at the Embassy Suites Hotel Airport Northwest.

The San Antonio meeting was productive and enjoyed by all. Attendance in San Antonio totaled 47. Thirteen of the 47 representing a historic number of past presidents. Two of the 47 were representing corporate sponsors, and 16 of the 47 were representing

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After the HSFO Fall Planning and Business Meeting, HSFO hosted two training courses in the spring arranged by Mr. Rick Brennan of West Virginia, Chair of the HSFO Training Committee. Cost Allocation Fundamentals Training was hosted by Michelle Grose of Juneau, Alaska from March 27 - 29, 2012. The training included 46 attendees, all from the State of Alaska. Public Consulting Group provided the training, which offered up to 16.5 hours of CPE.

Cost Allocation Advanced Training was hosted by Rick Brennan in Little Rock, Arkansas from April 17 - 19, 2012. The training included 40 attendees, with representation from 12 different states and a breakdown by state as follows: one, Alabama; 17, Arkansas; one, Delaware; two, Idaho; two, Kansas; two, New Jersey; five, Ohio; one, Oklahoma; two, Tennessee; four, Utah; one, Vermont; and two, Washington. Public Consulting Group provided the training, which offered
up to 16.5 hours CPE.

The HSFO Spring Planning and Business Meeting was held Saturday, April 28 – Wednesday, May 12, 2012 in Burlington, Vermont, with President Deena Brown of Oklahoma presiding. The meeting was held at the Hilton Burlington Hotel and was hosted by Ms. Nancy Clermont and Mr. Jim Giffin, along with staff from the Vermont Agency of Human Services. Attendance at Vermont totaled 45, with 11 of the 45 representing past presidents; four of the 45 representing corporate sponsors; and 15 of the 45 representing guests.

Immediately following the HSFO 2012 Spring Planning and Business Meeting, HSFO provided training on Medicaid Fundamentals, hosted by Mr. Rick Brennan in Columbus, Ohio from May 22 – 24, 2012. The training was provided by Public Consulting Group, with 24 registrants and 19.5 CPE’s available.

Madam President, this concludes the Historian’s Report and I request that this report be accepted.
MS. BROWN:  Can I have a motion to accept the report, please?  She can’t make a motion.

MS. GROSE:  I’ll make a motion to accept the report as presented.

MS. BROWN:  Second, please?

MS. KING:  Second, Conitha King, Alabama.

MS. BROWN:  Any discussion?

(No response.)

MS. BROWN:  All those in favor say aye.

(A chorus of ayes.)

MS. BROWN:  Those opposed?

(No response.)

MS. BROWN:  Thank you, Vonnetta.

MS. ALLENBAUGH:  Thank you.

MS. BROWN:  Now Dague will make the Treasurer’s report.

MR. CLARK:  Madam President, Executive Board, and members of HSFO.  I’d like to remind everybody that this report is on a cash basis.  So
some items may look like they may have made a profit or a loss. But it all really depends on when the expenses came in and when the revenue came in. So just keep that in mind.

I’d like to start with the page that has the statement of income and expenses for the period of December 1, 2011 through September 10, 2012. For income, there was administrative income from agency dues, corporate dues, and interest income of a total of $61,227.73. Planning meeting income from San Antonio and Burlington of a total of $14,350. Conference income for 2012 of $41,550. Then we had training income from three different training programs for a total of $56,200. For a total income of $173,327.73.

For expenses we had planning meeting expenses for San Antonio and Burlington of a total of $19,499.75. Conference expenses for the last few conferences of a total of $1,637.20. Training
expenses for the same three training programs of $45,233.68. Administrative expenses, a total of $41,158.78. For a total expenses of $107,529.41. For a net income of $65,798.32.

On the flip side of the paper, the balance sheet as of 12/1/11, I’ll go through the assets first. Between the checking account, savings account, and the credit card, plus Maryland checking account, West Virginia and Kentucky checking accounts, and a pre-paid deposit of $1,000, a total of $278,124.71. And then equity opening balance of that same number.

There was no income or loss during that period. For the total equity, liabilities and equity of $278,124.71. As of 9/10/12, current assets in the checking account, savings account, and credit card, Maryland checking account, Ohio checking account, and Kentucky checking account of a total of $343,923.03. Opening balance was $278,124.71 with a net income of $65,798.32. Making the total equity $343,923.03.
Madam President, this concludes my report.

MS. BROWN: Can I have a motion to accept Dague’s report?


MS. BROWN: Can I have a second?


MS. BROWN: Any discussion?

MR. ROBERTS: One small question. Harry Roberts, Delaware. Agency dues, it’s a penny below that. Is that because someone paid $999.99?

MR. CLARK: Yes. Because there was a $1,000 threshold --

MR. ROBERTS: For that state?

MR. CLARK: -- so that’s the reason --

MR. ROBERTS: Okay. Thank you.

MS. BROWN: Any further discussion? All those in favor of accepting the report say aye.
(A chorus of ayes.)

MS. BROWN: Those opposed say aye. I mean, nay.

(No response.)

MS. BROWN: Now we’ll have Hank’s Arrangements report.

MR. FITZER: Madam President, and I’m going to read this with some edits that I just recently put in. Arrangements for the 65th Annual Conference of State Human Services Finance Officers were developed and the Conference is being hosted by staff from the Maryland Department of Human Resources and the Maryland Department of Health and Mental Hygiene. The arrangements have been more than two years in planning and the Conference has drawn attendees from 34 states and the District of Columbia.

Conference attendance at the time of drafting this report is as follows. Members paid full registration is 97. Non-members paid full
registration is three. Federal registrations, federal full registration is six. Daily registration is 14 individuals who registered for a total of 34 days, 34 paid days. Waived, all categories including speakers and sponsors, 23. And guests 31, for a total attendance of 174.

Registered for conference events, Sunday Medicaid Workshop, 55; New Member Orientation, 34. I believe we had perhaps actually 25 there. President’s Reception, 132; Guest Event Ladew Gardens and Boordy Vineyard, 25; Special Events, Fort McHenry picnic and crab feast, 159; and the Thursday banquet, 129. Our final report on attendance, as well as the financial report, will be delivered at the 2012 Fall Planning Meeting in Baton Rouge in December. This concludes my report.

MS. FRICKE: I’ll move for acceptance.

MR. FITZER: I move for acceptance.

MS. FRICKE: Oh, I second it then.
MS. BROWN: Any discussion? I think we can all agree Hank has done a great job --

(Applause.)

MS. BROWN: All those in favor of accepting the report say aye, please.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thank you, Hank. Karen, are you ready to give your report?

MS. FRICKE: Madam President, the 2012 HSFO Program Committee began work on October 13, 2011 by conference call. The committee consisted of 38 members representing 19 different states. Prior to the Fall Planning Meeting in San Antonio, Texas one additional call was conducted in November.

During the Fall Planning Meeting the theme of New Solutions for a New Normal was determined. Formatting recommendations were discussed and accepted
and numerous presentation ideas were brainstormed. Between the Fall Planning Meeting and the Spring Planning Meeting in Burlington, Vermont, eight conference calls were conducted as the committee worked diligently to develop potential presentations and ensure an outstanding program.

On March 7, 2012 the Program Committee sent an invitation letter for presentation proposals to all HSFO vendors. On April 4th, 17 responses were received in nine of the 12 requested presentation categories. The Program Committee reviewed all presentations and seven presentations on the program are a result of this invitation.

Consistent with tradition, seven ten-minute corporate sponsor slots have been included throughout the program. Workshops were a new addition to the Conference agenda in West Virginia last year. Given the wide participation and very positive responses received, it was decided to include workshops on
Sunday afternoon and Thursday in this year’s program.

The 65th Annual Conference program schedule was finalized in mid-May. The program includes national speakers from NCSL, the National Association of Medicaid Directors, the Casey Family Programs, as well as FFIS, Centers for Medicaid and Medicare, and SAMHSA. The program also includes presentations on a wide variety of cutting edge issues in the areas of Medicaid, Child Welfare, IV-E Waivers, and Claims Review, Aging Services, Sequestration, Proposed New Rules for Grant Reporting, and the Single Audit. This combination of quality presenters and the most current information should provide valuable education content to all attendees. This concludes my report and I move for its acceptance.

MS. BROWN: Is there a second?

MS. KING: Second.

MS. BROWN: Any discussion?

(No response.)
MS. BROWN: Thank you, Karen. All those in favor of accepting Karen’s report say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thank you. Jodi, are you ready?

MS. OSBORN: Madam Chairman, an internal review of the financial records for the HSFO account for the period of December 1, 2010 through November 30, 2011 was conducted. This period included the December, 2010 Planning Meeting in Lexington, Kentucky; April, 2011 Planning Meeting in Boise, Idaho; and the 2011 Annual Conference in Charleston, West Virginia. The review consisted of reviewing and verifying the financial records and transactions using basic sampling techniques.

After the review it is determined that HSFO has satisfactory financial internal controls and the review supports the existence and utilization of these
controls. I believe the accounting records do contain recorded transactions, either in detail or summary form, for all financial transactions incurred by HSFO during this time period. I move the approval of this report.

MS. FERNALD: Second. Mary Fernald, Ohio.

MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thank you, Jodi. Melissa?

MS. LANGE: Madam President and members, as of August 27, 2012, per your printed materials, HSFO has 38 state and local agency members. I can happily amend that to we have one additional member, so we actually have 39 as of right now. And you have detail in your written materials that of this member three
are new members and three are returning members. And returning members meaning we just have them on our list. They’ve been a member sometime in the past, so we track them as returned. And that list would be, new members, New Mexico, Aging and Long Term Care Services Department; Maryland Department of Budget and Management; North Dakota, Department of Health; and returning members, Connecticut, Department of Social Services; the Oklahoma Healthcare Authority; and the Tennessee Department of Human Services. So welcome to all of our new and returning members.

So I’ll just kind of comment that the number of member agencies hasn’t quite yet recovered from the pre-recession level. And a number of efforts are ongoing based on present leadership to reach out to former members to market HSFO and see how we can better meet their needs. I request adoption of this report.

MS. BROWN: I need a motion to accept your report.

MS. GROSE: I’ll make the motion to accept the report. Michelle Grose, Alaska.


MS. BROWN: Any discussion? Stan?

MR. MEAD: Do we have a list of agencies that paid the previous year that did not renew their membership?

MS. LANGE: We have that available. I don’t have it on me. So, yes.

MR. MEAD: Okay. Since I can’t vote on it, then, I’d recommend that you include that in your report at some point.

MS. LANGE: Okay.

MR. MEAD: We’ve got the new ones, but --

MS. LANGE: We did a fair amount of outreach. I mean, we do a lot of outreach anyway.
And --

MR. MEAD: Oh, I’m not worried about losing them or anything.

MS. LANGE: Oh no --

MR. MEAD: I just want to know who they are so we can go back and get them.

MS. LANGE: Anyway I was thinking we really didn’t, we focused, well of course we had a lot of efforts. But one of the, you know, low hanging fruits, so to speak, is we did do a lot of outreach to the former members. Just because realistically some of those are, the turnover, just the right person didn’t get the invoice. You know, it didn’t make its way through. So they reissued multiple invoices for people that we contacted, or in some cases they contacted us and said, hey, you know, I haven’t renewed and I haven’t seen an invoice. Can you send me another one? So that was recently fruitful.

MR. MEAD: For the court reporter, my name
is Stan Mead, Past President, of Louisiana.

MS. BROWN: Any further discussion? Rick?

MR. BRENNAN: Madam President, Rick Brennan, West Virginia. Just a quick question. How many did we begin the year with? And how many agencies did we actually lose during the year? Because this appears to be a net gain of six.

MS. LANGE: No. We actually had 42 in our last fiscal year. So we would, actually so since we gain, let me do quick math here. Let’s see, since we gain seven, but we ended up three down, would that be ten?

MR. BRENNAN: So we lost ten.

MR. MEAD: We lost ten, then.

MS. LANGE: Which I believe is, looking back over the years, it looks like it’s fairly typical to have kind of a, I mean I hate to say this, but robust turnover. That we, you know, every year there’s a, to me, sort of a surprising number of people who didn’t
renew their membership. And then kind of an
offsetting, sometimes a few more, sometimes a few
less, new members. So that, we are kind of following
a fairly standard pattern just, like I said, except
for just a few down instead of course we’d rather be
going the other direction.

MS. BROWN: Any further discussion? All
those in favor of accepting the report, say aye
please.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thanks, Melissa. Stan we’ll
make sure we get a list out. Jason is going to give
the report for Sponsor Development.

MR. SANCHEZ: Good afternoon, Madam
President, and fellow members of HSFO. For the
current year we have eight paid corporate sponsors.

IVA, Inc., Amerigroup, PHBV Partners, SEQUOIA
Consulting Group, Public Consulting Group, SIVIC Solutions, JP Morgan, and Centene (Cenpatico). We had 12 corporate sponsors at this time last year. The corporate sponsors who chose not to participate this year cited limited conference budgets or other commitments that prohibited them from participating this year.

Over 30 contacts to potential corporate sponsors were made during the year. To date, several expressed interest in becoming corporate sponsors for next year. I will provide the incoming Sponsorship Development Chair with the contact information to follow up.

I want to thank HSFO fellow members Michelle Grose from Alaska and Scott Carson from Arizona for taking the time to forward to me the contact information on several potential sponsors.

This concludes my report, respectfully submitted, Jason Sanchez for Doug Robinson, Sponsor
Development Chair. And I move for its acceptance.

MS. BROWN: Second?


MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye, please.

(A chorus of ayes.)

MS. BROWN: Opposed?

(No response.)

MS. BROWN: Thank you, Jason. And now do you have the Bylaws Report?

MR. SANCHEZ: Good afternoon, Madam Chair, members of HSFO. On July 13, 2012 a conference call by the Bylaws Committee was held. The proposed changes to the bylaws presented at the Spring, 2012 report were discussed. After further consideration, the Bylaws Committee recommended that the proposed
changes to the organization bylaws be withdrawn and the posting removed from the website. The proposed changes were removed from the website. There have been no further proposed changes to the bylaws. This concludes my report and I move for its acceptance.


MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye, please.

(A chorus of ayes.)

MS. BROWN: Opposed?

(No response.)

MS. BROWN: Brenda has kindly offered to read the resolutions.

MS. WEISZ: Madam President, there are four resolutions this year. I will read all four and then ask for a motion at the end of the fourth.
Resolution 2012-01, expression of appreciation to the Program Committee. Whereas, the responsibility of developing, coordinating, and delivering a program that challenges, informs, and stimulates the participants requires creativity, dedication, time, effort, and commitment. And whereas, Karen Fricke, Program Chairperson, and the entire Program Committee, have performed in an outstanding manner in preparing the Program for the 65th Annual Conference of the National Association of State Human Services Finance Officers so as to meet or exceed the expectations of that committee. Now therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Karen Fricke and each member of the Program Committee for their efforts in preparing an outstanding program for the 2012 HSFO 65th Annual Conference.
Resolution number 2012-02, expression of appreciation to the Arrangements Committee. Whereas, the logistical task of preparing to host the Annual Conference, arrange events, conduct registration, and support the delivery of the annual program requires significant planning, effort and commitment. And whereas, the 65th Annual Conference was hosted by staff from Maryland’s Department of Health and Mental Hygiene and Department of Human Resources. And whereas, Hank Fitzer, Ted Martin, Betty Fitzer, and the entire Arrangements Committee have performed in an outstanding manner in hosting the 2012 National Association of State Human Services Finance Officers Annual Conference. Now therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Hank Fitzer, Ted Martin, Betty Fitzer, and each member of the Arrangements Committee for their efforts in preparing for and hosting the
Resolution No. 2012-03, expression of appreciation for hosting the HSFO 2011 Fall Business and Planning Meeting. Whereas, the 2011 Fall Business and Planning Meeting was held in the State of Texas. And whereas, Charles Stan Mead, along with many volunteers, did an outstanding job in preparing for and hosting the HSFO 2011 Fall Meeting in San Antonio, Texas. Now therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Stan Mead and the many volunteers for their efforts in hosting the 2011 HSFO Fall Business and Planning Meeting.

And Resolution No. 2012-04, expression of appreciation for hosting the HSFO 2012 Spring Business and Planning Meeting. Whereas, the 2012 Spring Business and Planning Meeting was hosted by the State of Vermont. And whereas, Jim Giffin and his staff,
and Nancy Claremont, retired Past President, did an outstanding job in preparing for and hosting the HSFO 2012 Spring Planning Meeting in Burlington, Vermont. Now therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Jim Giffen and his staff and Nancy Claremont for their efforts in hosting the 2012 HSFO Spring Business and Planning Meeting.

Madam President, this concludes the resolutions. I move for their acceptance.

MS. BROWN: Can I have a second?


MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye, please.

(A chorus of ayes.)

MS. BROWN: Those opposed?
(No response.)

MS. BROWN: Thank you, Brenda.

MR. MEAD: Madam President. We have a late attendee and I would think that the record should show the attendee is here.

MR. MEAD: I don’t think Scott was here for the roll call. I don’t know where he was, but --

(Laughter.)

MR. BILLERA: Just amend the --

MS. BROWN: Amend your report.

MR. MEAD: In case he needs to show that, in case he wants to vote on something.

MS. WEISZ: Madam President, may we please amend the roll call to include Arizona Department of Economic Security?

MS. BROWN: And --

MS. WEISZ: Oh, I thought he would -- with Scott Carson attending?

MS. BROWN: Scott Carson --
(Laughter.)

MS. BROWN: We are amending our roll call to include Arizona Department of Economic Security.

THE REPORTER: Okay. Scott is from Arizona?

MS. BROWN: Yes. And Scott is from that, thank you. He will be the --

THE REPORTER: Okay.

MS. BROWN: Scott Carson.

MS. WEISZ: Thank you, Richard.

MS. BROWN: Okay. Mark Story, the Newsletter Report.

MR. STORY: Madam President and members of HSFO, the first newsletter of the current federal fiscal year was sent out to over 700 email addresses in the week before Thanksgiving. Those receiving the newsletter included members, corporate sponsors, and other interested parties. The focus of this edition was the Conference in Charleston, West Virginia; the election of new HSFO officers; training reviews and
opportunities; the success of hospitality at the Charleston Conference; acknowledgment of and thanks to HSFO corporate sponsors; and a message from the Past President.

The second publication was in April and included topics such as Medicaid I training; other upcoming training opportunities; the federal issues report and a discussion of the Burlington Planning Meeting.

In the weeks leading up to the Baltimore Conference another edition was in the works. It was sent prior to the Conference. It highlighted important topics, issues, and speakers at this year’s Conference.

We continue to look for interesting ideas and items for inclusion in the newsletter and hope for your input in making it both informative and enjoyable for our membership. Madam President, this concludes my report.

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MS. WEISZ: I move for its acceptance.

Brenda Weisz, North Dakota.


MS. BROWN: Any discussion? Any discussion?

(No response.)

MS. BROWN: All those in favor signify by saying aye.

(A chorus of ayes.)

MS. BROWN: All those opposed?

(No response.)

MS. BROWN: Motion passed. Thank you.

Okay. Hank is going to, I’m sorry, Michelle is not here so Hank is going to read the Time and Place Report.

MR. FITZER: Madam President, the 2012 Fall Planning Meeting will be held Friday, November 30 through Wednesday, December 5, 2012 at the Embassy Suites Hotel in Baton Rouge, Louisiana.
The 2013 Spring Planning Meeting will be held Saturday, April 6 through Wednesday, April 10, 2013 at the Silver Legacy Resort in Reno, Nevada.

The 2013 Annual Conference will be held in Columbus, Ohio.

The 2014 Annual Conference will be held in Louisville, Kentucky. We will provide updates as information becomes available. And there is a grid in the report for these events.

I move for acceptance of this report.

MS. BROWN: Can I have a second?


MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All in favor say aye.

(A chorus of ayes.)

MS. BROWN: Opposed?

(No response.)

MS. BROWN: Thanks, Hank. Next we’ll have
Rick with the Training Report.

MR. MEAD: Madam President?

MS. BROWN: Yes, sir?

MR. MEAD: Just as a question. Stan Mead, Retired Past President. We are actively recruiting for the host for the 2015 Conference, just in case anybody is interested.

MS. BROWN: So noted.

MR. BRENNAN: Madam President, since the last Annual Meeting in Charleston, West Virginia we have focused our activities on order and purchase of a new supply of bags for our training registrants; scheduling and conduct of three trainings through the Spring of 2012; revision of the Advanced Grants Administration Training curriculum; and the scheduling of two additional training programs for the coming fall period.

The training Cost Allocation was held in Juneau, Alaska March 27 - 29, 2012 at the Centennial
Hall. There were 46 registrants with participants from both Anchorage and Juneau, and a balance across umbrella agency programs. Public Consulting Group was the training vendor. Evaluations were generally good, but also reflected some of the concerns you find when offerings are done for a single agency.

The training program entitled Advanced Cost Allocation was held in Little Rock, Arkansas at the Holiday Inn Presidential on April 17 - 19, 2012. There were 40 registrants for this training, consisting of 25 members and 15 non-members, and representing 12 states. The breakdown was noted previously in the Historian’s Report so I’ll skip that. There were 16.4 CPEs available through this offering. And a new element that was added during this training was that we started holding breakout sessions for different group aspects within that training. And this was done on the last day of the training.
Medicaid I Fundamentals was held May 22 - 24, 2012 in Columbus, Ohio at the DoubleTree Columbus Worthington. I’ll note that that is the hotel where the upcoming Conference is to be held. This training was the first to be offered under the new Medicaid contract that HSFO signed in January. There were 19.5 CPEs available through this training offering, which was also conducted by the Public Consulting Group. We had 24 registrants for this offering.

We have currently scheduled two trainings for the Fall of 2012. Medicaid II Intermediate is scheduled to be held October 10 - 12, 2012 at the Holiday Inn Presidential in Little Rock, Arkansas. PCG is the training vendor for this program. Note that this also is the first offering of this particular program under the new Medicaid agreement. A significant focus in this training will include issues related to healthcare reform. Past President Richard Billera will serve as our site host and
resident subject expert for this offering.

We will offer Advanced Grants Fundamentals on November 13 - 15, 2012 at the DoubleTree Columbus Worthington Hotel in Columbus, Ohio. The training vendor for this offering is SEQUOIA Consulting Group. Significant focus in that training will be placed on reporting issues, the Data Act, and A-133 updates as they relate to grant functions.

We are currently planning on releasing an RFP for our Child Welfare Training. Dague Clark, Simone Roy, and Doug Robinson have already offered their assistance in preparing the RFP for release. The timing of the release of the RFP is expected to occur in December or January with an expectation of offerings beginning in the Spring of 2013.

If anyone has any areas of topics that they believe should be considered for training development or offerings, please let me know. This is my report and I move for its acceptance.

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MS. KING: Second.

MS. BROWN: Conitha has seconded it.

MS. KING: Conitha King, Alabama.

MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor of accepting the report say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Motion passed. Thanks, Rick.

Simone? Oh, I’m sorry. Yeah, I’m sorry. Simone, we’re going to do the Continuing Education first. I got ahead of myself.

MS. WEISZ: Brenda Weisz, State of North Dakota. I’m giving the Continuing Education on behalf of Renee Close, who couldn’t be here. Madam President, members, the following report captures activities of the Continuing Education Committee since
the last report of April, 2012 at the Spring Planning Meeting.

Annual renewal of the NASBA membership was completed in June of 2012. The committee issued CPE certificates for three training events as follows.

Cost Allocation Fundamentals held in Juneau, Alaska during the March 27 – 29, 2012. Individuals receiving CPE certificates totaled 13 for, it should read, 16.5 CPE credits each, for a total of 214.5 CPE hours issued.

The Cost Allocation Advanced Training was held in Little Rock, Arkansas during April 17 – 19, 2012. Individuals receiving CPE certificates totaled 14, and that should also read 16.5 CPE credits. I’ll have to double check the 231 to make sure it mathematically comes out.

Medicaid Fundamentals Training was held in Columbus, Ohio during May 22 – 24, 2012. Individuals receiving CPE certificates totaled 14 for 19.5, is
what it should read, CPE credits each, for a total of 273.

CPE hours. I’ll double check the total hours here.

Contact was made on August 1, 2012 by NASBA requesting a summary of the CPE activities from June 1, 2011 through 2012. That information was submitted and Renee is awaiting for their instructions should one of the HSFO offerings be pulled for audit.

Attached and included in your report is a summary of that report that was sent to NASBA on August 8, 2012.

This concludes the report and I move for its acceptance.

MS. KING: Second.

MS. BROWN: Conitha. Any discussion?

(No response.)

MS. BROWN: All those in favor of accepting the report say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?
MS. BROWN: The motion passes. Thank you very much. Now we’ll go to Simone.

MS. ROY: Madam President, the Federal Issues Report begins with the Sequestration Act that’s due to come into effect January 2, 2013. The, there was a report by Senator Tom Harkin, Chairman of the Appropriations Subcommittee on Labor titled, “Under Threat: Sequestration’s Impact on Non-Defense Jobs and Services.” Under the Budget Control Act most federal programs face an across the board cut on January 2, 2013 if Congress does not enact a plan to reduce the national debt by $1.2 trillion. Some members of Congress are now demanding that Congress exempt the Pentagon from sequestration either by finding offsets for defense cuts or by making non-defense programs bear the full brunt.

Among the highlights of this report is that state and local communities would lose $2.7 trillion
in federal funding for just three critical education programs: Title I, special education state grants, and Head Start. Also in health many people would be, less would be tested for HIV, women screened for cancer, and fewer children will be vaccinated. Also at a time when unemployment rate is high at risk youth and job training education and employment services would be cut drastically.

This report, I have the link at the end of the sequestration section. If you click on that report what’s great is that the report includes a state by state breakdown of each federal program and the dollars that each state is impacted by, which I thought was great. And I did include the programs here and the people that expect to be cut from each of these programs. But I would encourage you to look your state up, the link in this report.

Also, for Medicaid, estimates for the insurance coverage provision of the Affordable Care Act...
Act were updated after the recent Supreme Court decision. We know that it was upheld as being constitutional. The major impact there was that states cannot be mandated to expand their Medicaid program under the Affordable Care Act.

Also Childcare Development Fund, there is talk for a reauthorization for that program. I do have the links, again, to all of the reports for these programs if you want to review them individually. And child welfare and juvenile justice, promoting recovery and resilience for children and youth involved in juvenile justice and child welfare systems, the Substance Abuse and Mental Health Services Administration has set forth initiatives in providing trauma informed services in helping children and youth who are exposed to traumatic events. And these, this program is targeted to reduce behavioral and emotional problems, increase behavioral and emotional skills. We do trauma symptoms, we do substance abuse problems,
improve function in school and in the community, improved ability to build relationships.

And lastly, the supplemental nutrition assistance program, the food stamp program, is facing cuts of approximately $16.5 billion over the next decade eliminating food assistance to two to three million low income people. And that is, completes my report. I move for acceptance of my report.

MR. BRENNAN: Second. Rick Brennan, West Virginia.

MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thank you, Simone. Okay next we’ll have our special committee reports, starting with the Development Coordinator Harry Roberts.
MR. ROBERTS: Harry Roberts, Delaware.

President Brown asked me to serve this year in the role of Development Coordinator for the purpose of being a resource to the regional directors, forming, guiding, and monitoring their efforts in carrying out their responsibilities, including enhanced outreach to their states. I would like to report on the activities to date for this business year.

The regional directors and I conducted a total of three joint conference calls. It was established that regional directors would conduct structures conference calls throughout the year with the states in their regions. The following topics would be used to organize the discussion during the calls: soliciting newsletter contributions; seeking corporate sponsor leads; regional directors conducting quarterly conference calls with states in their region; membership outreach to states in their region; and selling HSFO membership and passing on potential...
new membership contacts to the Membership chair; discussing federal issues facing the states in their regions using the Federal Issues Report as a focus point; and outreach to states to encourage their attendance at the Baltimore, Maryland Conference.

Additionally, regional directors were provided the various tools they could use in making outreach efforts to regional and state agencies that have not renewed membership and for new membership. Examples include the 2012 HSFO list of contacts for the states, including the membership history, and a list of the 2012 HSFO membership invoices arranged by region.

Participation in conference calls and levels of outreach by regional directors has not been uniform across the various HSFO regions. Regional directors need to step up their efforts in order to enable them to meet the commitment of their position.

At the Spring Planning Meeting in
Burlington, Vermont President Brown requested that a special committee be formed to relook at the role of the regional directors. Ms. Brown called for volunteers for the special committee. The following volunteered: Mr. Doug Robinson of West Virginia, Mr. Jerry Berry of Arkansas, Ms. Melissa Lange of Oklahoma, Mr. Harry Roberts of Delaware, and Ms. Mary Fernald of Ohio. I will be convening this committee with the goal of providing recommendations to the HSFO Board by the Fall Planning Meeting in Baton Rouge, Louisiana.

This concludes my report and I move for its acceptance.


MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye.

(A chorus of ayes.)
MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thanks, Harry. Now we’re going to have a report for the website. Richard Billera, please?

MR. BILLERA: Richard Billera, New York. Madam President, members of the Board, members of HSFO. This is the website report. The theme for this portion of the year is “Change is Occurring.” The website redesign has been underway. The first change is up and running. I’d like to take this opportunity to provide special thanks to Mark Story and his staff, particularly Justin Foster, for an exceptional effort. Madam President, this concludes my report.

MS. BROWN: Can I have a motion to accept the report?

MR. BRENNAN: Second. Rick Brennan, West Virginia.

MS. WEISZ: We need a motion.
MS. BROWN: We need a motion.

MS. WEISZ: I so move to accept the report.

Brenda Weisz, North Dakota.

MR. BRENNAN: I’ll still second it.

MS. WEISZ: Okay.

MS. BROWN: Rick Brennan has seconded it.

Any discussion?

MR. GIFFIN: Are you looking at it in terms of persons with disabilities being able to access it?

MR. BILLERA: Not at this time. And what kind of disabilities did you have in mind? I hope it wasn’t sight.

MR GIFFIN: Well there is a federal law that talks about accessibility. That it seems like if we’re going to do something we should make sure it’s meeting whatever the relevant standards are for ADA.

MR. BILLERA: Yeah, a comment comes up that basically we don’t receive federal money here at this time. And as a consequence I’m not sure whether those
MR. GIFFIN: Okay. So we don’t care about people with disabilities?

MR. BILLERA: No, I didn’t say that. I said we don’t receive money from the federal government so we may not have to rush to comply with their requirement.

MR. GIFFIN: Well then, we can talk.

MR. BILLERA: Yeah.

MS. BROWN: Any further discussion?

(No response.)

MS. BROWN: All those in favor to accept the report say aye, please.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thank you, Richard. Next is the Special Marketing Report by Mr. Bumbalough.

MR. BUMBALOUGH: Bob Bumbalough, Past

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President Retired, State of Tennessee. The Special Marketing Report came about as a result of our Spring Meeting when President Brown wanted to establish a Special Committee for Marketing. And part of the same reasons that we have been hearing, concerns. We communicated mainly through conference calls and emails. We were assigned the task of developing strategies for growing the HSFO membership both long and short term. In addition, we were to look again at our mission and vision for the organization.

Members of this committee discussed many concerns, ideas, solutions, and provided feedback to President Brown. The main concerns revolved around communication and how we can reach fiscal officers in both member and non-member states with telling them what HSFO could do for them. Examples of the recommendations brought forward included a wide range of ideas, such as update the appearance of our website and refresh the content on a regular basis to make it
a hub for communicating information important to
members such as federal updates, audit schedules, plus
issues that fiscal officers are able to deal with
currently.

Second was ways to contact the decision
makers in states, particularly in non-member states,
to relate the advantages of HSFO and why their state
needs to be involved through the creative marketing
brochure/pamphlet to be sent out with the conference
materials and to potential states that we are
recruiting, and we were able to do that; hold regional
conference calls to discuss current hot topics;
provide feedback to the current Program Committee for
planning the upcoming conference.

The actions taken, committee members were
asked to develop lists of fiscal officers from health
and human services agencies in their respective state
and regions. Additionally, Mr. Harry Roberts,
Development Coordinator, was asked to mobilize the

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regional directors to do the same. We had some success but more work will need to be done in order to have a comprehensive list ready for the Board at the next Planning Meeting in Baton Rouge.

To encourage attendance in Baltimore the 2012 Conference brochure was developed utilizing the 2011 Conference brochure that was provided in West Virginia. This was sent to the webmaster for distribution.

The Website Committee has made extensive efforts to move the HSFO website to a more current environment. Still a challenge will be to solicit the ideas and information necessary to make the site a routine stopping place for membership. This will require continuous input from the Marketing Committee, as well as others in HSFO, to make it effective.

This concludes my report, Madam President, and I ask for a motion to accept it.

MS. FERNALD: So moved. Mary Fernald, Ohio.

MS. BROWN: Any discussion?

MR. MEAD: I think it would be important to point out that Scott Carson came up with an awful lot of good ideas for us. He probably did as much global thinking as all the rest of us put together. You might want to include that in your report.

MR. BUMBALOUGH: I have no objection, Stan. I just didn’t call names because once you start --

MR. MEAD: Well I don’t care about the rest of them --

(Laughter.)

MR. BUMBALOUGH: You don’t want to have all the committee members on there? Can we do that, Madam President?

MS. BROWN: Amend your report to include --

MR. MEAD: I just --

MR. BUMBALOUGH: No, I don’t have any
problem with say, actually I would have loved to done that. I just wasn’t decided which way to go on it. Madam President, I would like to amend the report to include special thanks to Scott Carson of Arizona for his ideas and support, and his energy in pushing forward the whole idea of the marketing strategy.

Thank you, Scott.

MS. BROWN: Can I have a motion to accept the amended report?

MS. FERNALD: So moved. Mary Fernald, Ohio.


MS. BROWN: Any further discussion?

(No response.)

MS. BROWN: All those in favor of accepting the report say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed say nay.

(No response.)

MS. BROWN: Thank you, Mr. Bumbalough.
Okay. Next up is the Nominating Committee and Rick is going to be giving that.

MR. BRENNAN: I’m Rick Brennan, Past President, and I am honored to present the Nominating Committee report as a proxy for Mr. Jerry Berry of the Arkansas Department of Human Resources and Chairman of the HSFO Nomination Committee.

Madam President, members of the Board, esteemed past presidents, and HSFO members, the application to be a candidate for the HSFO Board of Directors has been available to the membership throughout the business year on the HSFO website. In addition, the Nominating Committee reported at both the Fall and Spring Planning Meetings and encouraged any and all interested members to apply.

In accordance with the HSFO bylaws I’ve been in touch with each of the current Executive Board members. Our current Vice President, Mr. Hank Fitzer of Maryland, has agreed to serve as the 2013 HSFO
President. Ms. Brenda Weisz of North Dakota, our current Secretary, has agreed to serve as the HSFO Vice President in 2013. Mr. Dague Clark of New Hampshire, currently serving as HSFO Treasurer, has agreed to move to the position of HSFO Secretary for 2013. Ms. Vonnetta Allenbaugh of Oklahoma has agreed to move from Historian to serve as HSFO Treasurer for 2013. As a result of these moves, the Historian position is left vacant. Madam President, this concludes the first part of my report and I move for its acceptance.

MR. ROBERTS: Second. Harry Roberts.

MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Motion passed.
MR. BRENNAN: Madam President, the second part of the report is the Historian nomination. Madam President, in accordance with the HSFO bylaws and on behalf of the HSFO Nominating Committee I am pleased to offer Karen Fricke of Arkansas as candidate for the position of Historian on the HSFO Executive Board for 2013. Madam President, I move for acceptance of this nomination and to close the nominations.


MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MR. BRENNAN: God bless you.

(Laughter.)

MS. BROWN: Congratulations, Karen.
(Applause.)

MS. BROWN: Okay. Now we have some regional directors up for a vote. So let’s see, we have the even numbers, Regions 2, 4, 6, and 8. So we’ll just quickly break up into groups. And hopefully there’s somebody here from each of these groups. Region 2? Let’s meet over here. That will be D.C., Delaware, Maryland, New Jersey, Virginia, and West Virginia. Region 4 can be in the back corner to the right. That would be Illinois, Indiana, Kentucky, Michigan, Ohio, and Pennsylvania. Region 6 in that other corner will include Iowa, Kansas, Minnesota, Missouri, Nebraska, and Wisconsin. And then up here to the left will be Region 8, which includes Alaska, American Samoa, Arizona, California, Guam, Hawaii, Idaho, Nevada, Oregon, Wake Island, and Washington.

Five minutes and then return to your seats and have a representative just state --

(Short recess taken.)
MS. BROWN: Okay. Who is representing Region 2? Harry?

MR. ROBERTS: Yes. Harry Roberts, Delaware.

Brian Reynolds has been elected Regional Director for Region 2.

MS. BROWN: Congratulations.

(Applause.)

MS. BROWN: Who is representing Region 4?

MS. FERNALD: Madam President, members of the Board, Region 4 has elected Melissa Gaines, I’m sorry, Meka Gaines.

MS. BROWN: All right. Can we spell her name, Mary? Can you spell her name?


MS. BROWN: Thank you.

MR. ROBERTS: State?

VOICE: Ohio.

MS. FERNALD: Ohio.

(Applause.)
MS. BROWN: Region 6?

VOICE: Louder.

MS. BROWN: Region 6?

VOICE: Louder.

(Laughter.)

MS. BROWN: Okay. Region 8?

MS. OSBORN: Madam Chairman, Region 8 has elected Michelle Grose from Alaska.

(Applause.)

MS. BROWN: Well congratulations, everyone.

Okay. Now we’ll take any nominations on the vacant At Large 2 position. Okay. I believe that’s going to remain vacant and Hank you, can take care of that --

MR. FITZER: Very good.

MS. BROWN: We’ll move on to unfinished business and that will be a report, not a report, but just an update on the Fall and Spring Planning Meetings. Stan Mead is going to give those updates.

MR. MEAD: Sure. This is not a report. But
Madam President and members, the Fall Planning Meeting will be held in Baton Rouge, Louisiana, I think you’ve heard the dates, December 1 - 5. That’s the official dates but we will have hospitality open November 30. We’ll be there on Friday. At the Embassy Suites Baton Rouge. The rate is $98 plus tax, and I don’t know what the tax is. The hotel provides free airport shuttle, which is, the airport is about 12 or 14 miles from the hotel. And it provides the standard Embassy Suites amenities such as it’s all suites, free breakfast, and the 5:30 to 7:30 cocktail hour.

We will be hosting some kind of special event that Saturday for the football playoffs. We hope to provide some local Louisiana cuisine such as jambalaya, étouffée, gumbo, etc. That’s my report now let’s see if anybody has got any questions. Oh, excuse me --

MS. BROWN: It’s not a report.

MR. MEAD: Yeah. The Spring Planning
Meeting is very sketchy. But we will be having it at the Silver Legacy Resort in Reno, Nevada April 6 - 10. The room rate is $89 plus a 3.2 percent tax and an $8 resort fee. We have no other plannings, no other plans besides that. But we are working on it. If anybody would like to help with that one we’re going to treat it much the same as we did San Antonio last year.

MS. BROWN: Thanks for the updates, Mr. Mead.

MR. MEAD: Yeah --

MS. BROWN: Thanks for your updates. Okay. Mary --

VOICE: She’ll be right back.

MS. BROWN: Just for a point of clarification, when we take another look at the Regional Director At Large 2 position at the Fall Planning Meeting. And if somebody, the position can be appointed by the President at that time. Thank
you. Go ahead.

MS. FERNALD: Madam President, members of the Board, the HSFO 2013 66th Annual Conference will be held in Columbus, Ohio from Sunday, July 28, 2013 through Friday, August 2, 2013 at the DoubleTree by Hilton Columbus Worthington, 175 Hutchinson Avenue, Columbus, Ohio, 43235. Room rate will be the government per diem rate of $94, plus state and local taxes, which currently total 16.75 percent. The room rate includes breakfast and wifi in guest and meeting rooms.

There are a number of fine restaurants within walking distance of the hotel. The week of the conference will be Restaurant Week for Columbus. So those of you looking, so you can look for some very special offers at the restaurants. If you want to eat out with a special group of friends on one of the free nights, you might want to call ahead for reservations if you are planning to visit one of those finer

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restaurants. Because it will be difficult to get in.

The hotel will shuttle to a major shopping mall. Golf options are plentiful in Columbus but of course you would be on your own for that activity.

We have established a bank account and drafted a proposed budget to be presented at the December, 2012 HSFO Planning Meeting. We anticipate an approved budget in early December, 2012 with contracts signed in early 2013.

Although things could change prior to the budget approval at the December, 2012 HSFO Planning Meeting, tentative plans are for the President’s Reception to be held at the Statehouse, alternatively at the hotel. The Tuesday afternoon special event will be at the world class Columbus Zoo and Aquarium, home base of Jack Hanna and adjacent to Zoombezi Bay Waterpark. The waterpark includes 17 waterslides, a wave pool, and an action river. The Big Boa Falls and the Python Plunge will speak to those who appreciate
terrifying thrills. The Lazy River is a great way to calmly hang out in the water. And evening meal will be provided on site.

The main youth event on Monday is being planned at the Center of Science and Industry. The Science Center has been rated number one in the country by *Parents* magazine. Special workshops may be added depending upon budget. Additional youth activities for other days during the week are being considered, such as touring the State House and/or possibly a trip to the Ohio State University Stadium to tour the stadium, band center, recruitment center, press box, Huntingdon Club Room, and more if time permits.

Options being considered for the spouse event, also on Monday, include a trip to Franklin Park Conservatory for an experiential tour and wood fired pizza making afternoon, or a trip to German Village in which attendees would tour homes, gardens, shops,
learn the history, and lunch at Schmidt’s.

Another option would be to tour a nationwide children’s hospital, home of a recent multimillion dollar expansion including a state of the art research center making it the fourth largest pediatric research center in the country. This option would include lunch as well.

There may be an optional evening on Wednesday to attend Columbus Clippers, which is our baseball, or Columbus Crew soccer game, depending on which is playing locally that particular evening. This offer would depend upon budget and interest and might involve individual expense.

The Thursday evening banquet will be held at the hotel and is planned to include entertainment. Several fine restaurants are being considered for the Board dinner on Saturday evening.

This concludes my report. I move for acceptance.

MS. BROWN: Any discussion?

(No response.)

MS. BROWN: All those in favor say aye.

(A chorus of ayes.)

MS. BROWN: Those opposed?

(No response.)

MS. BROWN: Thank you, Mary. Okay. Do we have any new business? Stan?

MR. MEAD: Just something that you might want to consider. The days of the conference, like starting on Sunday, there may be people that need to have official day on Saturday in case they want to come in Friday. I don’t know who that is, but it’s been brought up before.

MS. BROWN: Are you talking about when we --

MR. MEAD: I don’t know. But --

MS. BROWN: Extend the dates of the
Conference as Saturday to Friday?

MS. FERNALD: Madam President, those dates are consistent with what is on the website.

MR. MEAD: Yeah, I know.

MS. FERNALD: So we would need to change everywhere.

MS. BROWN: Okay.

MR. MEAD: I didn’t say change it. But I just said somebody might have a problem.

MS. FRICKE: Question, what would be the Conference activity on Saturday?

MS. BROWN: There’s not. Typically the --

MR. MEAD: Meetings. That’s what we put before.

MR. ROBERTS: Harry Roberts, Delaware.

Essentially, Karen, essentially for the purpose of having an agenda that could help support a travel request there are the appropriate items placed on the piece of paper that help support that travel request.
MS. BROWN: Anything else? Can I have a motion to adjourn?

MS. WEISZ: I move we adjourn.

MS. BROWN: Can I have a second?

MR. ROBERTS: Second, Harry Roberts, Delaware.

MS. BROWN: So moved.

(Whereupon, at 6:01 p.m., the above-entitled meeting was adjourned.)
CERTIFICATE OF NOTARY

I, DAVID RITCHEY, NOTARY PUBLIC, the officer before whom the foregoing testimony was taken, do hereby certify that the witness whose testimony appears in the foregoing transcript was duly sworn by me; that the testimony of said witness was taken by me by stenomask means and thereafter reduced to typewriting by me or under my direction; that said testimony is a true record of the testimony given by said witness; that I am neither counsel for, related to, nor employed by any of the parties to the action in which this testimony is taken; and, further, that I am not a relative or employee of any attorney or counsel employed by the parties hereto, nor financially or otherwise interested in the outcome of the action.

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