NASHSFO ANNUAL BUSINESS MEETING

The Scott Resort
4925 North Scottsdale Road
Scottsdale, Arizona
October 9, 2019
3:30 p.m.

PREPARED BY:

Toni M. Gehm, RPR, CR
Certified Court Reporter
AZ Certificate No. 50935
INDEX

AGENDA ITEMS: PAGE:

Item B. Roll call 5
Item C. Minutes 11
Item D. Board Reports 12
Item 1. Historian Report 13
Item 2. Treasurer Report 14
Item E. Committee Reports 15
Item 1. Arrangements 15
Item 2. Program 17
Item 3. Audit 19
Item 4. Regional Coordinators 20
Item 5. Membership 21
Item 6. Sponsor Development 24
Item 7. Resolutions 26
Item 8. Marketing and Communication 31
Item 9. Time and Place 32
Item 11. Continuing Education 42
Item 12. Federal Issues 44
Item 14. Nominating 46
Item F. Election of Officers 48
Item G. New Business 48
NASHSFO ANNUAL BUSINESS MEETING

commenced at 3:30 p.m. on October 9, 2019, at The Scott Resort, 4925 North Scottsdale Road, Scottsdale, Arizona, before Toni M. Gehm, Arizona Certified Reporter, Certificate No. 50935, for the State of Arizona.
MR. SANCHEZ: So I'll go ahead and call the meeting to order. It is the annual business meeting here October 9 in Scottsdale, Arizona. Just a few quick comments. I apologize for banging that club as loudly as I did. Just some history about this, this has only seen the light of day very, very limitedly since I received it last year because there is a history of people actually taking it and holding it for ransom, so I do not encourage that. I do not recommend that. So once it's handed over to Suzi, you can do whatever you want. I don't care anymore.

MS. BALLINGER: I don't want it until tomorrow.

MR. SANCHEZ: So, just a couple of quick notes as well is that we're about to take roll and I know we have some states that actually have multiple individuals here representing their state. Only the person that responds with their name can be the individual that actually makes the motions or seconds
them. When we ask for that situation to occur, we actually have our reports from it, so I just want to make sure everyone was clear of that. And in order for us to be able to move this along quickly, it moves much smoother once the person says I request a motion to accept this report, if someone will be ready to say so moved from those individuals that actually have responded with their name when we called roll and then a second quickly thereafter that, we can get out of here and get to the bar like Jesse said earlier. If I could just request that that would be great. Dawn was repeating what Jesse said, so the comment was that just went into the minutes.

One additional thing as well is that when you do say so moved or second, if you could clearly state your name as well because we'll need that for the official record. So, again, just to kind of reiterate, I'm so and so, this concludes my report, and I would like to request a motion for its acceptance. Jason Sanchez. New Mexico. So moved.


MR. SANCHEZ: Great. So if we could just move it along like that, that would be wonderful just so we'll be able to get that.

Great. Now we'll go to Item B on the agenda
which is roll call and declaration of a quorum by
Secretary Jesse Bratton.

MR. BRATTON: Thank you, Jason. All right.

So I am going to call out the agency and if you will
please state your name as clearly as possible and spell
your name. The Alabama Department of Human Services.

MS. SPEAKER: It's the Alabama Department
of Human Resources.

MR. BRATTON: Resources, that's what it

says.

MS. SPEAKER: Okay. And it's Conitha,

MR. BRATTON: Thank you. The Alabama
Medicaid Agency.

O-A-K-L-E-Y.

MR. BRATTON: The Arizona Department of


MR. BRATTON: Thank you. The Connecticut
Department of Social Services.

MR. GILBERT: M-I-K-E G-I-L-B-E-R-T.

MR. BRATTON: Thank you. The DC Department
of Health Care Finance.

S-I-M-M-S.

MR. BRATTON: Thank you. The DC Human Support Services Cluster.

MS. MOORE: D-E-L-I-C-I-A. M-O-O-R-E.

MR. BRATTON: Thank you. The Delaware Department of Services for Children Youth and Families. I'll move on. The Delaware Department of Health and Social Services.


MR. BRATTON: Thank you. The Georgia Department of the Human Services.

MR. TAYLOR: R. Demetrius Taylor.


MR. BRATTON: Thank you. The Georgia Department of Juvenile Justice.

MS. HOWARD: Shyniece Howard.


MR. BRATTON: Thank you. The Idaho
Department of Health and Welfare.


MR. BRATTON: Thank you. Kansas Department for Children and Families. The Kentucky Department for Community Based Services.


MR. BRATTON: Thank you. The Louisiana Department of Children and Family Services.


MR. BRATTON: Thank you. Louisiana Department of Health.

MS. RIVES: Cindy Rives. C-I-N-D-Y R-I-V-E-S.

MR. BRATTON: Thank you. The Maryland Department of Human Services.


MR. BRATTON: Thank you. The Maryland
Department of Health.

MS. MCILVAINE: Jennifer McIlvaine.


MR. BRATTON: Thank you. Minnesota Department of Human Services.


MR. BRATTON: Thank you. The Missouri Department of Social Services.

MS. FRAZER: Sheena Frazer. S-H-E-E-N A.

MR. BRATTON: Thank you. The Montana Department of Public Health and Human Services.

MS. JOHNSTON: Erica with a "C." Johnston with a "T."


MR. BRATTON: Thank you. The North Dakota Department of Human Services.

MS. AUKLAND: Donna Aukland. D-O-N-N A.

MR. BRATTON: Thank you. The New Mexico Department of Human Services.
MS. ARCHULETA: Erica Archuleta,
A-R-C-H-U-L-E-T A.

MR. BRATTON: Thank you. The Ohio Department of Job and Family Services.


MR. BRATTON: The Ohio Department of Medicaid. The Ohio Montgomery County Workforce Businesses.


MR. BRATTON: Thank you. The Oklahoma Department of Human Services.

MS. MURLIN: Tess Murlin. T-E-S S M-U-R-L-I-N.

MR. BRATTON: Thank you. The Oregon Department of Human Services.


MR. BRATTON: Thank you. The Virginia
Department of Social Services.


MR. BRATTON: Thank you. The Wisconsin Department of Children and Families. Lastly, the Wyoming Department of Family Services.


MR. BRATTON: All right. Mister president, we do have a quorum. Did we miss any agencies that are in the room and were not called? Thank you. We have a quorum.

MR. SANCHEZ: Thank you, Jesse, and I really appreciate all of you being here. We will move on to Item C on the agenda which is the reading of minutes from Jesse Bratton.

MR. BRATTON: So there's nothing in your book. The minutes have been posted to the Website. They're also available through the app under meeting minutes. Since they're available I'd like to request a motion to suspend the reading of the minutes.


MR. SANCHEZ: It's been moved and seconded.
Is there any discussion? All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? Motion carries.

Board Reports. Item D. We will now move to historian with Tara LeBlanc.

MS. LEBLANC: Mr. President, Executive Board and HSFO members, the historian report is as follows: The National Association of State Human Services Finance Officers Association for the first time held its Spring Planning Meeting on May 1 and 2, 2019 by videoconferencing. The meeting was very productive with all business agenda items completed. HSFO will consider hosting spring planning meeting via videoconferencing in the future.

And HSFO is proud to announce a partnership with EventsCase. EventsCase provides the event management platform used during this year's conference. The goal of including this platform was not only to ease the burden on HSFO volunteers, but also to provide a much more updated event to all attendees.

The platform includes an app for attendees to download that provides an updated process for check-in, C-P-E management and agenda management. Additionally, the app makes it easier to communicate with attendees and
provides new features like 1-2-1 meetings, Speaker and Session ratings, live feed moderation and the ability to access all conference materials electronically.

We hope that everyone has taken advantage of the app and all of the great new technology that the new platform brings to HSFO. Also, since last year's annual conference, HSFO has hosted the following training:

We've had Medicaid on-line with 30 attendees.
Cost allocation with 77 attendees.
Cost allocation advance with 57 attendees.
Welfare basic 20.
Child welfare advance 20.

And HSFO will also host its Winter Planning meeting in Orange Beach, Alabama, on December 8 through 10, 2019. Mr. President, this concludes the historian report and I request a motion for its acceptance.


MR. SANCHEZ: So it's been moved and seconded. Is there any discussion? All those in favor signify by saying aye.
MR. SANCHEZ: Any opposed? Report is accepted.

Move on to Item 2 under Board Reports.


MR. SPEAKER: Good afternoon, everyone. Everyone should have a treasurer report in front of them. I am just going to go through a quick summary of it. You follow along and then we'll have questions and discussion afterwards.

The top section there is income. There is a breakdown of each individual income: the administrative, and the planning meeting, conference income, and the training income. You can see the detailed breakdown of each on the third page.

Total income for the year so far for the period 12/1 through 9/30 is $332,366.81. Moving down to expenses, again, you can see the detailed breakdown on the later pages. Breaks down again by planning meeting, conference, training expenses, administrative expenses, so for the same time period we had $150,464.04. This gives us a net income of that time period of $181,902.77. Looking at the next page, this top section shows where we are at a cash perspective currently. As of November 30, 2018 last year we had $229,167.49.
now we have $411,070.26. I will point out that this is prior to any type of conference expenses, so that will dramatically change as all the expenses from this conference come through.

Again, going from here you can start to look at the detailed breakdown of all of the income and training or income by line item and by location for trainings and then the expenses per line item by four, all of these different items. From there, I will request a motion for its acceptance.


MR. SANCHEZ: The report has been moved and seconded. Is there any discussion? All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Anyone opposed? The report is accepted.

We will now move to Item E in your agenda Community Reports. And I, please, ask that each committee chair please come up to the podium up here and stand before the mike for the report. And Item 1 is Arrangements. Deena Brown from Oklahoma.
MS. SPEAKER: This report is presented by Deena Brown of Oklahoma.

Mr. President, the 2019 Annual Conference being held in Scottsdale, Arizona, October 6 through 10 at The Scott Resort. The conference is hosted by HSFO and I thank everyone whose efforts have contributed to its success.

Registered attendees include the following: 185 total registered. That number includes 43 corporate members and 8 nonmembers as well as 27 past presidents and guests. The sessions have been well attended and preliminary responses have been very positive.

The Networking event on Tuesday, October 8 was held at TopGolf and was enjoyed by all. It was an excellent opportunity to relax, make connections and meet new people.

This concludes my report and I ask for a motion to accept.

MS. SPEAKER: So moved. Dena Darpli.

Idaho.


New Mexico.

MR. SANCHEZ: The report has been moved and seconded. Is there any discussion? Yes, Conitha.

MS. KING: I just wanted to publicly thank
Deena for all her work. Thank you.

MR. SANCHEZ: Deena, I want to echo that sentiment as well. You've done an amazing job of making this conference successful. And just so all of you know there is always something that goes wrong with the conference. That's just the nature of it. Some years it's food. Some years it's our space. Some years it's logistics, but as you can tell and probably most of you didn't even notice and part of the reason why is that person standing in red right over there, so I want to make sure you all are aware of that.

So we can move to a vote now. All those in favor signify by saying aye.

SPEAKERS: Aye.


Let's move on to the Item 2 of the agenda Program. Amanda Gehring from Kentucky.

MS. SPEAKER: Mr. President, Board members, regional coordinators, past presidents and committee chairs, I would like to take this opportunity to thank President Jason Sanchez for giving me the opportunity to chair the program committee for this conference.

Additionally, I would like to show appreciation to all who assisted with this endeavor committee members,
corporate members and the numerous speakers who shared their time and expertise.

The 2019 Conference offered a total of 28.0 CPE hours. A total of twenty-five session options across the Health and Human Services umbrella were offered in the areas of child welfare, SNAP, Medicaid, Ethics in Government Financing and Legal topics, among others.

If any other members have topic suggestions for sessions at the 2020 Conference, please be sure to share them. Your input is desired and appreciated.

This concludes my report and I move for its acceptance.


MR. SPEAKER: Demetrius Taylor from Georgia.

MR. SANCHEZ: Thank you. So we have a motion and second. Is there any discussion?

MS. SPEAKER: I would like to just thank Amanda for all the hard work. I know it was a lot of hours and it was very appreciated because all these sessions have been valuable.

MR. SANCHEZ: Great. Thank you, Amanda. I have spoken to quite a few people and their sentiments have been exactly as Tara has described. Excellent
conference.

So it's been moved and seconded. All those in favor please signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Anyone opposed? Okay.

Report accepted.

Move on to Item 3. Audit. John Thaniel from Virginia.

MR. SPEAKER: Hello, I'm John Thaniel from Virginia. And I presented the audit committee report. I want to make one note, in the business meeting it's saying madam, but, Jason, you're not a madam so.

Mr. President, board members, regional coordinators, past presidents and guests, the audit for the period of December 1, 2017 to November 30, 2018 has been completed, and the transactions are accounted for and properly represent the financial condition of the organization.

The internal controls are adequate and Mr. Roberts, HSFO accountant Harry Roberts, has done a stellar job in maintaining detailed records of transactions and source documentation of transactions and financial information.

I'm available for questions if there are any questions. This concludes my report and I move for its
acceptance.

MR. SANCHEZ: Is there a second?


MR. SANCHEZ: Okay. We have a motion and a second. Is there any discussion? All those in favor please indicate by saying aye.

SPEAKERS: Aye.


Let's move on to Item 4. Regional Coordinators report. Demetrius Taylor from Georgia.

MR. SPEAKER: Mr. President, board members, regional coordinators, past presidents, committee chairs, first I would like to thank President Jason Sanchez for the opportunity to serve as regional coordinator for 2019.

During 2019 HSFO Fiscal Year the Regional Coordinator Committee members have:

had committee and individual calls
and e-mails to update the coordinator activities -- and coordinate activities. Excuse me.
Regional coordinators have actively participated in numerous program
committee calls and assisted with
trying to find updated information on
former HSFO member agencies that have
not been members in recent years.

Thank you. This concludes my regional coordinators report. And I make a motion for the acceptance of this report.

MS. SPEAKER: So move. Dena Darpli.

Idaho.

MR. SANCHEZ: Thank you, Dena.

It's been moved and seconded. Any discussion?

All those in favor please indicate by saying aye.

SPEAKERS: Aye.


Move to Item 5. Membership. Amanda Gehring from Kentucky.

MS. SPEAKER: Mr. President, board members, regional coordinators, past presidents and committee chairs, since the Spring Business meeting held in May, HSFO's membership has increased from 38 to 49 paid members. This includes the following new member agencies:

Kansas Department for Children and Families.

North Dakota Department Human Services.
Tennessee Department of Children Services.

Texas Health and Human Services Commission.

Texas Department of Family and Protective Services.

The following agency was not a member in 2018 but renewed their membership in 2019:

Indiana Department of Child Services.

New Hampshire Department of Health & Human Services.

Virginia Department of Social Services.

And Wyoming Department of Family Services.

The following agencies were paid members in 2018 chose not to renew their memberships for various reasons. Included are:

The Alaska Department of Health & Social Services.

Missouri Department of Medicaid.

New Jersey Department for Children and Families.

Nevada Washoe County Social Services.

South Carolina Department of Social Services.

And Tennessee Department of Human Services.

Virginia Department of Behavioral Health and Developmental Services.

It is notable that HSFO received multiple new memberships and training that was offered this year.
Activities for the membership chair since the spring planning meeting include:

Working with the regional coordinators to reach out to previous member agencies to obtain accurate contact information due to the retirements of previous contacts.

Reaching out to agencies who had previous long-standing membership to re-introduce HSFO and discuss the benefits of membership to their organization.

Reaching out to nonmembers who registered to attend trainings to discuss the benefits of joining HSFO.

Following up on leads as appropriate in an attempt to increase membership in HSFO.

Updating the membership listing as appropriate.

I appreciate the opportunity to serve as the membership chair. I hope the organization continues to grow in the coming years. That concludes my report and I move for its acceptance.


New Mexico.

MR. SANCHEZ: It's been moved and seconded. Is there any discussion?

MS. SPEAKER: Yes, there is. Actually we've increased to 51 because after this report was created we had two new additional members in the Georgia
Department of Behavioral Health and Development
Disabilities and the Tennessee Department of Human Services payment came through.

MR. SANCHEZ: Great. So are you asking to amend your report to?

MS. SPEAKER: I'm asking to amend my report to 51.

MR. SANCHEZ: Do you have a motion?

MS. SPEAKER: Can I?

MR. SANCHEZ: Yes, you can.

MS. SPEAKER: I make a motion for its acceptance.


MR. SANCHEZ: Thank you. There is a motion and a second for the amended report. Is there any discussion? Hearing none, all those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? Report accepted. Thank you, Amanda. It's great that we're continuing the positive trend with increasing membership year over year. Thank you.

Let's move on to the next item on the agenda which is Item 6. Sponsor Development. And we will have Christal Kelly from North Carolina.
MS. SPEAKER: Mr. President, board members, regional coordinators, and past presidents, the sponsor development report is as follows: During the 2019 program year, revenue from the corporate sponsors increased by 13 percent for a total revenue of $65,600.

For the current program year, we have 5 gold level members, 2 silver level and 5 bronze level members for a total of 12. The bronze level members are Anthem, Milliman, who is a new sponsor this year. Mostly Medicaid, Myers and Stauffer, Northwoods. The silver level members are Mercer and U.S. Bank who is also new this year. The gold level members are Berry Dunn, Centene, Navigant, PCG, Sivic also known as Solix.

I'm very exited about the level of corporate membership this year and appreciate the opportunity to serve as sponsor development chair.

This concludes my report and I move for its acceptance.


Illinois.

MR. SANCHEZ: It's been moved and seconded. Is there any discussion? Yes, Deena.

MS. SPEAKER: Outgoing voting member.

MR. SANCHEZ: I apologize. Thank you. So, actually we need a motion instead from an actual voting
member.


MR. SANCHEZ: Thank you. We have a motion and a second. Is there any discussion? Okay. Let's vote. All those in favor signify by saying aye.

SPEAKERS: Aye.


I just want to point out a couple additional things, so 13 percent increase is a great increase. Great job, Christal. And I just wanted to note as well that 65,000 does not represent all of the corporate sponsor contributions that they make towards us. That is their corporate membership dues portion. They also do support our planning meeting. They support directly this conference, NACC a couple of nights sponsored by a couple of our sponsors as well, so I just wanted to make sure that was clear about that.

So let's move on to the next item in the agenda which is resolution. Peggy Hughes from Maryland.

MS. SPEAKER: Good afternoon.

Mr. President, board chairs, members of HSFO, I'm pleased to present the resolutions report. This year there are
five impressive resolutions.

Resolution No. 2019-1. Expression of appreciation to the program committee.

Whereas, it is the responsibility of developing coordinating and delivering a program that challenges, informs and stimulates the participants, requires creativity, dedication, time, effort and commitment, and

Whereas, Amanda Gehring of Kentucky, program committee chairperson, and the entire program committee have performed in an outstanding manner in preparing the program for the 72nd annual conference of the National Association of State Human Services Finance Officers so as to meet or exceed the expectations for that committee.

Now, therefore, be it resolved that the National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Amanda Gehring and each member of the program committee for their efforts in preparing an outstanding program for the 2019 HSFO 72nd Annual Conference.

Resolution No. 2019-2. Expression of appreciation to the Arrangements Committee.

Whereas, the logistical task of preparing to host the annual conference, arrange events, conduct registration and support the delivery of the annual program requires significant planning effort and
commitment, and

Whereas, the 72nd annual conference was hosted by HSFO and whereas Arrangements Chairperson, Deena Brown of Oklahoma, and the entire Arrangements Committee have performed in an outstanding manner in hosting the 2019 National Association of State Human Services Finance Officers annual conference.

Now, therefore, before be it resolved that The National Association of State Human Services Finance Officers expresses its sincere appreciation and heartfelt thanks to Deena Brown and each member of the Arrangements Committee for their efforts to prepare for and host the 2019 HSFO 72nd annual conference.

Resolution No. 2019-03: Expression of appreciation to all committee chairpersons.

Whereas, the tasks of preparing for the HSFO annual conference requires significant planning efforts and commitment, and

Whereas, All 2019 Committee Chairpersons, and all 2019 committee members, have performed in an outstanding manner in preparation for the 2019 National Association of State Human Services Finance Officers 72nd annual conference.

Now, therefore, be it resolved that

The National Association of State Human Services
Finance Officers expresses its sincere appreciation and heartfelt thanks to all 2019 Committee Chairpersons and each member of all committees for their efforts to prepare for and hosting of the 2019 HSFO 72nd annual conference.

Resolution No. 2019-04: Expression of appreciation and well wishes to Deena Brown, retiree from state service with the Oklahoma Department of Human Services.

Whereas, Deena Brown began retirement on January 1, 2019 after thirty-four years of service with the Oklahoma Department of Human Services Financial Services Division, and

Whereas, public service requires a commitment to excellence and a dedication to the provision of quality health and human services, and

Whereas, faithful service of Deena as a human services finance officer has contributed greatly to the National Association of State Human Services Finance Officers organization.

Now, therefore, be it resolved that The National Association of State Human Services Finance Officers expresses its sincere appreciation and well wishes to Deena Brown for her contributions of hard work with OKDHS and HSFO, and wishes Deena all the best
in her retirement.

Resolution No. 2019-05: Expression of appreciation and well wishes to All Retirees of State Service.

Whereas, public service requires a commitment to excellence and a dedication to the provision of quality health and human services, and

Whereas, faithful service of human services finance officers has contributed greatly to the organization.

Now, therefore, be it resolved that The National Association of State Human Services Finance Officers expresses its sincere appreciation to all retirees for their contributions of hard work with HSFO and wishes each retiree all the best.

This concludes my report and I move for its acceptance.

MR. SANCHEZ: Is there a second?


MR. SANCHEZ: Thank you. It's been moved and seconded. Is there any discussion? Hearing none, all those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? The report is
Moving on to Item 8 Marketing and Communication.

Jason Bernbaum, Arizona.

MR. SPEAKER: President Sanchez, board members, regional coordinators, past presidents and committee chairs, the marketing and communication committee following status updates and proposed strategic initiatives.

The HSFO Facebook account has 184 likes and 190 followers, a 10 percent increase from April. The HSFO LinkedIn account has 84 followers which is an 11 percent increase from April. The HSFO Website has been updated to include detailed information on the upcoming winter planning meeting, summary information on the upcoming annual conferences and registration for upcoming trainings including cost allocation and Medicaid.

There have been eight e-mail communications since May delivered regarding multiple topics including upcoming trainings, the 72nd annual conference registration, and then the subsequent overflow who sought registration, as well as 2020 historian and regional coordinators application.

The committee will coordinate with the HSFO Website and social media contractor to do the following:

Reviewing the potential for establishing a broader
presence on social media through development of the Twitter account, extend social media outreach through more effective Facebook and LinkedIn posts, and developing a strategic plan and an associated schedule for future e-mail communications.

The committee will also be coordinating with NASFO to identify opportunities for establishing an HSFO presence at the upcoming NASFO conference and establish in a NASFO presence at the upcoming HSFO conference and reviewing similar opportunities with other organizations. The committee will explore increasing outreach to non-member agencies to increase member enrollment as well.

This concludes the report and I move for its acceptance.

MS. SPEAKER: Second. Sheena Frazer.

Missouri.

MR. SANCHEZ: Thank you. It's been moved and seconded. Is there any discussion on the report? Hearing none, let's come to a vote. All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? Report accepted. Thank you, Mr. Bernbaum.

Item No. 9. Time and Place. Past President
Stan Mead. Louisiana.

MR. SPEAKER: Mr. President, it is my pleasure to present the Time and Place report.

The 2019 Fall Planning meeting will be held in Orange Beach, Alabama, at the Hilton Garden Inn Orange Beach. The dates of the meeting are December 7 through December 11, 2019. The room rate for the meeting is $105 per night plus tax for either a single or a double.

The 2020 Annual Conference will be held in Providence, Rhode Island, at the Marriott Providence Downtown. The dates of the conference are August 9 through August 14, 2020. The room rate for the conference will be the Federal Per Diem rate at the time of the conference per night plus tax for either a single room or a double.

The 2021 Annual Conference will be held in San Antonio, Texas, at the Sheraton Gunter San Antonio. The dates of conference are July 31 through August 6, 2021. The room rate for the conference will be $149 per night plus tax for either a single or a double.

Any member interested in hosting our annual conference should contact me. My phone number and e-mail address may be found on the HSFO Website. The city of Dayton, Ohio, has expressed an interest in hosting the 2020 Annual Conference.
This concludes my report and I ask for a motion to accept it.

MS. SPEAKER: So second. Dena Darpli.

Idaho.


Kentucky.

MR. SANCHEZ: We have a motion and a second. Is there any discussion? Yes.

MR. SPEAKER: Since this report I found it is not the city of Dayton, Ohio, that's offered to host. It is Montgomery County, Ohio, that is offering to. So I would like to modify that.

MR. SANCHEZ: So you're requesting a motion for that subsequent modification?

MR. SPEAKER: Yes.

MS. SPEAKER: So moved. Dena Darpli.

Idaho.

MR. SANCHEZ: Do we have a second?


Kentucky.

MR. SANCHEZ: Great. So we have a motion and a second for the amended report. Is there any question on the amendment? Great.

MS. SPEAKER: Mention that the cutoff date for hotel reservations.
MR. SANCHEZ: The cutoff date for registration for the meeting in Alabama is November 9, so you don't have much time. So you need to make your reservations as quickly as possible.

MR. SPEAKER: Great.

MR. SANCHEZ: Would you like that included in your report, or is this just a point of information?

MR. SPEAKER: That's just a comment.

MR. SANCHEZ: Great. So we have an amendment to the report as submitted which we have a motion and a second. Is there any further discussion? Hearing none let's take a vote. All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? The report is accepted. Thank you, Stan Mead.

We will move next in the agenda to our training report. We shall hear from Alaska.

MS. SPEAKER: Executive board members, committee chairs, regional coordinators, past presidents and others in attendance, President Sanchez, it has been an honor to serve as your training committee chairperson during the 2019 HSFO program year.

It has been a professionally rewarding experience to implement your goal of expanding the HSFO
training program. I thoroughly enjoyed our working relationship. I appreciate your great leadership and your support and confidence in my abilities to design and implement the program. I thank you for allowing me to serve on your board.

For the 2019 program year, the HSFO has renewed its emphasis on providing quality training that is both current and relevant. Policy and governance related to the health and welfare arena is both dynamic and fluid. It is imperative that the industry professionals keep up to date with all the changing rules, regulations and standards that apply.

HSFO has positioned itself as a leader in providing the highest quality training via partnerships with corporate members considered leaders in the health and welfare fields. HSFO offered three categories of training: Medicaid, cost allocation and child welfare. The following summarizes the activities per category:

Medicaid. We have increased the online training by 30 as of September 22 for a total of 76 individuals. The response to the training has been positive with states having multiple individuals trained. It's my recommendation HSFO develop a marketing plan for the Medicaid online training. The course content provides a great introduction implementing the Medicaid program. I
believe with a marketing push by HSFO this training has
the potential to become part of new employee orientation
in a state's Medicaid agency.

Cost allocation. During the 2019 program year, HSFO offered two basic and two advance cost allocation training sessions. Suzi Ballinger, with the assistance of Sharon Fletcher, Ohio, arranged basic cost allocation training in Columbus, Ohio, in April and September.

The basic session reached its maximum with a total of 40 participants from the following states: Ohio 21, Kentucky 5, Washington, D.C. 9 and 5 individuals from single states. The advance session had 24 participants from the following states: Ohio 16, Utah 2, Washington, D.C. 2, Virginia 2, and 2 from single states.

As training chair, I arranged basic and advanced cost allocation training sessions in Phoenix, Arizona, in May and October. As of September 22, 2019, the basic cost allocation training class had 37 registrants from the following states: Arizona 16, Vermont 4, Georgia 3, New York 2, and 12 from single states.

The advance cost allocation class to be held during October 22 through October 24 has 33 registrants at this time. I fully expect this session to reach its maximum of 40 participants.

The cost allocation training had 134
participants which were made up of members as well as nonmembers. During the training sessions, some of the nonmembers recognized the value of the training and subsequently became HSFO members.

Child welfare. As training chair, with the assistance of Sivic Solutions, a Solix company, I arranged basic and advanced child welfare training sessions. The basic child welfare session, held in Phoenix, Arizona, during June 18 through June 20, had 20 attendees representing 15 different states. The advance child welfare class held in Phoenix during September 17 through September 19 also had 20 attendees representing 9 different states.

Summary. Each training session required all registrants to complete a course evaluation. The majority of the evaluations indicated the training was outstanding and very appropriate to work assignments.

I would like to extend a very sincere thank you to Jason Bernbaum, Arizona Marketing and Communication Chair, for his work on promoting all the training opportunities.

Jason developed and coordinated with Jesse Bratton, Oklahoma, and the Website contractor ensuring the trainings were advertised on the HSFO Facebook page, LinkedIn, and through various e-mail blasts. The
increased number of registrants at the 2019 training
events would not have occurred without the work of Jason
and the crew.

President Sanchez, thank you again for this
wonderful opportunity. It was a pleasure to contribute
to your presidential goal of revamping the HSFO program
by offering the many successful training events. I will
remember this year with very fond memories. Thank you
for your leadership.

I respectfully submit this report and I ask for
motion for its acceptance.

MS. SPEAKER: Sheena Frazer. Missouri.
MR. SANCHEZ: Actually if I could ask you
to make a motion.

MS. SPEAKER: I motion to accept.
MR. SANCHEZ: Great. Do we have a second?

Kentucky.

MR. SANCHEZ: Great. Thank you. We have a
motion and a second. Is there any discussion? Yes.

MS. SPEAKER: For those that are new in the
room, we are asked to submit our reports at least two to
three weeks before the actual conference. And so
sometimes there are adjustments that need to be made.

The first adjustment that I would like to make
is many times as I read this report, I would like to acknowledge mostly Medicaid as they are the contractor for providing the online Medicaid training.

Secondly, under past allocation I would like to acknowledge the Public Consulting Group, PCG, as they are the contractor for the past allocation training. And as I indicated here Sivic Solutions is the contractor for child welfare.

The next revision that I would like to amend is that we have increased our online training from 30 to 32 members for a total of 78 individuals. And under the cost allocation for the October 22 through the October 24 training, we have had an additional two registrants at this time.

MR. SANCHEZ: So just so I'm tracking that's going to be 33 to 35?

MS. SPEAKER: Yes.

MR. SANCHEZ: Great. I want to make sure I'm tracking. So you're recommending three sentences, under Medicaid, that's adding a sentence that mostly Medicaid is the vendor providing the training.

Under cost allocation, PCG is the vendor providing the training.

And under the child welfare Sivic Solutions, a Solix company, is the entity that provides the training.
MS. SPEAKER: It's in there already.

MR. SANCHEZ: So that's what I wanted to clarify. So it's really two amendments of the full sentences and then changing the numbers 30 to 32 in Medicaid and from 76 to 78 in Medicaid and from 32 to 35 in cost allocation?

MS. SPEAKER: That's correct.

MR. SANCHEZ: Great. Do we have a motion to accept the amendments of the report?

MS. SPEAKER: Dena Darpli. Idaho.

MR. SANCHEZ: Do we have a second?


MR. SANCHEZ: Great. We have a motion and a second for the amended report. Is there any discussion about the amended report? Great.

Before we take a vote, I want to make a couple quick comments. I want to thank Michelle for really taking this on and really making sure that we advance our training initiatives and goals. That was one of my goals coming into this year. And thank you for improving that.

And I also want to thank Conitha King for also playing a role and reviewing a lot of our curriculum for the training going forward and making sure that it was relevant and really met the needs of our members, so
thank you both.

Let's move to a vote. All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? Hearing none the report is accepted. Thank you, Michelle.

Let's move on to Item 11. Continuing Education. And Jason Bernbaum from Arizona is going to provide that report.

MR. SPEAKER: President Sanchez, board members, regional coordinators, past presidents and committee chairs, the following list outlines trainings and/or conferences that have just completed or are upcoming:


Cost allocation advanced. Columbus, Ohio. September 17 through 19, 2019.


And Medicaid training which is online.
Certificates have been mailed to attendees that submitted for CPE credits as the various trainings were concluded. Once required attendance sheets and compiled and sent for each upcoming training, the designated CPE chair will determine the number of registrants qualifying for CPE's and will send out certificates.

The renewal application for the National Registry of CPE sponsors was completed prior to the deadline of June 3, 2019.

This concludes the report, and I move for its acceptance.

MR. SANCHEZ: Do we have a second?


Illinois.

MR. SANCHEZ: So we have a motion and a second on the report. Is there any discussion? Just a quick note. We did have a CPE audit this past year and there were some deficiencies that were pointed out as part of that audit.

And one of the things that we hope the app is going to be able to address is the tracking of the actual CPEs. And it was designed to be able to improve the areas that they've identified as deficiencies, so we believe we've addressed the majority of the issues that were identified in the audit.
Again, none of them were severe enough to revoke any of our CPEs or our ability to issue CPEs, so I just want to make sure that everyone was aware of that. Is there any other discussion? Hearing none, let's move to a vote. All those in favor of accepting the report please signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? The report is accepted.

Move on to Item 12. Federal Issues. Michelle Grose-Bray from Alaska is presenting that to us.

MS. SPEAKER: Okay. I am presenting this report on behalf of Michelle McDonald from Maryland who is the federal issues chair.

For those of you that have kind of looked through your report, as you can tell, the federal issues report is extensive. Well, I'm not going to read the whole thing. So Michelle has provided a table of contents that discusses the 2019 program requirements for Medicaid and some of the new additions to it.

She's also described some of the requirements for Medicare. And also the policy news and information related to Title IV-E. For those of you that are unaware the policies and procedures manual for the child welfare bureau, it is more of a policy manual type of process and
they have updated a few things.

So, with that overview, I'm looking for a motion to accept the report on behalf of Michelle McDonald.

MS. SPEAKER: So moved. Tespa Pacheco.

Wyoming.


Minnesota.

MR. SANCHEZ: Motion and a second on the federal issues report. Is there any discussion? Hearing none, we'll move to accept the report. All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? The report is accepted. Thank you, Michelle.

We will now move on to bylaws. Harry Roberts, past president from Delaware.

MR. SPEAKER: Good afternoon. President Sanchez has asked me to serve this year as the bylaws chair and I would like to provide the following report.

As of today, instead of September 16, I received no request for bylaws changes.

This concludes my report and I request a motion for acceptance.

MS. SPEAKER: So moved. Amanda Gehring.

Kentucky.

MR. SANCHEZ: So just so we're clear, you're amending the written report to include as of today?

MR. SPEAKER: As of today.

MR. SANCHEZ: And that was the motion that was proposed?

MR. SPEAKER: That is correct.

MR. SANCHEZ: So any discussion? Hearing none, let's proceed to a vote. All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? Report is accepted. Thank you, Harry.

And we will move on to Item 14. Nominating from Past President Conitha King from Alabama.

MS. SPEAKER: Good afternoon.

Mr. President, board members, regional coordinators, past presidents and committee chairs and all membership present, in accordance with HSFO bylaws the following members of the 2019 executive board are eligible and willing to advance and continue their service on the executive board.

The proposed slate of officers for the 2020 year is as follows: President Suzi Ballinger from Ohio.
Our president Jesse Bratton of Oklahoma.
Secretary Tara LeBlanc of Louisiana.
Treasurer Chris Smith of Oklahoma.

On July 18, 2019, an e-mail was sent to the HSFO membership to solicit applications for historian and a regional coordinator. In accordance with HSFO bylaws applications were due by September 9, 2019, which was 30 days prior to today's business meeting. As of that 30-day mark I have not received applications for either position.

So, therefore, according to the HSFO bylaws I have no candidates to present for historian or regional coordinator. The incoming president will be authorized to consider appointment of regional coordinator and historian with the approval of a nominating committee when taking office.

This concludes my report and I move for its acceptance.

MR. SANCHEZ: Is there a second?


MR. SANCHEZ: It's been moved and seconded to accept the report. Is there any discussion?

MS. SPEAKER: My name is spelled wrong. I thought I was the spelling correctly goddess and I've had a discovery.
MR. SANCHEZ: Great. So is there any further discussion about the report? Hearing none, we'll take a vote. All those in favor signify by saying aye.

SPEAKERS: Aye.

MR. SANCHEZ: Any opposed? The report is accepted. Thank you, Conitha.

We will now move on to Item F in the agenda which will, actually, as a result of the nominating committee report cannot take place because we actually have no candidates to have an election.

So we will move on from Item F to Item G. New business. Is there any new business that anyone would like to discuss? Going once. Yes, Mr. Mead Past President.

MR. SPEAKER: I'd like to point out the sooner you get your reservations in the hotel, the better chance you've got to rent out a room because you better book a second hotel. I don't think we're going to have that luxury in Providence because where we're staying there's no hotels very close.

So even if you don't have your approval yet, I suggest you get your room booked because if we run out of them like we did this year, you're going to have to find your own place. Thank you.

MR. SANCHEZ: Thank you, Past President
Mead. Any other comments anyone would like to make?

Going twice. Okay.

Thank you all. It's been a pleasure to serve as your president this year and we look forward to next year's leadership. Thank you. The meeting is adjourned. Let the record be noted it was less than an hour.

(Meeting adjourned at 4:36 p.m.)
CERTIFICATE

I, Toni M. Gehm, Certified Court Reporter for the State of Arizona, do hereby certify that the foregoing 50 printed pages constitute a full, true and accurate transcript of the proceedings had in the foregoing matter, all done to the best of my skill and ability.

Dated at Phoenix, Arizona, this 21st day of October, 2019.

[Signature]

Toni M. Gehm, RPR, CR
Arizona Certified Reporter
Certificate No. 50935
mark 47:9
marketing 2:17
31:2,6 36:23
37:1 38:19
Marriott 33:10
Maryland 8:21
8:25 26:22
44:13
materials 13:3
matter 50:8
maximum 37:9
37:24
McDonald 44:13 45:3
McIlvaine 9:2,2
20:3
McLean 10:10
10:10
Mead 33:1
35:16 48:13
49:1
media 31:24
32:1,2
Medicaid 6:14
10:8 13:8 18:6
22:17 25:10
31:16 36:17,19
36:24,25 37:3
40:2,3,20,21
41:5,5 42:25
44:20
Medicare 44:22
meet 16:15
27:13
meeting 1:3 3:1
4:8,8 11:18
12:11,12,14
13:15 14:13,19
19:11 21:20
23:2 26:17
31:14 33:4,6,7
35:2 47:8 49:5
49:7
meetings 13:1
member 21:3,22
22:5 23:4
25:23 26:1
27:17 28:11
29:3 32:12
33:21
members 12:8
16:10 17:19,25
18:1,8 19:13
20:13,19 21:4
21:18,22 22:12
23:25 25:1,7,7
25:8,11,12
26:24 28:20
31:5 35:19
36:15 38:1,4
40:11 41:25
42:11 46:18,21
membership 2:14 21:16,21
22:6 23:1,8,9
23:13,14,16
24:21 25:15
26:16 46:19
47:5
memberships 22:13,25
memories 39:8
Mention 34:24
Mercer 25:11
met 41:25
Mexico 5:19
9:24 16:22
20:4 23:20
Michelle 41:18
42:6 44:10,13
44:18 45:3,14
mike 15:24
Miller 9:18,18
Milliman 25:9
Minnesota 9:4
45:7
minutes 2:5 5:13
11:14,17,19,20
Missouri 9:8
22:17 32:17
39:12
Mister 11:8
moderation 13:2
modification 34:14
modify 34:12
Montana 9:12
Montgomery 33:21
10:8 34:11
MOORE 7:4
motion 5:5,19
11:20 12:4
13:18 15:9
16:17 18:18
20:5 21:6 24:8
24:11,14 25:25
26:5 34:1,7,13
34:21 35:11
39:11,14,15,20
41:8,14 43:15
45:2,8,22 46:6
motions 4:25
move 5:4,23 7:7
11:13 12:5
13:19 14:4
15:21 17:12,17
18:11 19:7,25
20:11 21:8,16
23:18 24:23
25:17 26:21
30:16 32:14
35:17 42:2,7
43:10 44:4,10
45:10,15 46:15
47:17 48:7,11
moved 5:7,15,20
11:21,25 13:23
15:11,15 16:19
16:23 18:13
19:2 21:11
23:21 25:21
30:21 32:18
34:16 45:4,24
47:21
moves 5:4
Moving 14:17
31:2
multiple 4:22
22:24 31:18
36:22
Murlin 10:14,14
Myers 25:10
N
N2:1 4:5 9:7
10:18
NACC 26:18
name 4:24 5:8
5:16 6:5,6
47:23
NASFO 32:7,8,9
NASHSFO 1:1
3:1
National 12:9
27:11,14 28:6
28:9,21,25
29:19,22 30:12
43:7
nature 17:6
Navigant 25:13
need 5:16 25:25
35:3 39:24
needs 41:25
net 14:22
Networking 16:13
Nevada 22:19
new 2:23 5:19
9:24 13:1,5,5
16:16,22 20:4
21:22 22:8,18
22:24 23:20,25
25:9,11 37:2
37:20 39:21
44:20 48:11,12
news 44:22
night 33:8,14,20
nights 26:18
nominating 2:21
46:15 47:15
48:8
non-member 32:12
nonmembers 16:10 23:10
38:2,3
North 1:2 3:4
9:16,20 21:25
24:25
Northwoods 25:10
notable 22:24
note 19:11 26:13
43:17
noted 49:6
notes 4:21
notice 17:9
November 14:25
19:15 35:2
number 16:9
33:22 39:1
43:5
numbers 41:4
numerous 18:1
20:25
O
O 4:5
Oakley 6:15,15
obtain 23:4
occur 5:1
occurred 39:2
October 1:3 3:3
4:1,9 16:4,13
37:17,22,22
40:12,12 42:22
42:24 50:11
offered 18:3,5
22:25 34:10
36:16 37:5
offering 34:11
39:7
office 47:16
officer 29:18
officers 2:22
12:10 27:12,15
28:7,10,22
29:1,20,23
30:9,13 46:24
official 5:16
Ohio 10:3,7,8
33:24 34:10,11
37:7,8,10,13
42:17 46:25
Okay 6:11 19:5
20:5 26:6
44:12 49:2
OKDHS 29:25
Oklahoma 10:12 14:5
15:25 16:2
28:4 29:8,12
38:23 47:1,3