HSFo

NATIONAL ASSOCIATION OF
STATE HUMAN SERVICES FINANCE OFFICERS

2017 ANNUAL CONFERENCE
BUSINESS MEETING
AUGUST 30, 2017

HOTEL MONTELEONE
NEW ORLEANS, LOUISIANA

REPORTED BY:
CRYSTAL BALLAST, CCR, RPR
Certified Court Reporter
Registered Professional Reporter
State of Louisiana
MR. CARSON:

We are officially calling to order the annual business meeting for HSFo.

Mr. Secretary, can you please take roll call and make sure we have a quorum?

MR. SANCHEZ:

Good afternoon. Jason Sanchez, Secretary of HSFo.

State of Alaska, Department of Health and Social Services?

MS. GROSE-BRAY:

Here. Michelle Grose.

MR. SANCHEZ:

Alabama Department of Human Resources?

Ms. King:

Here. Conitha King.

MR. SANCHEZ:

Alabama Medicaid Agency?

MR. OAKLEY:

Here. Flake Oakley.

MR. SANCHEZ:

Arkansas Department of Health and Human Services?

MS. COUTU:

Here. Tina Coutu.
MR. SANCHEZ:

Arizona Department of Child Safety?

MR. NAVARRO:

Here. Robert Navarro.

MR. SANCHEZ:

Arizona Department of Economic Security?

MS. BLYTH:

Here. Roberta Blyth.

MR. SANCHEZ:

DC Human Support Services Cluster?

(NO RESPONSE.)

MR. SANCHEZ:

DC Department of Health Care Finance?

MS. CHAUDHURI:

Here. Sumita Chaudhuri.

MR. SANCHEZ:

DC Child and Family Services Agency?

(NO RESPONSE.)

MR. SANCHEZ:

Georgia Department of Human Services?

MR. TAYLOR:

Here. Demetrius Taylor.

MR. SANCHEZ:

Idaho Department of Health and Welfare?

MS. DARPLI:
Here. Dena Darpli.

MR. SANCHEZ:
Illinois Department of Health Care and
Family Services?

MR. BURKLOW:
Here. Keith Burklow.

MR. SANCHEZ:
Kentucky Department for Community Based
Services?

MS. GEHRING:
Here. Amanda Gehring.

MR. SANCHEZ:
Kentucky Cabinet for Health and Family
Services?

(NO RESPONSE.)

MR. SANCHEZ:
Louisiana Department of Health and Human
Services?

MS. RIVES:
Here. Cindy Rives.

MR. SANCHEZ:
Louisiana Department of Children and
Family Services?

MS. HARRIS:
Here. Etta Harris.
MR. SANCHEZ:

Maryland Department of Health and Mental Health Hygiene?

MS PARHAM-STEWARD:

Here. Audrey Parham-Stewart.

MR. SANCHEZ:

Maryland Department of Human Resources?

MS. YOUNG:

Here. Romaine Young.

MR. SANCHEZ:

Missouri Department of Social Services?

MS. PATTRIN:

Here. Kristen Pattrin.

MR. SANCHEZ:

North Carolina Department of Health and Human Services?

MS. MILLER:

Here. Laketha Miller.

MR. SANCHEZ:

New Jersey Department of Children and Families?

MR. BERNSTEIN:

Here. Heath Bernstein.

MR. SANCHEZ:

New Mexico Human Services Department
Medical Assistance Division?
Here. Jason Sanchez.
Nevada Washoe County Human Services Agency?

MS. COMEAUX:
Here. Diane Comeaux.

MR. SANCHEZ:
Nevada Department of Health and Human Services?
(NO RESPONSE.)
Ohio Department of Medicaid?

MS. FURGUSON:
Here. Robin Furguson.

MR. SANCHEZ:
Ohio Department of Job and Family Services?

MS. BALANGER:
Here. Susan Balanger.

MR. SANCHEZ:
Oklahoma Department of Human Services?

MR. SMITH:
Here. Chris Smith.

MR. SANCHEZ:
Oregon Department of Human Services?

MR. LABRUM:
Here. Travis Labrum.

MR. SANCHEZ:

South Carolina Department of Social Services?

(NO RESPONSE.)

MR. SANCHEZ:

Tennessee Department of Human Services?

MR. WRIGHT:

Here. Ben Wright.

MR. SANCHEZ:

Virginia Department of Aging and Rehabilitative Services?

MR. THANIEL:

Here. John Thaniel.

MR. SANCHEZ:

Vermont Agency of Human Services Department of Health?

(NO RESPONSE.)

MR. SANCHEZ:

Wyoming Department of Family Services?

MR. BAIRD:

Here. Nick Baird.

MR. SANCHEZ:

I'm sorry?

MS. CLARK:
I'm Sara Clark here for Vermont Agency of Human Services, not the Department of Health.

MR. SANCHEZ:
    Oh, I apologize.
    Mr. President, we have a quorum.

MR. CARSON:
    I believe we had somebody else walk in from one of the Marylands.

MR. SANCHEZ:
    From Maryland, you said? We had both member agencies identify.

MR. CARSON:
    Okay. I just want, as a reminder, before we said that, I want to make sure that everybody remembered only one vote per member agency. So whoever did the roll call is the only one that can actually vote from the agency.

    With that, it looks like we have a quorum, and I would like to make a motion -- or actually somebody make a motion to adopt the agenda.

MS. KING:
    I make a motion to adopt the agenda.

Conitha King from Alabama.
MR. CARSON:

We have a motion. Do we have a second?

MS. BALANGER:

Susie Balanger.

MR. CARSON:

All those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

Opposed?

(NO RESPONSE.)

MR. CARSON:

Any discussion?

(NO RESPONSE.)

MR. CARSON:

All right. Accepted.

With that, Mr. Secretary, would you like to read the minutes?

MR. SANCHEZ:

Mr. President, Jason Sanchez, Secretary of HSFo. I'd move that we dispense with the reading of the minutes. They have been posted on the website, and I have a copy available if anyone has any questions.

MS. DARPLI:

Second. Dena Darpli.
MR. CARSON:

We have a second. All those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

All right. Suspend the reading of the minutes.

On the board report, as we go through them, I'd like to ask the committee chairs if they can actually come up to the podium on the microphone so that everybody can hear because sometimes the air-conditioner makes it a little difficult.

For the reports, we'll start with the historian report.

MR. BRATTON:

Hello, everyone. Mr. President, Executive Board, and HSFo members, the historian's report is as follows:

The National Association of State Human Services Finance Officers held the cost allocation basic training course in Oklahoma City, May 23rd through May 25, 2017. There
were 35 registrants, representing 15 states.

The National Association of State Human Services Finance Officers held the spring planning meeting in Juneau, Alaska, at the Westmark Baranof Hotel, April 29th through May 3rd, 2017. There were a total of 21 registrants, including 16 attendees, four guests, and one corporate sponsor.

The National Association of State Human Services Finance Officers held the fall planning meeting in Williamsburg, Virginia, at the Kingsmill Resort December 3rd through December 7, 2016. There were a total of 31 registrants, including 20 attendees, 10 guests, and one corporate sponsor in attendance.

The National Association of State Human Services Finance Officers held its 70th Annual Conference and business meeting in New Orleans, Louisiana, August 27 through 31st at Hotel Monteleone with President Scott Carson presiding. The Hotel Monteleone was the location for the President's reception, conference banquet and business meeting.

The conference was self-hosted by the
HSFo past-presidents and members of the 2017 conference arrangements committee. Many positive comments have been made regarding the conference and events.

The conference theme was, "Human Services is Big, but it's not Easy." A workshop focusing on an introduction to Medicaid was held Sunday and was presented by Mr. Clay Farris, the practice lead at Mostly Medicaid. The keynote speaker was Louisiana Department of Health and Hospital's Secretary, Rebekah Gee.

The conference consisted of 28 sessions, including the Sunday workshop, that provided conference attendees with 26.75 potential CPE hours. Topics covered included human services call center best practices, consumer driven health care, Medicaid benefits, process improvements in health services, third party in-kind match, retaining front line staff, managed care primer, managed care and LTSS, early findings in IV-E waivers, and other valuable topics.

There were 170 conference attendees, including 149 individuals, attending the
daily sessions, and 26 guests. Included in the number are 77 state members, 30 corporate members, 9 past-presidents, and 9 nonmembers.

Mr. President, this concludes the Historian Report, and I make a motion for the acceptance of this report.

MR. CARSON:

We have a motion. Do we have a second?

MR. TAYLOR:

Second. Demetrius Taylor.

MS. GROSE-BRAY:

Mr. President, I'd like to amend the report as submitted. In Juneau, Alaska, in the spring planning, there were two corporate sponsors in attendance.

MR. CARSON:

So, first of all, do we have a -- we need to accept the report, and then we can do a motion to amend, so...

Right?

MS. GROSE-BRAY:

Okay.

MR. CARSON:

So we have a second to accept the report. Do we have any discussion?
(NO RESPONSE.)

Okay.

MR. CARSON:

And then we have a motion. Now we have a motion to amend the report.

MS. GROSE-BRAY:

As written. There were two corporate sponsors in attendance in Juneau, Alaska, in the spring planning meeting.

MR. CARSON:

We have a motion to amend the report to add there were two corporate members.

Do we have a second?

MS. HARRIS:

I second. Etta Harris.

MR. CARSON:

Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, then we accept the report as amended.

The treasury report?

I'm sorry. My fault. All those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")
MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

It was such a great report, I did not fathom that anybody would not vote against your report.

MS. GROSE-BRAY:

Thank you, Mr. President, Scott Carson, for the opportunity to serve as your treasurer. It's been an honor and a privilege to be part of your team this year.

I would also like to thank Harry Roberts, the HSFo accountant. It has also been a great pleasure to work with you as well this year, Harry. Thank you very much.

All of the attendees should have received three statements: The balance sheet, the income statement, and the statement of budget to actual.

These financial and budget statements are prepared on a cash basis as of August 24th. The balance sheet reflects the change in an accountant from -- from the accounting position. The former accountant resided in
Idaho; and the current accountant, Harry Roberts, resides in Delaware. The changes in the bank accounts, moving funds from Idaho to Delaware, are reflected on the balance sheet.

The income statement, under the "Conference Income," two categories exist. As a clarification, the agency dues conference registration, reflects the free conference registration that is received from all -- those received from member states. The second category, "New Orleans 2017 Conference," represents all paid conference registrations. Details of the attendees is available on the budget to actual statement that's provided.

Mr. President, this concludes my report, and I move for its acceptance.

MR. CARSON:

We have movement for acceptance. Do we have a second?

MS. GEHRING:

Second. Amanda Gehring.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)
MR. CARSON:

All those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

Okay. Having no discussion, then we move to accept the treasurer's report.

Arrangements chair, who has been outstanding, by the way, and miraculous.

MS. BROWN:

Good afternoon, everyone. The 2017 Annual Conference being held in the New Orleans, Louisiana, August 27 through 31st at the Monteleone Hotel. The conference is being hosted by HSFo, and I want to personally thank everyone whose efforts have contributed to making it a success.

Registered attendees for the conference -- I'm sorry. I'm going to amend that.

Attendees of the conference includes 136 attending the sessions. That includes 21 corporate members and 7 nonmembers and 20
guests. It should be noted that we have 30 attending for the first time.

The sessions have been well attended, and preliminary evaluations have been very positive.

The networking event on Tuesday, August 29, was held at Mardi Gras World and was enjoyed by all. It was an opportunity to relax, make connections, and meet new people.

This concludes my report, and I ask for a motion to accept.

MR. CARSON:

We have a request for motion to accept. Do we have a motion to accept the report?

MR. BURKLOW:

Keith Burklow. I move.

MR. CARSON:

We have a motion to accept. Do we have a second?

MS. DARPLI:

Second. Dena Darpli.

MR. CARSON:

We have a second.

Any discussion?

(NO RESPONSE.)
MR. CARSON:

All those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

It's passed.

Thank you, Deena, very much.

Be careful if you're coming up here.

It's a pretty big step.

MS. BLYTH:

Hi, everyone. The 2017 Program Committee would like to thank the 2017 HSFo Executive Board, member agencies, and corporate members for their guidance, support, and hard work in making the 2017 conference a success.

When the committee was initially assembled in October 2017, the group focused on questions and feedback from the wrap-up session and evaluation forms from the prior conference. This was done in order to make sure we were addressing our member and participant interest.

Ultimately, the committee of 20 active
participants finalized a program with 28
sessions, including an introduction to the
soon-to-launch online Medicaid training.

The committee continued with the practice
of involving vendors and corporate members
with the development of topics and
presentations focusing on real world -- that
should say -- real world, state specific
demonstrations and best practices, provided
structured and interactive networking
opportunities, and then providing
opportunities to further develop as leaders.

I would also like to thank you, each
member of the program committee, for the
thoughtful discussion, coordination, and time
away from other priorities to build a program
which was both interesting and informative to
our member participants.

This concludes my report, and I move for
its acceptance.

MR. CARSON:

We have a motion for acceptance. Do we
have a second?

MR. SMITH:

I move for a second.
MR. CARSON:

Any discussion?

(NO RESPONSE.)

MR. CARSON:

In hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

We have acceptance of the program report.

Audit committee, Jesse Bratton.

MR. BRATTON:

Mr. President, board members, regional coordinators, past-presidents, and guests, the audit of the HSFo financial records for the period December 1, 2015, through November 30, 2016, is complete. The audit encompassed 100 percent of the transactions from December 2015 fall planning meeting held in Montgomery, Alabama; the April 2016 spring planning meeting held in Burlington, Vermont; the July 2016 annual meeting held in Tampa, Florida; the financial records maintained by Mr. Richard Humiston; and all other
transactions that occurred during the audit scope.

Based on the review of the financial records and transactions, no material variances or internal control weaknesses were found. Therefore, it appears the financial records and transactions were accurate and were supported by adequate documentation.

In addition, the internal controls of the organization appeared to be satisfactory.

This concludes the audit committee report, and I make a motion for its acceptance.

MR. CARSON:

We have a motion for acceptance. Do we have a second?

MS. BALANGER:

Susie Balanger.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:
All those opposed?
(NO RESPONSE.)

MR. CARSON:

The audit committee report passes.
Thank you, Jesse.

On to the regional coordinators report.
Tara is not here, so Cindy Rives from
Louisiana is going to present it.

MS. RIVES:

Good afternoon, Mr. President, executive
board members, and HSFo committee members,
and guests.

The regional coordinators have been
working in collaboration with the agency and
corporate membership chairs to maintain
existing members, as well as attract new
members to HSFo. We project these
collaborative efforts will result in an
additional 5 to 8 members for the 2017 year.

In addition to the retention and
recruitment activities undertaken year to
date, we have, and continue to engage,
corporate and agency members in an effort to
improve the quantity and quality of current
and potential contacts within existing and
candidate agencies/organizations.

Examples of these and other activities undertaken year to date include:

Updating members of a strategic plan the organization is undertaking;

E-mails and phone calls aimed at increasing attendance at both the business meetings and conference;

E-mails and phone calls aimed at soliciting active participation in HSFo. Examples: On conference panels, on committees, through feedback and shared ideas, et cetera;

Reaching out to various corporations/organizations that work with or in support of health and welfare arenas and attempt to increase awareness of HSFo as well as membership;

Collaborating with corporate partners to enhance our contact list containing key state, federal, and external partners.

We remain excited about this feature of organization and have found working with other members and other external contacts to be extremely rewarding. We look forward to,
not only the remainder of this year, but what
will hopefully be many years to come of
working with the outstanding people of both
HSFo and our many corporate partners.

I respectfully submit this report on
behalf of the regional coordinators and move
for its acceptance.

MR. CARSON:

We have moment for acceptance. Do we
have a second?

MS. HARRIS:

Etta Harris.

MR. CARSON:

Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

Thank you, regional coordinators.

So the membership committee, Amanda

Gehring.
MS. GEHRING:

Good afternoon. Since the spring business meeting in Juneau, Alaska, HSFo's membership has increased from 36 to 50 paid members. This includes the following new member agencies: DC Human Support Services Cluster, the Kentucky Department of Medicaid Services, the Missouri Department of Social Services, the New Jersey Department for Children and Families, South Carolina Department of Social Services, the Virginia Department of Aging and Rehabilitative Services, and the Virginia Department of Behavioral Health and Human Development.

The following agencies were not members in 2016 but renewed memberships in 2017: The Connecticut Department of Social Services, Georgia Department of Human Services, Illinois Department of Health Care and Family Services, the Montana Department of Public Health and Human Services, the New Hampshire Department of Health and Human Services, the Nevada Department of Health and Human Services, the Wisconsin Department of Children and Families and the West Virginia
Department of Health and Human Services.

Three agencies that were paid members in 2016 chose not to renew their memberships for various reasons. Included are: The Georgia Department of Public Health, Maryland Department of Juvenile Services, and the North Dakota Department of Public Health.

Activities for the membership chair since the spring planning meeting held in Juneau, Alaska include updating the membership listing as appropriate and coordinating follow-up with new, potential members, and/or renewing members.

Future activities currently planned include: Continue to retain and build membership, including outreach to potential new member states; partner with the marketing and communications chair, as well as the HSFo board to promote the organization; and other activities as suggested or requested by the executive board.

This concludes my report, and I move for its acceptance.

MR. CARSON:

We have a movement for acceptance. Do we
have a second?

MS. RIVES:

Cindy Rives.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

With that, the passing of the membership committee.

Thank you very much. That was an awesome job. Very good. Great team effort.

For the sponsor development committee report, Jason Bernbaum is not here, so Roberta Blyth is going to read the report.

MS. BLYTH:

Hi again. While the annual base corporate membership established for the 2017 business year was $3,600, we received generous additional support from our
corporate partners in return for increased marketing from the organization. Paid corporate members totaled eight this year, which reflects the loss of two corporate members -- the loss of two corporate members from last year, HMA and CGI.

HMA was expected, as they communicated the purpose for joining last year was to help support their bid for the Medicaid training RFP, which they were not awarded.

CGI is currently going through organizational structure change and communicated they would not be renewing this year but are hopeful of rejoining next year.

Three additional corporate member candidates were identified during the year but were not able to finalize due to the lateness of the membership year. All three have been provided materials related to our organization, along with references of existing members, and are strongly considering joining next year.

The following is a breakdown of additional marketing HSFO has offered corporate members in exchange for additional
financial support: $500 for inclusion of the corporate logo on the conference bag; $900 for non-exclusive sponsorship of business meetings; $1,200 for an exclusive hospitality sponsorship; partial sponsorship of meetings, events, and conference were also made available at a non-defined additional donation amount; free increased marketing and visibility on the new HSFo website; free inclusion of corporate logo and information in the annual conference materials; free inclusion of logo and information in any formal marketing brochure distributed to any existing, new, and prospective agencies.

In addition to the marketing and additional sponsorship discussions, we have and will continue to engage corporate members and prospective sponsors in the following ways: Updating the corporate members of the strategic plans the organization is undertaking; E-mail inviting corporate members to attend the spring business meeting and annual conference; E-mail thanking the corporate members for their support of HSFo and information related to what additional
opportunities are available for targetedsponsorships/support; E-mail encouragingactive participation on a panel or in a
session at the conference being held later
this summer in New Orleans, Louisiana; Phone
calls to corporate members and potential
sponsors introducing myself and the
organization and explaining the benefits of
membership and targeted sponsorship dollars
that are used by HSFo to fund the annual
business meetings and the conference;
Reaching out to various corporations and
organization that work with or in support of
the health and welfare arena in attempt to
increase HSFo, as well as membership; Placing
periodic check-in calls to corporate members;
Collaborating with corporate partners to
enhance our contact listing containing key
state, federal, and external partners;
Working with both corporate members and HSFo
leadership to explore ways of enhancing our
already mutually beneficial relationship.

I'm excited about the future of this
organization and have found working with our
corporate members to be extremely rewarding.
I look forward to not only the remainder of this year but what will hopefully be many years to come of working with outstanding people in both HSFo and our many corporate partners.

I respectfully submit this report and move for its acceptance.

MR. CARSON:

We have a movement for acceptance. Do we have a second?

MR. TAYLOR:

Second. Demetrius Taylor.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

All those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

The sponsorship committee report passes. Resolutions committee, Christal Kelly from North Carolina couldn't make it, so in
her place will be our vice-president, Conitha King.

MS. KING:

Good afternoon. Resolution No. 2017-01 will be an expression of appreciation to the program committee.

Whereas it is the responsibility of developing, coordinating, and delivering a program that challenges, informs, and stimulates the participants, requires creativity, dedication, time, effort, and commitment, and

Whereas Roberta Blyth of Arizona, program chairperson and the entire program committee have performed in an outstanding manner of preparing the program for the 70th Annual Conference of the National Association of State Human Services Finance Officers so as to meet or exceed the expectations for that committee,

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Roberta Blyth and each member of the program
committee for their efforts in preparing an outstanding program for the 2017 HSFo 70th Annual Conference. Thank you.

Resolution No. 2017-02 is an expression of appreciation of the arrangements committee.

Whereas a logistical task of preparing to host annual conference, arrange events, conduct registration, and support the delivery of the annual program requires significant planning effort and commitment, and

Whereas the 70th annual conference was hosted by HSFo, and

Whereas arrangements chairperson, Deena Brown of Oklahoma, and the entire arrangements committee have performed in an outstanding manner in hosting the 2017 National Association of State Human Services Finance Officers' annual conference,

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Deena Brown and each member of the arrangements committee.
committee for their efforts to prepare for and hosting the 2017 HSFo 70th annual conference.

Thank you, Deena.

Resolution No. 2017-03: Expression of appreciation for hosting the HSFo 2017 spring business and planning meeting.

Whereas the 2017 spring business and planning meeting was held in the state of Alaska, and

Whereas, Michelle Grose-Bray of Alaska, along with many volunteers, did an outstanding job in preparing for and hosting the HSFo 2017 spring business meeting in Juneau, Alaska,

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Michelle Grose-Bray and the many volunteers for their efforts in hosting the 2017 HSFo spring business and planning meeting.

Thank you, Michelle.

Resolution No. 2017-04 is an expression of appreciation and well wishes to Michele
McDonald.

Whereas Michele McDonald has recently retired from the State of Maryland, and

Whereas Michele's hard work and tireless efforts in supporting the HSFo through her committee activities has contributed greatly to the success of the organization,

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Michele McDonald for her hard work and commitment to HSFo and wishes her a very satisfying and rewarding retirement.

Thank you, Michele.

I don't see you. There you are.

MS. MCDONALD:

Thank you.

MS. KING:

Resolution 2017-05: Expression -- I can't say that word. Expression of appreciation and well wishes to Margaret Wahrer.

Whereas Margaret Wahrer has recently retired from the State of Kentucky, and
Whereas Margaret's hard work and tireless efforts in supporting the HSFo through her committee activities has contributed to the success of the organization,

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Margaret Wahrer for her hard work and commitment to HSFo and wishes her a very satisfying and rewarding retirement.

Margaret is not here this year, but I'm sure we all wish her well, as it were.

We also have Resolution 2017-06: Expression of appreciation and well wishes to Rick Brennan.

Whereas, after years of support to HSFo membership as the HSFo training chair, past-president Rick Brennan is transitioning from his role as training chair, and

Whereas Rick Brennan's hard work and dedication in supporting the HSFo organization as the HSFo training chair has greater contributed directly to the success of the organization, and
Whereas Rick's tireless efforts to ensure the HSFo organization's training programs are managed with the utmost integrity and reliance,

Now, therefore, be it resolved that the National Association of State Human Services and Finance Officers expresses its sincere appreciation and heartfelt thanks to Rick Brennan for his hard work and commitment to HSFo and wishes him a very satisfying and rewarding future.

Rick is also not here.

Resolution 2017-07: Expression of appreciation to Jesse Bratton.

Whereas his tireless efforts and creativity over this past year in support of HSFo membership, with his work on the newly HSFo website and credit card fees contract, and

Whereas, Jesse's attention to detail for the HSFo website development was instrumental in a successful launch, and his business analysis and direction on the credit card fees agreement led to the financial savings to the organization,
Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Jesse Bratton for his hard work and commitment to the success of HSFo.

Thank you, Jesse.

And, finally, Resolution No. 2017-08: Expression of appreciation and well wishes to all retirees of State service.

Whereas public service requires a commitment to excellence and a dedication to the provision of quality health and human services, and

Whereas, faithful service to the human services finance officers has contributed greatly to the organization,

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation to all retirees for their contribution of hard work with HSFo and wishes each retiree all the best.

Submitted by Christal Kelly, resolutions chair, and I make a move for acceptance.
MR. CARSON:

We have a movement for the acceptance of the report. Do we have a second?

MS. HARRIS:

Etta Harris.

MR. CARSON:

We have a second.

Any discussion?

(NO RESPONSE.)

MR. CARSON:

I would also like to thank all those people that were on the program committee. It was a great effort. Thank you. There were many people behind this; you guys did an outstanding job.

I would also like to thank the arrangements committee, on behalf of Deena; the past-presidents. I know that their tireless effort -- without that, we wouldn't have an organization, so I'd like to thank all the past-presidents. In particular, this year, Jerry Berry, Bob Bumbalough, and Stan Mead.

Thank you guys very much. We're very, very thankful for having you guys.
Any other discussions?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

Okay.

All right. Marketing and communications committee, Chris Smith.

MR. SMITH:

Good afternoon. Activities for the marketing and communications chair since the planning conference in Juneau, Alaska, which was held in May 2017, consist of:

Posting numerous updates on Facebook. These include announcements of the new website, rates and deadline for the Hotel Monteleone, speaker bios for the annual conference, flyers for the annual conference, reminders for the annual conference, and the high-definition picture of the program agenda.
At the time of the annual conference, these posts have accumulated the following results: 48 likes, 5 comments, 4 shares, and 1,758 unique views;

Continued work with the transition of webmasters and web domain to the new website;

Brainstormed and researched ideas for the new avenues to promote HSFo and looked into plans to promote the association on social and regular media streams.

This includes gather information on the following of like associations on Facebook. Unfortunately, Facebook doesn't offer the granularity HSFo needs to effectively advertise through that social media platform.

Planned future activities include the following: Research use of LinkedIn advertising to key targeted users to promote memberships, training sessions, and participation with the organization. This could offer more detailed granularity of user's job duties, skill sets, and workplace strength;

Work with the new website to develop e-mail blasts and reach out to new/existing
members.

This concludes my report, and I move for its acceptance.

MR. CARSON:

We have a movement for acceptance. Do we have a second?

MS. DARPLI:

Dena Darpli.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

So passes the marketing and communications committee report.

Time and place, Stan Mead.

MR. MEAD:

Mr. President, it is my pleasure to present the time and place report.

The 2017 fall planning and board of
directors' meeting will be held in Phoenix, Arizona at the Embassy Suites by Hilton Phoenix Biltmore. The dates of the meeting are December 2nd through December 6, 2017. The room rate is $126 a night, plus tax.

The 2018 spring planning and board of directors' meeting will be held in San Diego, California at the Hilton Garden Inn, Old Town San Diego. The dates of the meeting are April 14 through April 18, 2018. The room rate is $162, plus tax.

The 2018 annual conference will be held in Williamsburg, Virginia. The dates of the conference are August 26 through August 31st, 2018. The room rate for the conference is $129, plus tax.

The 2019 annual conference will be held in Phoenix, Arizona. The conference hotel dates and room rates have yet to be determined. They will be posted on the HSFo website when available.

We are currently soliciting a host site for the 2020 annual conference. Any member interested in hosting our conference should contact me. My phone number and e-mail
address may be found on the HSFO website.

This concludes my request, and I ask for a motion to accept.

MR. CARSON:

I have a request for a motion to accept. Do we have a motion?

MS. KING:

So moved. Conitha King, Alabama.

MR. CARSON:

We have a motion. Do we have a second?

MR. BRATTON:


MR. CARSON:

Any discussion?

(NO RESPONSE.)

MR. CARSON:

Thank you for all of your work, Stan. I appreciate all the negotiations.

Any further discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?
MR. CARSON:

As such, time and place committee report is accepted.

Training committee report.

MR. SANCHEZ:

Good afternoon again. Jason Sanchez.

During the 2017 business year, HSFo continued our emphasis on providing quality training that is both current and relevant. Policy and governance related to the health and welfare arena is both dynamic and fluid. It is imperative that the industry professionals keep up to date with all the changing rules, regulations, and applied standards. HSFo has positioned itself as a leader in providing the highest quality training via partnerships with the corporate members considered leaders in health and welfare fields.

Past and future trainings for the current business year are as follows:

Basic cost allocation training, Oklahoma City, May 23 through 25, 35 attendees;

Advanced cost allocation training in
Oklahoma City, September 26 through 28;

Online Medicaid training, web-based
planned release date September 2017;

Child welfare training, training plans
for this topic are in development.

I'm excited about the future of this
organization, and I have found working with
the training committee on this vital function
to be extremely rewarding. I look forward to
not only the remainder of the year but what
will hopefully be many years to come of
working with the outstanding people in both
HSFo and our many corporate partners.

I respectfully submit this report and
move for its acceptance.

MR. CARSON:

We have a movement for acceptance of the
report. Do we have a second?

MR. LABRUM:

Second. Travis Labrum.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

In hearing none, all those in favor?
(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

As such, the training committee report is accepted.

Continuing education committee.

MS. COUTU:

Good afternoon, Mr. President, Executive Board and HSFo members. The CPE report is as follows:

The self-certification renewal process was completed for annual renewal of membership with the NASBA National Registry of CPE sponsors on May 30, 2017. Membership was paid and HSFo membership is effective through 6/1 of 2018.

Basic cost allegation training was held on May 23rd through the 25th in Oklahoma City, Oklahoma. There were 34 attendees with 16 and a half CPEs available for this course, and certificates were mailed in July of 2017.

And this concludes my report, and I ask for its acceptance.
MR. CARSON:

We have a movement for acceptance. Do we have a second?

MR. SMITH:

Second. Chris Smith.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

As such, the continuing education report is accepted.

Thank you, Tina.

Federal issues committee, Michele McDonald, recently retired Michele McDonald.

MS. MCDONALD:

Hello, everybody. Mr. President, executive board, members and guests, this is the federal issues report, and, in order to save time, I've done a table of contents.
And it's number 12 in your booklet.

So we have, "CMS Proposed Policy for 2018"; "CMCS Informational Bulletin," on Medicaid managed care regulations; "ACA Repeal," how it would devastate already struggling rural communities; "Behavioral Health Services, Child Welfare Information Gateway."

This is a podcast, and it also had a transcript attached to it. And, of course, I didn't do the whole thing in this report, but, you know, it's public information, and it was a very good podcast. You know, I did this one. I was contemplating retiring, and I said, "It's time." But it's a very good report.

And then the next one was, "How Can Prescription Drugs Misuse be Prevented," and the last one is, "Medications to Treat Opioid Addiction." I was trying to do a report that guided you through a lot of subjects that are up to date and current, so this is what I came up with.

If there are any more suggestions, just drop it in the inbox and I can research it.
But I was trying to keep very much up to date with what's going on right now.

So this concludes my report of federal issues, and I ask for a motion for its acceptance.

MR. CARSON:

    We have a request for a motion to accept.

Do we have a motion?

MR. THANIEL:

    So move. John Thaniel.

MR. CARSON:

    We have a motion. Do we have a second?

MS. GEHRING:

    Second. Amanda Gehring.

MR. CARSON:

    We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

    I'd like to thank Michele. You've done some excellent reports. There's pages and pages of good information. And Michele does this for every business meeting we have. It's an outstanding product, and I really appreciate all the work. I really appreciate it.
MS. MCDONALD:
Okay.

MR. CARSON:
Thank you.
Any further discussion?
(NO RESPONSE.)

MR. CARSON:
Hearing none, all those in favor?
(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:
All those opposed?
(NO RESPONSE.)

MR. CARSON:
As such, the federal issues committee report is passed.
The bylaw committee report, Mr. Harry Roberts.

MR. ROBERTS:
President Carson has asked me to serve this year as the bylaws chair, and I would like to provide the following report:
As of July 28, even through today, I've received no requests for bylaws changes, and, as bylaws chair, I'm not anticipating any changes -- which, of course, did not occur,
but -- as of this date.

And this simply concludes my report, and I request a motion for its acceptance.

MR. CARSON:

We have a request for motion for acceptance.

MS. DARPLI:

Dena Darpli.

MR. CARSON:

We have a motion. Do we have a second?

MR. BURKLOW:

Keith Burklow.

MR. CARSON:

We have a second. Do we have any discussions?

(NO RESPONSE.)

MR. CARSON:

Okay. Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

With that, the bylaws committee report passed.
Thank you, Harry.

The nominating committee report is going to be performed by Dague Clark. Jim Fredyma is not here.

MR. CLARK:

Good afternoon. President Carson, members of the board, past-presidents, and HSFo members, please note as the 2017 nominating committee chair, Vonnetta Allenbaugh, Oklahoma, I would like to thank sincerely Mr. Dague Clark, New Hampshire, for his gracious assistance on my behalf during the annual meeting.

The applications for candidacy for the board of directors are available on the HSFo website throughout the business year.

The nominating committee has also reported at both the fall and spring planning meetings, and the organization sent an e-mail notification to members encouraging any and all members to apply for a position on the board of directors, which includes regional coordinators and the executive committee.

Part 1 of the nominating committee report for the 2018 business year for the regional
In accordance with HSFo bylaws, the nominating committee solicited applications for the four regional coordinator positions for 2018. The nominating committee received three applications for the regional coordinator positions.

Mr. President, as chair, and on behalf of the nominating committee, I nominate the following candidates for regional coordinator positions on the 2018 board: Ms. Christal Kelly of North Carolina, Ms. Tara LeBlanc of Louisiana, and Ms. Cindy Rives of Louisiana. And I close nominations for regional coordinator.

Mr. President, this concludes part 1 of my report, and I request a motion to accept this portion of the report and to approve the nominations for the regional coordinators.

We have a motion to accept the report and to approve the following regional coordinators' appointment.

Do I have a motion to accept?
So move. Conitha King, Alabama.

MR. CARSON:

We have a motion. Do we have a second?

MS. HARRIS:

Etta Harris.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

With that, the motion passes.

Congratulations and welcome to the board.

Welcome to your roles.

MR. CLARK:

Proceeding with part 2 of the nominating committee report, the executive committee succession for 2018.

In accordance with the HSFO bylaws, I contacted the current executive committee members. Our current vice-president,
Ms. Conitha King, Alabama, agreed to serve as the 2018 HSFo president.

Mr. Jason Sanchez, New Mexico, our current secretary, has agreed to serve as 2018 HSFo vice-president.

Our current treasurer, Ms. Michelle Grose-Bray of Alaska, has agreed to serve as the 2018 HSFo secretary.

And our current historian, Mr. Jesse Bratton of Oklahoma, has agreed to serve as the 2018 HSFo treasurer.

Based on these successive moves, the historian position vacancy exists for the 2018 business year.

Mr. President, this concludes part 2 of the nominating committee report, and I request a motion for the acceptance of this portion of the report.

MR. CARSON:

As the bylaws state, no vote is required for a succession. I move -- there's been a movement for acceptance of the report. Do we have a motion?

MR. SMITH:

So move. Chris Smith.
MR. CARSON:

We have a motion. Do we have a second?

MS. LEBLANC:

Tara LeBlanc, Louisiana.

MR. CARSON:

We have a second. Any discussion?
Oh, wait. I'm sorry, Tara. You can't.

MR. TAYLOR:

Demetrius Taylor.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

With that, acceptance of the report.

MR. CLARK:

Part 3 of the nominating committee report, vacancies on the 2018 executive committee.

In accordance with the HSFo bylaws, the
nominating committee solicited applications of 2018 historian position and received one application.

Mr. President, as chair, and on behalf of the nominating committee, I nominate the following to serve on the 2018 executive committee as historian -- Ms. Roberta Blyth, Arizona.

And I close the nominations for historian.

This concludes part 3 and the final part of the nominating committee report, and I request a motion to accept this portion of the report and also to elect Ms. Roberta Blyth of Arizona as HSFo 2018 historian.

MR. CARSON:

Do we have a motion to accept the report and to end the nomination?

MR. THANIEL:

So moved. John Thaniel.

MR. LABRUM:

Second. Travis Labrum.

MR. CARSON:

And a second. Any discussion?

(NO RESPONSE.)
MR. CARSON:

Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

With that acceptance and passage of the report and the nomination, congratulations, Roberta, on the board.

(APPLAUSE.)

MS. BLYTH:

Thank you.

MR. CARSON:

So, with that, we're going to go ahead and handle the election of officers through the report, so we're going to move on to unfinished business.

With the new website, I'm going to just kind of provide some information and let you jump in, Jesse.

Again, we started a new -- brought up a new website this year. It should -- it's fully functioning now. We have that. If you have not had a chance to get on there and
look at it, please do. We welcome any suggestions for improvement or anything else that you'd like to see, any feedback on how well you think it's navigable.

And I think we're going to be doing some more things this year through that website that we have not done in the past. Keep up with -- it's normally not finance people's things, but we're going to try to keep up on the IT side of this and do some innovative things.

Would you like to say a couple of words about that?

MR. BRATTON:

Thank you, Scott. With the new website, you know, what we would kind of like to see is the feedback. If you go into the "Contact Us" section of the website itself, you can provide feedback there or in person here.

Some of the things that we have had questions on and I'd like to address is the "Members Only" section. We are currently working on the background of another piece that ties into that, so, right now, it's still under construction. However, it
shouldn't be too much longer after the conference is over before we have that up and running. A blast will be sent out so that everybody is aware.

When that time comes, you'll have to get a new login, so everybody can request that and will receive one, so...

I think that's all I have to say.

MR. CARSON:

Great.

MR. BRATTON:

For now. Thank you.

MR. CARSON:

Again, we always welcome any feedback on anything because the members are really what we're here for, so we rely on you for information, feedback, and ideas.

So please feel free to get online or call anybody on the executive board or our past-presidents are in here. We'd be glad to hear your opinions.

Other unfinished business. I'd like to take this time to say a couple of things about -- we've talked about, in the committee reports, you hear all of the state people and
the past-presidents and some that dedicate a
lot of their time to this organization.
There are some people who are not a part of
the organization that are spouses and
volunteers that do things that really kind of
help make these conferences go. They do
tireless efforts. And, in particular, I'd
like to thank three people.

I'd like to thank Mike Brown, Deena
Brown's husband; Bill King, Conitha's
husband; and Rhonda Sanchez, Jason's wife.
These three have worked tirelessly this week,
and they do it every business meeting and
everything that we do. And I really
appreciate them, and I know the organization
really appreciates their dedication.

So, with that, there's no other
unfinished business.

Any new business?

Deena Brown?

MS. BROWN:

So it was mentioned earlier that next
year's conference is going to be in
Williamsburg, Virginia at the Kingsmill
Resort, and I would just like to ask you
guys, if you have any suggestions about things to do while we're there, especially our networking event or anything, I'm open to suggestions.

And I think everybody in here probably has my e-mail address, because I e-mail you all a lot. Please reach out and share your ideas, and I would appreciate that.

MR. CARSON:

Thank you, Deena.

Any other new business?

MS. KING:

I think normally we waited until the banquet to announce -- I've got to announce committee chairs and so forth for next year, but we wanted to go ahead today and let everybody know that Chris Smith will be acting as the program committee chair next year. I'm very excited about working with Chris. He always have some really good ideas.

And we've already communicated with some of you people about possible suggestions for next year. We're always open to any suggestions, and we've already been looking
at the evaluations from this year's sessions. So I just look forward to working with Chris, and I appreciate all the work that's been done this year once again. Thank you.

MR. CARSON:

Thanks, Chris.

Any other new business?

(NO RESPONSE.)

MR. CARSON:

Okay. Hearing none, then can I have a motion to adjourn?

MR. BRATTON:

I motion to adjourn.

MS. GROSE-BRAY:

And I second this.

MR. CARSON:

Would you -- that's the first one that --

MR. MEAD:

Do not all beat on my door wanting to host a conference.

MR. CARSON:

We have a motion. Did we have a second?

MS. GROSE-BRAY:
I seconded it.

MR. CARSON:

We have a second. Any discussion?

(NO RESPONSE.)

MR. CARSON:

Okay. Hearing none, all those in favor?

(MULTIPLE ATTENDEES RESPOND "AYE.")

MR. CARSON:

All those opposed?

(NO RESPONSE.)

MR. CARSON:

Hearing none, we are adjourned.

Thank you, guys.

(Adjourned at 4:43 p.m.)