

NASHSFO ANNUAL BUSINESS MEETING

The Scott Resort
4925 North Scottsdale Road
Scottsdale, Arizona
October 9, 2019
3:30 p.m.

PREPARED BY:

Toni M. Gehm, RPR, CR
Certified Court Reporter
AZ Certificate No. 50935

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NASHSFO ANNUAL BUSINESS MEETING

commenced at 3:30 p.m. on October 9, 2019, at The
Scott Resort, 4925 North Scottsdale Road, Scottsdale,
Arizona, before Toni M. Gehm, Arizona Certified Reporter,
Certificate No. 50935, for the State of Arizona.

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1 Scottsdale, Arizona
2 October 9, 2019
3 3:30 p.m.

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5 P R O C E E D I N G S
6

7 MR. SANCHEZ: So I'll go ahead and call the
8 meeting to order. It is the annual business meeting here
9 October 9 in Scottsdale, Arizona. Just a few quick
10 comments. I apologize for banging that club as loudly as
11 I did. Just some history about this, this has only seen
12 the light of day very, very limitedly since I received it
13 last year because there is a history of people actually
14 taking it and holding it for ransom, so I do not
15 encourage that. I do not recommend that. So once it's
16 handed over to Suzi, you can do whatever you want. I
17 don't care anymore.

18 MS. BALLINGER: I don't want it until
19 tomorrow.

20 MR. SANCHEZ: So, just a couple of quick
21 notes as well is that we're about to take roll and I know
22 we have some states that actually have multiple
23 individuals here representing their state. Only the
24 person that responds with their name can be the
25 individual that actually makes the motions or seconds

1 them. When we ask for that situation to occur, we
2 actually have our reports from it, so I just want to make
3 sure everyone was clear of that. And in order for us to
4 be able to move this along quickly, it moves much
5 smoother once the person says I request a motion to
6 accept this report, if someone will be ready to say so
7 moved from those individuals that actually have responded
8 with their name when we called roll and then a second
9 quickly thereafter that, we can get out of here and get
10 to the bar like Jesse said earlier. If I could just
11 request that that would be great. Dawn was repeating
12 what Jesse said, so the comment was that just went into
13 the minutes.

14 One additional thing as well is that when you do
15 say so moved or second, if you could clearly state your
16 name as well because we'll need that for the official
17 record. So, again, just to kind of reiterate, I'm so and
18 so, this concludes my report, and I would like to request
19 a motion for its acceptance. Jason Sanchez. New Mexico.
20 So moved.

21 MS. SPEAKER: Second. Tara LeBlanc.

22 MR. SANCHEZ: Great. So if we could just
23 move it along like that, that would be wonderful just so
24 we'll be able to get that.

25 Great. Now we'll go to Item B on the agenda

1 which is roll call and declaration of a quorum by
2 Secretary Jesse Bratton.

3 MR. BRATTON: Thank you, Jason. All right.
4 So I am going to call out the agency and if you will
5 please state your name as clearly as possible and spell
6 your name. The Alabama Department of Human Services.

7 MS. SPEAKER: It's the Alabama Department
8 of Human Resources.

9 MR. BRATTON: Resources, that's what it
10 says.

11 MS. SPEAKER: Okay. And it's Conitha,
12 C-O-N-I-T-H-A. King, K-I-N-G.

13 MR. BRATTON: Thank you. The Alabama
14 Medicaid Agency.

15 MR. OAKLEY: Flake Oakley. F-L-A-K-E
16 O-A-K-L-E-Y.

17 MR. BRATTON: The Arizona Department of
18 Economic Security.

19 MR. BERNBAUM: J-A-S-O-N B-E-R-N-B-A-U-M.

20 MR. BRATTON: Thank you. The Connecticut
21 Department of Social Services.

22 MR. GILBERT: M-I-K-E G-I-L-B-E-R-T.

23 MR. BRATTON: Thank you. The DC Department
24 of Health Care Finance.

25 MR. SIMMS: James Simms. J-A-M-E-S

1 S-I-M-M-S.

2 MR. BRATTON: Thank you. The DC Human
3 Support Services Cluster.

4 MS. MOORE: D-E-L-I-C-I-A. M-O-O-R-E.

5 MR. BRATTON: Thank you. The Delaware
6 Department of Services for Children Youth and Families.
7 I'll move on. The Delaware Department of Health and
8 Social Services.

9 MS. RACHIEELE: Right here. Kim Rachieele,
10 R-A-C-H-I-E-E-L-E.

11 MR. BRATTON: Thank you. The Georgia
12 Department of Behavioral Health and Developmental
13 Disabilities. No. The Georgia Department of Community
14 Health.

15 MS. PHILLIPS: Tisha Phillips. T-I-S-H-A
16 P-H-I-L-L-I-P-S.

17 MR. BRATTON: Thank you. The Georgia
18 Department of the Human Services.

19 MR. TAYLOR: R. Demetrius Taylor.
20 D-E-M-E-T-R-I-U-S. T-A-Y-L-O-R.

21 MR. BRATTON: Thank you. The Georgia
22 Department of Juvenile Justice.

23 MS. HOWARD: Shyniece Howard.
24 S-H-Y-N-I-E-C-E. H-O-W-A-R-D.

25 MR. BRATTON: Thank you. The Idaho

1 Department of Health and Welfare.

2 MS. DARPLI: Dena Darpli. D-E-N A
3 D-A-R-P-L-I.

4 MR. BRATTON: Thank you. The Illinois
5 Department of Health Care and Family Services.

6 MR. BURKLOW: Keith Burklow. K-E-I-T-H.
7 B-U-R-K-L-O W.

8 MR. BRATTON: Thank you. Kansas Department
9 for Children and Families. The Kentucky Department for
10 Community Based Services.

11 MS. GEHRING: Amanda Gehring. A-M-A-N-D-A
12 G-E-H-R-I-N-G.

13 MR. BRATTON: Thank you. The Louisiana
14 Department of Children and Family Services.

15 MS. HARRIS: Etta Harris. E-T-T-A
16 H-A-R-R-I-S.

17 MR. BRATTON: Thank you. Louisiana
18 Department of Health.

19 MS. RIVES: Cindy Rives. C-I-N-D-Y
20 R-I-V-E-S.

21 MR. BRATTON: Thank you. The Maryland
22 Department of Human Services.

23 MS. HUGHES: Peggy Hughes. P-E-G-G-Y
24 H-U-G-H-E-S.

25 MR. BRATTON: Thank you. The Maryland

1 Department of Health.

2 MS. MCILVAINE: Jennifer McIlvaine.

3 J-E-N-N-I-F-E R. M-C-I-L-V-A-I-N-E.

4 MR. BRATTON: Thank you. Minnesota

5 Department of Human Services.

6 MS. ROBINSON: DiAnn, D-I-capital-A-N-N,

7 Robinson, R-O-B-I-N-S-O N.

8 MR. BRATTON: Thank you. The Missouri

9 Department of Social Services.

10 MS. FRAZER: Sheena Frazer. S-H-E-E-N A.

11 F-R-A-Z-E-R.

12 MR. BRATTON: Thank you. The Montana

13 Department of Public Health and Human Services.

14 MS. JOHNSTON: Erica with a "C." Johnston

15 with a "T."

16 MR. BRATTON: Thank you. North Carolina

17 Department of Health and Human Services.

18 MS. MILLER: Laketha Miller. L-A-K-E-T-H-A

19 M-I-L-L-E-R.

20 MR. BRATTON: Thank you. The North Dakota

21 Department of Human Services.

22 MS. AUKLAND: Donna Aukland. D-O-N-N A.

23 A-U-K-L-A-N-D.

24 MR. BRATTON: Thank you. The New Mexico

25 Department of Human Services.

1 MS. ARCHULETA: Erica Archuleta,
2 A-R-C-H-U-L-E-T A.

3 MR. BRATTON: Thank you. The Ohio
4 Department of Job and Family Services.

5 MS. BALLINGER: Susan Ballinger. S-U-S-A-N
6 B-A-L-L-I-N-G-E R.

7 MR. BRATTON: The Ohio Department of
8 Medicaid. The Ohio Montgomery County Workforce
9 Businesses.

10 MR. MCLEAN: Garth McLean. G-A-R-T-H
11 M-C-L-E-A-N.

12 MR. BRATTON: Thank you. The Oklahoma
13 Department of Human Services.

14 MS. MURLIN: Tess Murlin. T-E-S S
15 M-U-R-L-I-N.

16 MR. BRATTON: Thank you. The Oregon
17 Department of Human Services.

18 MS. BROWN: Beth Brown. B-E-T-H B-R-O-W N.

19 MR. BRATTON: Thank you. The Tennessee
20 Department of Human Services. The Texas Health and Human
21 Services Commission. The Virginia Department for Aging
22 and Rehabilitative Services.

23 MR. THANIEL: John Thaniel. J-O-H-N
24 T-H-A-N-I-E-L.

25 MR. BRATTON: Thank you. The Virginia

1 Department of Social Services.

2 MS. ROSS: Susan Ross. S-U-S-A-N R-O-S-S.

3 MR. BRATTON: Thank you. The Wisconsin
4 Department of Children and Families. Lastly, the Wyoming
5 Department of Family Services.

6 MS. PACHECO: Tespa Pacheco. T-E-S-P-A
7 P-A-C-H-E-C-O.

8 MR. BRATTON: All right. Mister president,
9 we do have a quorum. Did we miss any agencies that are
10 in the room and were not called? Thank you. We have a
11 quorum.

12 MR. SANCHEZ: Thank you, Jesse, and I
13 really appreciate all of you being here. We will move on
14 to Item C on the agenda which is the reading of minutes
15 from Jesse Bratton.

16 MR. BRATTON: So there's nothing in your
17 book. The minutes have been posted to the Website.
18 They're also available through the app under meeting
19 minutes. Since they're available I'd like to request a
20 motion to suspend the reading of the minutes.

21 MS. SPEAKER: So moved. Dena Darpli.
22 Idaho.

23 MR. SPEAKER: Second. Keith Burklow
24 Illinois.

25 MR. SANCHEZ: It's been moved and seconded.

1 Is there any discussion? All those in favor signify by
2 saying aye.

3 SPEAKERS: Aye.

4 MR. SANCHEZ: Any opposed? Motion carries.
5 Board Reports. Item D. We will now move to
6 historian with Tara LeBlanc.

7 MS. LEBLANC: Mr. President, Executive
8 Board and HSFO members, the historian report is as
9 follows: The National Association of State Human
10 Services Finance Officers Association for the first time
11 held its Spring Planning Meeting on May 1 and 2, 2019 by
12 videoconferencing. The meeting was very productive with
13 all business agenda items completed. HSFO will consider
14 hosting spring planning meeting via videoconferencing in
15 the future.

16 And HSFO is proud to announce a partnership with
17 EventsCase. EventsCase provides the event management
18 platform used during this year's conference. The goal of
19 including this platform was not only to ease the burden
20 on HSFO volunteers, but also to provide a much more
21 updated event to all attendees.

22 The platform includes an app for attendees to
23 download that provides an updated process for check-in,
24 C-P-E management and agenda management. Additionally,
25 the app makes it easier to communicate with attendees and

1 provides new features like 1-2-1 meetings, Speaker and
2 Session ratings, live feed moderation and the ability to
3 access all conference materials electronically.

4 We hope that everyone has taken advantage of the
5 app and all of the great new technology that the new
6 platform brings to HSFO. Also, since last year's annual
7 conference, HSFO has hosted the following training:

8 We've had Medicaid on-line with 30
9 attendees.

10 Cost allocation with 77 attendees.

11 Cost allocation advance with 57
12 attendees.

13 Welfare basic 20.

14 Child welfare advance 20.

15 And HSFO will also host its Winter Planning meeting in
16 Orange Beach, Alabama, on December 8 through 10, 2019.

17 Mr. President, this concludes the historian report and I
18 request a motion for its acceptance.

19 MS. SPEAKER: So move. Conitha King.
20 Alabama.

21 MS. SPEAKER: Second. Amanda Gehring.
22 Kentucky.

23 MR. SANCHEZ: So it's been moved and
24 seconded. Is there any discussion? All those in favor
25 signify by saying aye.

1 SPEAKERS: Aye.

2 MR. SANCHEZ: Any opposed? Report is
3 accepted.

4 Move on to Item 2 under Board Reports.
5 Treasurer Report. Chris Smith of Oklahoma.

6 MR. SPEAKER: Good afternoon, everyone.
7 Everyone should have a treasurer report in front of them.
8 I am just going to go through a quick summary of it. You
9 follow along and then we'll have questions and discussion
10 afterwards.

11 The top section there is income. There is a
12 breakdown of each individual income: the administrative,
13 and the planning meeting, conference income, and the
14 training income. You can see the detailed breakdown of
15 each on the third page.

16 Total income for the year so far for the period
17 12/1 through 9/30 is \$332,366.81. Moving down to
18 expenses, again, you can see the detailed breakdown on
19 the later pages. Breaks down again by planning meeting,
20 conference, training expenses, administrative expenses,
21 so for the same time period we had \$150,464.04. This
22 gives us a net income of that time period of \$181,902.77.

23 Looking at the next page, this top section shows
24 where we are at a cash perspective currently. As of
25 November 30, 2018 last year we had \$229,167.49. Right

1 now we have \$411,070.26. I will point out that this is
2 prior to any type of conference expenses, so that will
3 dramatically change as all the expenses from this
4 conference come through.

5 Again, going from here you can start to look at
6 the detailed breakdown of all of the income and training
7 or income by line item and by location for trainings and
8 then the expenses per line item by four, all of these
9 different items. From there, I will request a motion for
10 its acceptance.

11 MS. SPEAKER: So moved. Amanda Gehring.
12 Kentucky.

13 MR. SPEAKER: Second. Demetrius Taylor.
14 Georgia.

15 MR. SANCHEZ: The report has been moved and
16 seconded. Is there any discussion? All those in favor
17 signify by saying aye.

18 SPEAKERS: Aye.

19 MR. SANCHEZ: Anyone opposed? The report
20 is accepted.

21 We will now move to Item E in your agenda
22 Community Reports. And I, please, ask that each
23 committee chair please come up to the podium up here and
24 stand before the mike for the report. And Item 1 is
25 Arrangements. Deena Brown from Oklahoma.

1 MS. SPEAKER: This report is presented by
2 Deena Brown of Oklahoma.

3 Mr. President, the 2019 Annual Conference being
4 held in Scottsdale, Arizona, October 6 through 10 at The
5 Scott Resort. The conference is hosted by HSFO and I
6 thank everyone whose efforts have contributed to its
7 success.

8 Registered attendees include the following: 185
9 total registered. That number includes 43 corporate
10 members and 8 nonmembers as well as 27 past presidents
11 and guests. The sessions have been well attended and
12 preliminary responses have been very positive.

13 The Networking event on Tuesday, October 8 was
14 held at TopGolf and was enjoyed by all. It was an
15 excellent opportunity to relax, make connections and meet
16 new people.

17 This concludes my report and I ask for a motion
18 to accept.

19 MS. SPEAKER: So moved. Dena Darpli.
20 Idaho.

21 MS. SPEAKER: Second. Erica Archuleta.
22 New Mexico.

23 MR. SANCHEZ: The report has been moved and
24 seconded. Is there any discussion? Yes, Conitha.

25 MS. KING: I just wanted to publicly thank

1 Deena for all her work. Thank you.

2 MR. SANCHEZ: Deena, I want to echo that
3 sentiment as well. You've done an amazing job of making
4 this conference successful. And just so all of you know
5 there is always something that goes wrong with the
6 conference. That's just the nature of it. Some years
7 it's food. Some years it's our space. Some years it's
8 logistics, but as you can tell and probably most of you
9 didn't even notice and part of the reason why is that
10 person standing in red right over there, so I want to
11 make sure you all are aware of that.

12 So we can move to a vote now. All those in
13 favor signify by saying aye.

14 SPEAKERS: Aye.

15 MR. SANCHEZ: Anyone opposed? Report
16 accepted. Thank you, Deena.

17 Let's move on to the Item 2 of the agenda
18 Program. Amanda Gehring from Kentucky.

19 MS. SPEAKER: Mr. President, Board members,
20 regional coordinators, past presidents and committee
21 chairs, I would like to take this opportunity to thank
22 President Jason Sanchez for giving me the opportunity to
23 chair the program committee for this conference.

24 Additionally, I would like to show appreciation
25 to all who assisted with this endeavor committee members,

1 corporate members and the numerous speakers who shared
2 their time and expertise.

3 The 2019 Conference offered a total of 28.0 CPE
4 hours. A total of twenty-five session options across the
5 Health and Human Services umbrella were offered in the
6 areas of child welfare, SNAP, Medicaid, Ethics in
7 Government Financing and Legal topics, among others.

8 If any other members have topic suggestions for
9 sessions at the 2020 Conference, please be sure to share
10 them. Your input is desired and appreciated.

11 This concludes my report and I move for its
12 acceptance.

13 MS. SPEAKER: So moved. Dena Darpli.
14 Idaho.

15 MR. SPEAKER: Demetrius Taylor from
16 Georgia.

17 MR. SANCHEZ: Thank you. So we have a
18 motion and second. Is there any discussion?

19 MS. SPEAKER: I would like to just thank
20 Amanda for all the hard work. I know it was a lot of
21 hours and it was very appreciated because all these
22 sessions have been valuable.

23 MR. SANCHEZ: Great. Thank you, Amanda. I
24 have spoken to quite a few people and their sentiments
25 have been exactly as Tara has described. Excellent

1 conference.

2 So it's been moved and seconded. All those in
3 favor please signify by saying aye.

4 SPEAKERS: Aye.

5 MR. SANCHEZ: Anyone opposed? Okay.

6 Report accepted.

7 Move on to Item 3. Audit. John Thaniel from
8 Virginia.

9 MR. SPEAKER: Hello, I'm John Thaniel from
10 Virginia. And I presented the audit committee report. I
11 want to make one note, in the business meeting it's
12 saying madam, but, Jason, you're not a madam so.

13 Mr. President, board members, regional
14 coordinators, past presidents and guests, the audit for
15 the period of December 1, 2017 to November 30, 2018 has
16 been completed, and the transactions are accounted for
17 and properly represent the financial condition of the
18 organization.

19 The internal controls are adequate and
20 Mr. Roberts, HSFO accountant Harry Roberts, has done a
21 stellar job in maintaining detailed records of
22 transactions and source documentation of transactions and
23 financial information.

24 I'm available for questions if there are any
25 questions. This concludes my report and I move for its

1 acceptance.

2 MR. SANCHEZ: Is there a second?

3 MS. SPEAKER: Second. Jennifer McIlvaine.
4 New Mexico.

5 MR. SANCHEZ: Okay. We have a motion and a
6 second. Is there any discussion? All those in favor
7 please indicate by saying aye.

8 SPEAKERS: Aye.

9 MR. SANCHEZ: Any opposed? Report is
10 accepted. Thank you, John.

11 Let's move on to Item 4. Regional Coordinators
12 report. Demetrius Taylor from Georgia.

13 MR. SPEAKER: Mr. President, board members,
14 regional coordinators, past presidents, committee chairs,
15 first I would like to thank President Jason Sanchez for
16 the opportunity to serve as regional coordinator for
17 2019.

18 During 2019 HSFO Fiscal Year the Regional
19 Coordinator Committee members have:

20 had committee and individual calls
21 and e-mails to update the coordinator
22 activities -- and coordinate
23 activities. Excuse me.

24 Regional coordinators have actively
25 participated in numerous program

1 Tennessee Department of Children Services.

2 Texas Health and Human Services Commission.

3 Texas Department of Family and Protective
4 Services.

5 The following agency was not a member in 2018
6 but renewed their membership in 2019:

7 Indiana Department of Child Services.

8 New Hampshire Department of Health & Human
9 Services.

10 Virginia Department of Social Services.

11 And Wyoming Department of Family Services.

12 The following agencies were paid members in 2018
13 chose not to renew their memberships for various reasons.

14 Included are:

15 The Alaska Department of Health & Social
16 Services.

17 Missouri Department of Medicaid.

18 New Jersey Department for Children and Families.

19 Nevada Washoe County Social Services.

20 South Carolina Department of Social Services.

21 And Tennessee Department of Human Services.

22 Virginia Department of Behavioral Health and
23 Developmental Services.

24 It is notable that HSFO received multiple new
25 memberships and training that was offered this year.

1 Activities for the membership chair since the spring
2 planning meeting include:

3 Working with the regional coordinators to reach
4 out to previous member agencies to obtain accurate
5 contact information due to the retirements of previous
6 contacts.

7 Reaching out to agencies who had previous
8 long-standing membership to re-introduce HSFO and discuss
9 the benefits of membership to their organization.

10 Reaching out to nonmembers who registered to
11 attend trainings to discuss the benefits of joining HSFO.

12 Following up on leads as appropriate in an
13 attempt to increase membership in HSFO.

14 Updating the membership listing as appropriate.

15 I appreciate the opportunity to serve as the
16 membership chair. I hope the organization continues to
17 grow in the coming years. That concludes my report and I
18 move for its acceptance.

19 MS. SPEAKER: Second. Erica Archuleta.
20 New Mexico.

21 MR. SANCHEZ: It's been moved and seconded.
22 Is there any discussion?

23 MS. SPEAKER: Yes, there is. Actually
24 we've increased to 51 because after this report was
25 created we had two new additional members in the Georgia

1 Department of Behavioral Health and Development
2 Disabilities and the Tennessee Department of Human
3 Services payment came through.

4 MR. SANCHEZ: Great. So are you asking to
5 amend your report to?

6 MS. SPEAKER: I'm asking to amend my report
7 to 51.

8 MR. SANCHEZ: Do you have a motion?

9 MS. SPEAKER: Can I?

10 MR. SANCHEZ: Yes, you can.

11 MS. SPEAKER: I make a motion for its
12 acceptance.

13 MS. SPEAKER: Second. Dena Darpli. Idaho.

14 MR. SANCHEZ: Thank you. There is a motion
15 and a second for the amended report. Is there any
16 discussion? Hearing none, all those in favor signify by
17 saying aye.

18 SPEAKERS: Aye.

19 MR. SANCHEZ: Any opposed? Report
20 accepted. Thank you, Amanda. It's great that we're
21 continuing the positive trend with increasing membership
22 year over year. Thank you.

23 Let's move on to the next item on the agenda
24 which is Item 6. Sponsor Development. And we will have
25 Christal Kelly from North Carolina.

1 MS. SPEAKER: Mr. President, board members,
2 regional coordinators, and past presidents, the sponsor
3 development report is as follows: During the 2019
4 program year, revenue from the corporate sponsors
5 increased by 13 percent for a total revenue of \$65,600.

6 For the current program year, we have 5 gold
7 level members, 2 silver level and 5 bronze level members
8 for a total of 12. The bronze level members are Anthem,
9 Milliman, who is a new sponsor this year. Mostly
10 Medicaid, Myers and Stauffer, Northwoods. The silver
11 level members are Mercer and U.S. Bank who is also new
12 this year. The gold level members are Berry Dunn,
13 Centene, Navigant, PCG, Sivic also known as Solix.

14 I'm very excited about the level of corporate
15 membership this year and appreciate the opportunity to
16 serve as sponsor development chair.

17 This concludes my report and I move for its
18 acceptance.

19 MR. SPEAKER: Second. Keith Burklow.
20 Illinois.

21 MR. SANCHEZ: It's been moved and seconded.
22 Is there any discussion? Yes, Deena.

23 MS. SPEAKER: Outgoing voting member.

24 MR. SANCHEZ: I apologize. Thank you. So,
25 actually we need a motion instead from an actual voting

1 member.

2 MS. SPEAKER: Amanda Gehring. Kentucky.

3 MR. SPEAKER: Second. Keith Burklow.

4 Illinois.

5 MR. SANCHEZ: Thank you. We have a motion
6 and a second. Is there any discussion? Okay. Let's
7 vote. All those in favor signify by saying aye.

8 SPEAKERS: Aye.

9 MR. SANCHEZ: Anyone opposed? Report
10 accepted. Thank you, Christal.

11 I just want to point out a couple additional
12 things, so 13 percent increase is a great increase.
13 Great job, Christal. And I just wanted to note as well
14 that 65,000 does not represent all of the corporate
15 sponsor contributions that they make towards us. That is
16 their corporate membership dues portion. They also do
17 support our planning meeting. They support directly this
18 conference, NACC a couple of nights sponsored by a couple
19 of our sponsors as well, so I just wanted to make sure
20 that was clear about that.

21 So let's move on to the next item in the agenda
22 which is resolution. Peggy Hughes from Maryland.

23 MS. SPEAKER: Good afternoon.

24 Mr. President, board chairs, members of HSFO, I'm pleased
25 to present the resolutions report. This year there are

1 five impressive resolutions.

2 Resolution No. 2019-1. Expression of
3 appreciation to the program committee.

4 Whereas, it is the responsibility of developing
5 coordinating and delivering a program that challenges,
6 informs and stimulates the participants, requires
7 creativity, dedication, time, effort and commitment, and

8 Whereas, Amanda Gehring of Kentucky, program
9 committee chairperson, and the entire program committee
10 have performed in an outstanding manner in preparing the
11 program for the 72nd annual conference of the National
12 Association of State Human Services Finance Officers so
13 as to meet or exceed the expectations for that committee.

14 Now, therefore, be it resolved that the National
15 Association of State Human Services Finance Officers
16 expresses its sincere appreciation and heartfelt thanks
17 to Amanda Gehring and each member of the program
18 committee for their efforts in preparing an outstanding
19 program for the 2019 HSFO 72nd Annual Conference.

20 Resolution No. 2019-2. Expression of
21 appreciation to the Arrangements Committee.

22 Whereas, the logistical task of preparing to
23 host the annual conference, arrange events, conduct
24 registration and support the delivery of the annual
25 program requires significant planning effort and

1 commitment, and

2 Whereas, the 72nd annual conference was hosted
3 by HSFO and whereas Arrangements Chairperson, Deena Brown
4 of Oklahoma, and the entire Arrangements Committee have
5 performed in an outstanding manner in hosting the 2019
6 National Association of State Human Services Finance
7 Officers annual conference.

8 Now, therefore, before be it resolved that The
9 National Association of State Human Services Finance
10 Officers expresses its sincere appreciation and heartfelt
11 thanks to Deena Brown and each member of the Arrangements
12 Committee for their efforts to prepare for and host the
13 2019 HSFO 72nd annual conference.

14 Resolution No. 2019-03: Expression of
15 appreciation to all committee chairpersons.

16 Whereas, the tasks of preparing for the HSFO
17 annual conference requires significant planning efforts
18 and commitment, and

19 Whereas, All 2019 Committee Chairpersons, and
20 all 2019 committee members, have performed in an
21 outstanding manner in preparation for the 2019 National
22 Association of State Human Services Finance Officers 72nd
23 annual conference.

24 Now, therefore, be it resolved that

25 The National Association of State Human Services

1 Finance Officers expresses its sincere appreciation and
2 heartfelt thanks to all 2019 Committee Chairpersons and
3 each member of all committees for their efforts to
4 prepare for and hosting of the 2019 HSFO 72nd annual
5 conference.

6 Resolution No. 2019-04: Expression of
7 appreciation and well wishes to Deena Brown, retiree from
8 state service with the Oklahoma Department of Human
9 Services.

10 Whereas, Deena Brown began retirement on
11 January 1, 2019 after thirty-four years of service with
12 the Oklahoma Department of Human Services Financial
13 Services Division, and

14 Whereas, public service requires a commitment to
15 excellence and a dedication to the provision of quality
16 health and human services, and

17 Whereas, faithful service of Deena as a human
18 services finance officer has contributed greatly to the
19 National Association of State Human Services Finance
20 Officers organization.

21 Now, therefore, be it resolved that

22 The National Association of State Human Services
23 Finance Officers expresses its sincere appreciation and
24 well wishes to Deena Brown for her contributions of hard
25 work with OKDHS and HSFO, and wishes Deena all the best

1 in her retirement.

2 Resolution No. 2019-05: Expression of
3 appreciation and well wishes to All Retirees of State
4 Service.

5 Whereas, public service requires a commitment to
6 excellence and a dedication to the provision of quality
7 health and human services, and

8 Whereas, faithful service of human services
9 finance officers has contributed greatly to the
10 organization.

11 Now, therefore, be it resolved that

12 The National Association of State Human Services
13 Finance Officers expresses its sincere appreciation to
14 all retirees for their contributions of hard work with
15 HSFO and wishes each retiree all the best.

16 This concludes my report and I move for its
17 acceptance.

18 MR. SANCHEZ: Is there a second?

19 MR. SPEAKER: Second. Demetrius Taylor.
20 Georgia.

21 MR. SANCHEZ: Thank you. It's been moved
22 and seconded. Is there any discussion? Hearing none,
23 all those in favor signify by saying aye.

24 SPEAKERS: Aye.

25 MR. SANCHEZ: Any opposed? The report is

1 accepted.

2 Moving on to Item 8 Marketing and Communication.
3 Jason Bernbaum, Arizona.

4 MR. SPEAKER: President Sanchez, board
5 members, regional coordinators, past presidents and
6 committee chairs, the marketing and communication
7 committee following status updates and proposed strategic
8 initiatives.

9 The HSFO Facebook account has 184 likes and 190
10 followers, a 10 percent increase from April. The HSFO
11 LinkedIn account has 84 followers which is an 11 percent
12 increase from April. The HSFO Website has been updated
13 to include detailed information on the upcoming winter
14 planning meeting, summary information on the upcoming
15 annual conferences and registration for upcoming
16 trainings including cost allocation and Medicaid.

17 There have been eight e-mail communications
18 since May delivered regarding multiple topics including
19 upcoming trainings, the 72nd annual conference
20 registration, and then the subsequent overflow who sought
21 registration, as well as 2020 historian and regional
22 coordinators application.

23 The committee will coordinate with the HSFO
24 Website and social media contractor to do the following:
25 Reviewing the potential for establishing a broader

1 presence on social media through development of the
2 Twitter account, extend social media outreach through
3 more effective Facebook and LinkedIn posts, and
4 developing a strategic plan and an associated schedule
5 for future e-mail communications.

6 The committee will also be coordinating with
7 NASFO to identify opportunities for establishing an HSFO
8 presence at the upcoming NASFO conference and establish
9 in a NASFO presence at the upcoming HSFO conference and
10 reviewing similar opportunities with other organizations.
11 The committee will explore increasing outreach to
12 non-member agencies to increase member enrollment as
13 well.

14 This concludes the report and I move for its
15 acceptance.

16 MS. SPEAKER: Second. Sheena Frazer.
17 Missouri.

18 MR. SANCHEZ: Thank you. It's been moved
19 and seconded. Is there any discussion on the report?
20 Hearing none, let's come to a vote. All those in favor
21 signify by saying aye.

22 SPEAKERS: Aye.

23 MR. SANCHEZ: Any opposed? Report
24 accepted. Thank you, Mr. Bernbaum.

25 Item No. 9. Time and Place. Past President

1 Stan Mead. Louisiana.

2 MR. SPEAKER: Mr. President, it is my
3 pleasure to present the Time and Place report.

4 The 2019 Fall Planning meeting will be held in
5 Orange Beach, Alabama, at the Hilton Garden Inn Orange
6 Beach. The dates of the meeting are December 7 through
7 December 11, 2019. The room rate for the meeting is \$105
8 per night plus tax for either a single or a double.

9 The 2020 Annual Conference will be held in
10 Providence, Rhode Island, at the Marriott Providence
11 Downtown. The dates of the conference are August 9
12 through August 14, 2020. The room rate for the
13 conference will be the Federal Per Diem rate at the time
14 of the conference per night plus tax for either a single
15 room or a double.

16 The 2021 Annual Conference will be held in
17 San Antonio, Texas, at the Sheraton Gunter San Antonio.
18 The dates of conference are July 31 through August 6,
19 2021. The room rate for the conference will be \$149 per
20 night plus tax for either a single or a double.

21 Any member interested in hosting our annual
22 conference should contact me. My phone number and e-mail
23 address may be found on the HSFO Website. The city of
24 Dayton, Ohio, has expressed an interest in hosting the
25 2020 Annual Conference.

1 This concludes my report and I ask for a motion
2 to accept it.

3 MS. SPEAKER: So second. Dena Darpli.
4 Idaho.

5 MS. SPEAKER: Second. Amanda Gehring.
6 Kentucky.

7 MR. SANCHEZ: We have a motion and a
8 second. Is there any discussion? Yes.

9 MR. SPEAKER: Since this report I found it
10 is not the city of Dayton, Ohio, that's offered to host.
11 It is Montgomery County, Ohio, that is offering to. So I
12 would like to modify that.

13 MR. SANCHEZ: So you're requesting a motion
14 for that subsequent modification?

15 MR. SPEAKER: Yes.

16 MS. SPEAKER: So moved. Dena Darpli.
17 Idaho.

18 MR. SANCHEZ: Do we have a second?

19 MS. SPEAKER: Second. Amanda Gehring.
20 Kentucky.

21 MR. SANCHEZ: Great. So we have a motion
22 and a second for the amended report. Is there any
23 question on the amendment? Great.

24 MS. SPEAKER: Mention that the cutoff date
25 for hotel reservations.

1 MR. SANCHEZ: The cutoff date for
2 registration for the meeting in Alabama is November 9, so
3 you don't have much time. So you need to make your
4 reservations as quickly as possible.

5 MR. SPEAKER: Great.

6 MR. SANCHEZ: Would you like that included
7 in your report, or is this just a point of information?

8 MR. SPEAKER: That's just a comment.

9 MR. SANCHEZ: Great. So we have an
10 amendment to the report as submitted which we have a
11 motion and a second. Is there any further discussion?
12 Hearing none let's take a vote. All those in favor
13 signify by saying aye.

14 SPEAKERS: Aye.

15 MR. SANCHEZ: Any opposed? The report is
16 accepted. Thank you, Stan Mead.

17 We will move next in the agenda to our training
18 report. We shall hear from Alaska.

19 MS. SPEAKER: Executive board members,
20 committee chairs, regional coordinators, past presidents
21 and others in attendance, President Sanchez, it has been
22 an honor to serve as your training committee chairperson
23 during the 2019 HSFO program year.

24 It has been a professionally rewarding
25 experience to implement your goal of expanding the HSFO

1 training program. I thoroughly enjoyed our working
2 relationship. I appreciate your great leadership and
3 your support and confidence in my abilities to design and
4 implement the program. I thank you for allowing me to
5 serve on your board.

6 For the 2019 program year, the HSFO has renewed
7 its emphasis on providing quality training that is both
8 current and relevant. Policy and governance related to
9 the health and welfare arena is both dynamic and fluid.
10 It is imperative that the industry professionals keep up
11 to date with all the changing rules, regulations and
12 standards that apply.

13 HSFO has positioned itself as a leader in
14 providing the highest quality training via partnerships
15 with corporate members considered leaders in the health
16 and welfare fields. HSFO offered three categories of
17 training: Medicaid, cost allocation and child welfare.
18 The following summarizes the activities per category:

19 Medicaid. We have increased the online training
20 by 30 as of September 22 for a total of 76 individuals.
21 The response to the training has been positive with
22 states having multiple individuals trained. It's my
23 recommendation HSFO develop a marketing plan for the
24 Medicaid online training. The course content provides a
25 great introduction implementing the Medicaid program. I

1 believe with a marketing push by HSFO this training has
2 the potential to become part of new employee orientation
3 in a state's Medicaid agency.

4 Cost allocation. During the 2019 program year,
5 HSFO offered two basic and two advance cost allocation
6 training sessions. Suzi Ballinger, with the assistance
7 of Sharon Fletcher, Ohio, arranged basic cost allocation
8 training in Columbus, Ohio, in April and September.

9 The basic session reached its maximum with a
10 total of 40 participants from the following states: Ohio
11 21, Kentucky 5, Washington, D.C. 9 and 5 individuals from
12 single states. The advance session had 24 participants
13 from the following states: Ohio 16, Utah 2,
14 Washington, D.C. 2, Virginia 2, and 2 from single states.

15 As training chair, I arranged basic and advanced
16 cost allocation training sessions in Phoenix, Arizona, in
17 May and October. As of September 22, 2019, the basic
18 cost allocation training class had 37 registrants from
19 the following states: Arizona 16, Vermont 4, Georgia 3,
20 New York 2, and 12 from single states.

21 The advance cost allocation class to be held
22 during October 22 through October 24 has 33 registrants
23 at this time. I fully expect this session to reach its
24 maximum of 40 participants.

25 The cost allocation training had 134

1 participants which were made up of members as well as
2 nonmembers. During the training sessions, some of the
3 nonmembers recognized the value of the training and
4 subsequently became HSFO members.

5 Child welfare. As training chair, with the
6 assistance of Sivic Solutions, a Solix company, I
7 arranged basic and advanced child welfare training
8 sessions. The basic child welfare session, held in
9 Phoenix, Arizona, during June 18 through June 20, had 20
10 attendees representing 15 different states. The advance
11 child welfare class held in Phoenix during September 17
12 through September 19 also had 20 attendees representing 9
13 different states.

14 Summary. Each training session required all
15 registrants to complete a course evaluation. The
16 majority of the evaluations indicated the training was
17 outstanding and very appropriate to work assignments.

18 I would like to extend a very sincere thank you
19 to Jason Bernbaum, Arizona Marketing and Communication
20 Chair, for his work on promoting all the training
21 opportunities.

22 Jason developed and coordinated with Jesse
23 Bratton, Oklahoma, and the Website contractor ensuring
24 the trainings were advertised on the HSFO Facebook page,
25 LinkedIn, and through various e-mail blasts. The

1 increased number of registrants at the 2019 training
2 events would not have occurred without the work of Jason
3 and the crew.

4 President Sanchez, thank you again for this
5 wonderful opportunity. It was a pleasure to contribute
6 to your presidential goal of revamping the HSFO program
7 by offering the many successful training events. I will
8 remember this year with very fond memories. Thank you
9 for your leadership.

10 I respectfully submit this report and I ask for
11 motion for its acceptance.

12 MS. SPEAKER: Sheena Frazer. Missouri.

13 MR. SANCHEZ: Actually if I could ask you
14 to make a motion.

15 MS. SPEAKER: I motion to accept.

16 MR. SANCHEZ: Great. Do we have a second?

17 MS. SPEAKER: I second. Amanda Gehring.
18 Kentucky.

19 MR. SANCHEZ: Great. Thank you. We have a
20 motion and a second. Is there any discussion? Yes.

21 MS. SPEAKER: For those that are new in the
22 room, we are asked to submit our reports at least two to
23 three weeks before the actual conference. And so
24 sometimes there are adjustments that need to be made.

25 The first adjustment that I would like to make

1 is many times as I read this report, I would like to
2 acknowledge mostly Medicaid as they are the contractor
3 for providing the online Medicaid training.

4 Secondly, under past allocation I would like to
5 acknowledge the Public Consulting Group, PCG, as they are
6 the contractor for the past allocation training. And as
7 I indicated here Sivic Solutions is the contractor for
8 child welfare.

9 The next revision that I would like to amend is
10 that we have increased our online training from 30 to 32
11 members for a total of 78 individuals. And under the
12 cost allocation for the October 22 through the October 24
13 training, we have had an additional two registrants at
14 this time.

15 MR. SANCHEZ: So just so I'm tracking
16 that's going to be 33 to 35?

17 MS. SPEAKER: Yes.

18 MR. SANCHEZ: Great. I want to make sure
19 I'm tracking. So you're recommending three sentences,
20 under Medicaid, that's adding a sentence that mostly
21 Medicaid is the vendor providing the training.

22 Under cost allocation, PCG is the vendor
23 providing the training.

24 And under the child welfare Sivic Solutions, a
25 Solix company, is the entity that provides the training.

1 MS. SPEAKER: It's in there already.

2 MR. SANCHEZ: So that's what I wanted to
3 clarify. So it's really two amendments of the full
4 sentences and then changing the numbers 30 to 32 in
5 Medicaid and from 76 to 78 in Medicaid and from 32 to 35
6 in cost allocation?

7 MS. SPEAKER: That's correct.

8 MR. SANCHEZ: Great. Do we have a motion
9 to accept the amendments of the report?

10 MS. SPEAKER: Dena Darpli. Idaho.

11 MR. SANCHEZ: Do we have a second?

12 MS. SPEAKER: I second. Amanda Gehring.
13 Kentucky.

14 MR. SANCHEZ: Great. We have a motion and
15 a second for the amended report. Is there any discussion
16 about the amended report? Great.

17 Before we take a vote, I want to make a couple
18 quick comments. I want to thank Michelle for really
19 taking this on and really making sure that we advance our
20 training initiatives and goals. That was one of my goals
21 coming into this year. And thank you for improving that.

22 And I also want to thank Conitha King for also
23 playing a role and reviewing a lot of our curriculum for
24 the training going forward and making sure that it was
25 relevant and really met the needs of our members, so

1 thank you both.

2 Let's move to a vote. All those in favor
3 signify by saying aye.

4 SPEAKERS: Aye.

5 MR. SANCHEZ: Any opposed? Hearing none
6 the report is accepted. Thank you, Michelle.

7 Let's move on to Item 11. Continuing Education.
8 And Jason Bernbaum from Arizona is going to provide that
9 report.

10 MR. SPEAKER: President Sanchez, board
11 members, regional coordinators, past presidents and
12 committee chairs, the following list outlines trainings
13 and/or conferences that have just completed or are
14 upcoming:

15 Basic child welfare. Phoenix, Arizona. June 18
16 through 19 of 2019.

17 Cost allocation advanced. Columbus, Ohio.
18 September 17 through 19, 2019.

19 Advance child welfare. Phoenix, Arizona.
20 September 17 through 19, 2019.

21 The 2019 Annual Conference. Phoenix, Arizona.
22 October 6 through 10, 2019.

23 Cost allocation advanced. Phoenix, Arizona.
24 October 22 through 24 of 2019.

25 And Medicaid training which is online.

1 Certificates have been mailed to attendees that submitted
2 for CPE credits as the various trainings were concluded.
3 Once required attendance sheets are compiled and sent for
4 each upcoming training, the designated CPE chair will
5 determine the number of registrants qualifying for CPE's
6 and will send out certificates.

7 The renewal application for the National
8 Registry of CPE sponsors was completed prior to the
9 deadline of June 3, 2019.

10 This concludes the report, and I move for its
11 acceptance.

12 MR. SANCHEZ: Do we have a second?

13 MR. SPEAKER: Second. Keith Burklow.
14 Illinois.

15 MR. SANCHEZ: So we have a motion and a
16 second on the report. Is there any discussion? Just a
17 quick note. We did have a CPE audit this past year and
18 there were some deficiencies that were pointed out as
19 part of that audit.

20 And one of the things that we hope the app is
21 going to be able to address is the tracking of the actual
22 CPEs. And it was designed to be able to improve the
23 areas that they've identified as deficiencies, so we
24 believe we've addressed the majority of the issues that
25 were identified in the audit.

1 Again, none of them were severe enough to revoke
2 any of our CPEs or our ability to issue CPEs, so I just
3 want to make sure that everyone was aware of that. Is
4 there any other discussion? Hearing none, let's move to
5 a vote. All those in favor of accepting the report
6 please signify by saying aye.

7 SPEAKERS: Aye.

8 MR. SANCHEZ: Any opposed? The report is
9 accepted.

10 Move on to Item 12. Federal Issues. Michelle
11 Grose-Bray from Alaska is presenting that to us.

12 MS. SPEAKER: Okay. I am presenting this
13 report on behalf of Michelle McDonald from Maryland who
14 is the federal issues chair.

15 For those of you that have kind of looked
16 through your report, as you can tell, the federal issues
17 report is extensive. Well, I'm not going to read the
18 whole thing. So Michelle has provided a table of
19 contents that discusses the 2019 program requirements for
20 Medicaid and some of the new additions to it.

21 She's also described some of the requirements
22 for Medicare. And also the policy news and information
23 related to Title IV-E. For those of you that are unaware
24 the policies and procedures manual for the child welfare
25 bureau, it is more of a policy manual type of process and

1 they have updated a few things.

2 So, with that overview, I'm looking for a motion
3 to accept the report on behalf of Michelle McDonald.

4 MS. SPEAKER: So moved. Tespa Pacheco.
5 Wyoming.

6 MS. SPEAKER: Second. DiAnn Robinson.
7 Minnesota.

8 MR. SANCHEZ: Motion and a second on the
9 federal issues report. Is there any discussion? Hearing
10 none, we'll move to accept the report. All those in
11 favor signify by saying aye.

12 SPEAKERS: Aye.

13 MR. SANCHEZ: Any opposed? The report is
14 accepted. Thank you, Michelle.

15 We will now move on to bylaws. Harry Roberts,
16 past president from Delaware.

17 MR. SPEAKER: Good afternoon. President
18 Sanchez has asked me to serve this year as the bylaws
19 chair and I would like to provide the following report.

20 As of today, instead of September 16, I received
21 no request for bylaws changes.

22 This concludes my report and I request a motion
23 for acceptance.

24 MS. SPEAKER: So moved. Amanda Gehring.
25 Kentucky.

1 MS. SPEAKER: Second. Dena Darpli. Idaho.

2 MR. SANCHEZ: So just so we're clear,
3 you're amending the written report to include as of
4 today?

5 MR. SPEAKER: As of today.

6 MR. SANCHEZ: And that was the motion that
7 was proposed?

8 MR. SPEAKER: That is correct.

9 MR. SANCHEZ: So any discussion? Hearing
10 none, let's proceed to a vote. All those in favor
11 signify by saying aye.

12 SPEAKERS: Aye.

13 MR. SANCHEZ: Any opposed? Report is
14 accepted. Thank you, Harry.

15 And we will move on to Item 14. Nominating from
16 Past President Conitha King from Alabama.

17 MS. SPEAKER: Good afternoon.

18 Mr. President, board members, regional coordinators, past
19 presidents and committee chairs and all membership
20 present, in accordance with HSFO bylaws the following
21 members of the 2019 executive board are eligible and
22 willing to advance and continue their service on the
23 executive board.

24 The proposed slate of officers for the 2020 year
25 is as follows: President Suzi Ballinger from Ohio.

1 Our president Jesse Bratton of Oklahoma.
2 Secretary Tara LeBlanc of Louisiana.
3 Treasurer Chris Smith of Oklahoma.

4 On July 18, 2019, an e-mail was sent to the HSFO
5 membership to solicit applications for historian and a
6 regional coordinator. In accordance with HSFO bylaws
7 applications were due by September 9, 2019, which was 30
8 days prior to today's business meeting. As of that
9 30-day mark I have not received applications for either
10 position.

11 So, therefore, according to the HSFO bylaws I
12 have no candidates to present for historian or regional
13 coordinator. The incoming president will be authorized
14 to consider appointment of regional coordinator and
15 historian with the approval of a nominating committee
16 when taking office.

17 This concludes my report and I move for its
18 acceptance.

19 MR. SANCHEZ: Is there a second?

20 MS. SPEAKER: Second. Dena Darpli. Idaho.

21 MR. SANCHEZ: It's been moved and seconded
22 to accept the report. Is there any discussion?

23 MS. SPEAKER: My name is spelled wrong. I
24 thought I was the spelling correctly goddess and I've had
25 a discovery.

1 MR. SANCHEZ: Great. So is there any
2 further discussion about the report? Hearing none, we'll
3 take a vote. All those in favor signify by saying aye.

4 SPEAKERS: Aye.

5 MR. SANCHEZ: Any opposed? The report is
6 accepted. Thank you, Conitha.

7 We will now move on to Item F in the agenda
8 which will, actually, as a result of the nominating
9 committee report cannot take place because we actually
10 have no candidates to have an election.

11 So we will move on from Item F to Item G. New
12 business. Is there any new business that anyone would
13 like to discuss? Going once. Yes, Mr. Mead Past
14 President.

15 MR. SPEAKER: I'd like to point out the
16 sooner you get your reservations in the hotel, the better
17 chance you've got to rent out a room because you better
18 book a second hotel. I don't think we're going to have
19 that luxury in Providence because where we're staying
20 there's no hotels very close.

21 So even if you don't have your approval yet, I
22 suggest you get your room booked because if we run out of
23 them like we did this year, you're going to have to find
24 your own place. Thank you.

25 MR. SANCHEZ: Thank you, Past President

1 Mead. Any other comments anyone would like to make?

2 Going twice. Okay.

3 Thank you all. It's been a pleasure to serve as
4 your president this year and we look forward to next
5 year's leadership. Thank you. The meeting is adjourned.
6 Let the record be noted it was less than an hour.

7 (Meeting adjourned at 4:36 p.m.)

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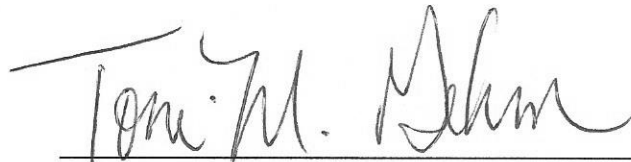
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C E R T I F I C A T E

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I, Toni M. Gehm, Certified Court Reporter for the State of Arizona, do hereby certify that the foregoing 50 printed pages constitute a full, true and accurate transcript of the proceedings had in the foregoing matter, all done to the best of my skill and ability.

Dated at Phoenix, Arizona, this 21st day of October, 2019.



Toni M. Gehm, RPR, CR
Arizona Certified Reporter
Certificate No. 50935

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